

## **BYE-LAW | TRUSTEE BOARD**

- 1 The Bye-Laws are subject to the Articles
- 2 Words and phrases used in these Bye-Laws have the same meaning as given to them in the Articles
- 3 These Bye-Laws were last updated and approved on 8 February 2012
- 4 The Trustee Board will be as set out in the Articles of Association
- 5 Role of the Trustee Board is as set out in the Articles of Association

### **Collective Duties of Officer Trustees**

- 6 The duties of the Trustees will be
  - 6.1 To be Trustees of the organisation
  - 6.2 To promote and defend the rights of members
  - 6.3 To work in accordance with and in furtherance of Union policy
  - 6.4 To be responsible both to and for the Executive Committee as a whole
  - 6.5 To ensure the membership, through the AGM is kept up to date on the actions of the Trustee Board
- 7 Duties of Officer Trustees may be reallocated by the Board of Trustees

### **Composition**

- 8 In accordance with Articles, there shall be at least six but not more than fourteen Trustees.
- 9 The Trustees shall be made up of the following persons:
  - 9.1 not more than eight Officer Trustees;
  - 9.2 not more than three Student Trustees; and
  - 9.3 not more than three External Trustees.

### **Officer Trustees**

- 10 Officer Trustees shall be elected by secret ballot by the Members at an election to be held in accordance with the Bye-Laws.
- 11 The Officer Trustees shall be elected to posts set out in the Executive Bye-Laws.
- 12 Each Officer Trustee must be a Member of the Union at the time of his or her election.
- 13 Officer Trustees shall remain in office for a term of twelve months commencing in accordance with the Bye-Laws. The term of office may be shorter or longer on a transitional basis to coincide with an alteration of the year start or end.
- 14 At the same as commencing the term of office as a trustee the Officer Trustee will enter into a contract of employment with the Union for a term to be determined by the Articles of Association
- 15 Officer Trustees may serve for a maximum of two terms.
- 16 The Officer Trustees shall be deemed to be "Major Union Office Holders" for the purposes of section 22 of the Education Act 1994.
- 17 The duties and remuneration of each Officer Trustee shall be as set out in the Executive Bye-Laws

### **Student Trustees**

- 18 Student Trustees shall be appointed by the appointments panel as set out in the Bye-Laws.
- 19 Each Student Trustee must be a Member of the Union at the time of his or her election.

- 20 Student Trustees shall stay in office for a term of twenty-four months. The term of office may be shorter if they have less than one year left of being a student.
- 21 Student Trustees may serve for a maximum of one term.

#### **External Trustees**

- 22 External Trustees shall be co-opted by a simple majority vote of the Trustee Board from such persons as have been recommended by the Appointments Panel.
- 23 External Trustees shall stay in office for a term of up to three years from the date of appointment.
- 24 At the end of their first term of office, External Trustees shall be eligible for reappointment by a simple majority vote of the trustees for a further term of up to 3 years.
- 25 External Trustees may serve a maximum of two terms

#### **Quorum and Frequency of Trustee Board Meetings**

- 26 The Trustee Board shall meet no less than five (5) times in a calendar year
- 27 Quorum shall be 50% plus one members
- 28 In the event of a Student or External Trustee member of the Trustee Board failing to attend three consecutive meetings without presenting proper apologies, he/she shall be deemed to have resigned. An appeal against such a decision may be heard as set out in the Articles

#### **Removal From Office**

- 29 Removal from office will be as detailed in the Articles.