

# Career Opportunity



**Position:** Nursery Assistant

**Hours:** Monday, Tuesday, Wednesday, Thursday and Friday - 8.30am - 12.30noon (Part-time, 20 hours per week, term-time only)

**The Role:** The Nursery Assistant will work as part of the Nursery Team, they will provide an enabling environment in which all individual children can play, develop and learn.

In this hands-on role she/ he will provide a high standard of physical, emotional, social and intellectual care for children placed in the setting. The Nursery Assistant will be required to build and maintain a strong partnership working with parents to ensure the children's needs are met.

## **Key Accountabilities:**

- To provide high quality, child-centered care and education.
- To effectively deliver the EYFS ensuring that the individual needs and interest of children in the setting are met (in conjunction with other team members).
- To participate in planning in order to provide a range of activities designed to meet the individual and communal needs and interests of the children.
- To retrieve, sort and display children's work and other relevant material in an effort to provide a pleasant physical environment that promotes the ethos of the setting
- To ensure good standards of safety, hygiene and cleanliness are maintained at all times.
- To identify and report concerns in regard to children's development and progress.

## **Skills, qualifications and experience:**

- Relevant and recognised Level 3/ level 2 childcare qualification is preferable, but candidates interested in gaining a childcare qualification will be considered.
- GCSE or equivalent qualification in English and Maths is preferred.
- Experience in working with children, preferably in an early year setting.
- Ability to show empathy, compassion, and calm with the ability to defuse conflict.
- Ability to communicate well with adults and children, having the ability to discuss and explain complex scenarios relating to the child.
- Ability to handle multiple and changing priorities.
- Ability to work as part of a team.
- Excellent oral and written communication is essential.

**Closing date:** 31<sup>st</sup> July 2024.

**If you are interested in applying for the position, please send your cv and a covering letter to [admin@birdwood-nursery.co.uk](mailto:admin@birdwood-nursery.co.uk)**