

# Team 13 Contract

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October 11, 2021

## Group Identification

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- TA - Sai Ashritha Kandiraju
- Team Name - The Cupcakes
- Team Member Info (Name / Email / Phone):
  - Brett Beattie / [bbeattie@ucsd.edu](mailto:bbeattie@ucsd.edu) / (805)-535-9247
  - Sirisha Munukutla / [smunukutla@ucsd.edu](mailto:smunukutla@ucsd.edu) / (408)701-8433
  - Khiem Pham / [k7pham@ucsd.edu](mailto:k7pham@ucsd.edu) / (703)720-0313
  - Darren Yeung / [dyeung@ucsd.edu](mailto:dyeung@ucsd.edu) / (626)757-5463
  - Michael Yap / [mwyap@ucsd.edu](mailto:mwyap@ucsd.edu) / (818)203-8270
  - Jason Win / [jwin@ucsd.edu](mailto:jwin@ucsd.edu) / (408)643-5550

## Primary Means of Communication

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- Slack --> check twice a day(morning and evening)
- Github --> single source of truth

## Meeting Scheduling & Attendance

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- Show up to meetings you commit to
- Meetings will be scheduled the week before
- Notify Team Leads early if you cannot make it to a meeting you committed to
- Be prepared

## General Expectations for All Team Members

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- Respect everyone and be understanding
- Open communication
- Start/communicate early and often
- Show up on time
- Write clean, readable code, use meaningful variable names, and write comments

## Conflict Resolution

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- If there is a conflict, try and work it out with the team member first
- Next step if required: bring it to team leads
- Next step if required: bring it to TA
- Next step if required: bring it to Professor Powell

## Signature

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