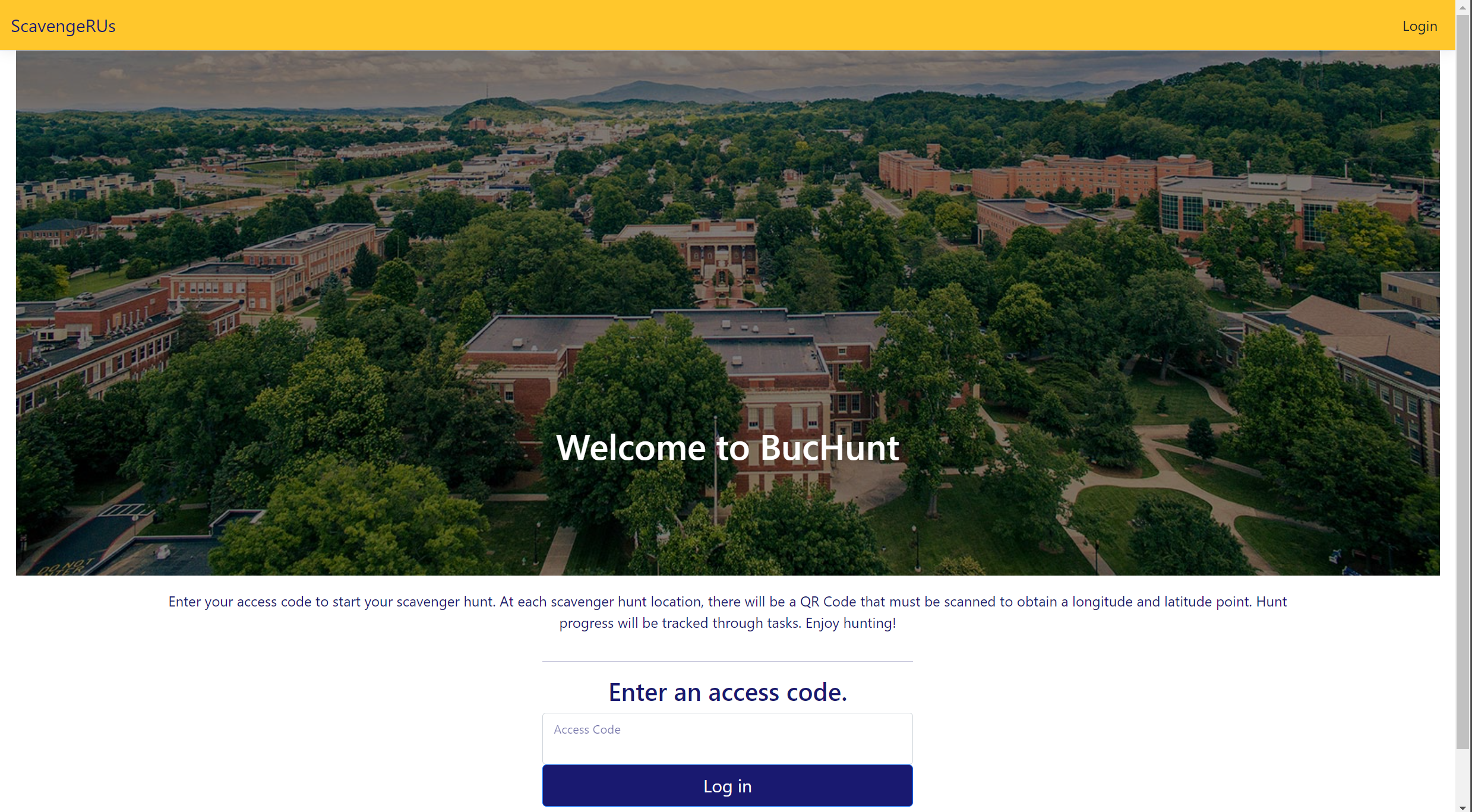
# Adding a User using the Program

## To Start - Background

* This document will show you how you can add a hunt to the database.
* For information on how to add players to the hunt, see the document “Making a User with the Program”.
* Admin Credentials are:
  + Email: [waltonca@etsu.edu](mailto:waltonca@etsu.edu)
  + Password: YMXH@9J!72kM6Em

### Steps

1. Run the program. You should be taken to this screen:



1. If you are logged in, logout (unless you are already logged in as an admin… then skip to Step 5). On the top-right of the screen, click “Log Out” to logout.
2. Then click “Login” after you’ve logged out. You should be taken to this screen:

Graphical user interface, application, Teams

Description automatically generated

1. The admin of this project’s credentials are:
   1. Email: [waltonca@etsu.edu](mailto:waltonca@etsu.edu)
   2. Password: YMXH@9J!72kM6Em
2. Press the “Log in” button after you enter the credentials above. You should be taken back to the BucHunt landing page:

Graphical user interface, website

Description automatically generated



1. Click on “Admin Portal” (highlighted in red above). You should be taken to the screen below:

Graphical user interface, table

Description automatically generated

1. Click on “Manage Hunts/Tasks”.

Table

Description automatically generated

1. Click on “Create New Hunt”

Graphical user interface, application

Description automatically generated

1. Fill out the details of the hunt you want to create. When you’re done, your screen should look similar to this:

Graphical user interface, text, application

Description automatically generated

1. Click the “Create Hunt” Button.
2. Congratulations! The Hunt is Active!

Table

Description automatically generated

### Adding Tasks to the Hunt