

	A	B	C	D	E	F
1		Monday		<p>When typing in numbers, don't include the comma between the thousands, as this make the spreadsheet think the number is text, and thus that it has a numeric value of zero.</p>		
2	Accommodation	19560				
3	Food	4856	←			
4	Beverage	3950				
5	Sundries	807				
6						
7	Total	29173		<p>This formula will read =B2+B3+B4+B5 If you get a different answer, check that the numbers are correct, and that you haven't included comas between the thousands.</p>		
8			↖			
9						
10						
11						
12						
13						
14						
15						
16						
17						

Key Points Q1.1