

	A	B	C	D	E	F	G	H
1	Stock Take Sheet - Dry Stores							
2								
3	Shelf Number	Description	Size	ReOrder Level	Unit Value	Quantity	Value	
4	567	Heinz Baked Beans	450g	30	0,27	45	12,15	
5	568	Heinz Baked Beans	900g	30	0,51	17	8,67	ReOrder
6	569	Heinz Baked Beans	2000g	10	1,1	3	3,3	ReOrder
7	570	Batchelor's Beans	450g	30	0,28	32	8,96	
8		Key Points Q2.4						
9								
10	Total						33,08	
11								
12	<p>To highlight cells selectively, you need to use Conditional Formatting from the Format drop-down Menu. Note that it's the "Formula is ..." option tahts being used, and note the removal of some of the absolute cell references.</p>							
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