**Group 1p**

**Titel of the project:**

Office management system for diffirent institution

**Requirements**

* Control by user
* Employees are identified by the EmployeeID
* Log in by User name and password of the user
* Attendance details saved by Emp No: of employees and payment details can be visible
* The details of Employees only saved according to EmpID:
* Employee details and Guardian details can be add, remove and edit by the user
* A particular employee’s details such as Name, EmpID:, Tel No and Type is stored and can be viewed to the user.
* A particular user’s details such as Name, NIC No:,DoB, Tel No and Address is stored and can be viewed to the user.
* The payment details (User ID, Months and Date)and attendance details(Date and Attend time) of the particular employee can be viewed to the user
* User details can be add, remove and edit by user and can change the password of the user
* Payment details and Employee details can retrieve from the database for a relevant date
* Backup exist.

**Functions of Administrator includes:**

* Marking attendance of employees
* Assigning tasks to employees
* Viewing reports of employees
* Broadcasting notice to everyone
* Managing users
* Edit profile

**Functions of Employee**

* Viewing attendance records of own
* Viewing task records of own
* Taking leave
* Reporting complaints to the administrators
* Edit profile

**System Requirements**

* Windows OS
* UPS
* Printer

**Non-Functional Requirements**

* Performance (Response time, Throughput)
* Security
* Maintainability
* User-Friendly Interface
* Availability

**Development Methodology**

Laravel Framework(version 5.4)

HTML5/CSS

AJAX(Asynchronous JavaScript and XML)

JQuery

Twitter Bootstrap