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ARAB ENGINEERING BUREAU

## 6 QUALITY AUDITS

### 6.1 GENERAL

### 6.2 CONTRACTOR'S QUALITY AUDIT

- 1 The Contractor shall establish and maintain documented procedures in line with ISO 19011 for planning and conducting internal quality audits to verify whether quality activities and related results comply with planned arrangements and to determine the effectiveness of the quality system.
- 2 Project quality audits shall be scheduled on the basis of the status and importance of the activity to be audited and shall be carried out by personnel independent of those having direct responsibility for the activity being audited. Unless otherwise agreed with the Engineer in writing, the Contractor shall carry out a full project QMS audit yearly.
- 3 The results of the audits shall be recorded and brought to the attention of the personnel having responsibility in the area audited. The management personnel responsible for the area shall take timely corrective action on deficiencies found during the audit.
- 4 Follow-up audit activities shall verify and record the implementation and effectiveness of the corrective action taken.
- 5 The results of the Contractor's quality audits shall be made available for review by the Engineer. The Contractor shall implement any recommendations made by the Engineer based on the results of the internal audit.
- 6 The Contractor shall allow the Engineer to observe the Contractor's internal audit upon request.
- 7 Quality audits must be undertaken by appropriately / suitably qualified personnel with an internationally recognized audit qualification to recognized standards.

#### 6.2.2 Engineer's Quality Audit

- 1 The Engineer may undertake a quality audit of any of the Contractor's activities at any time during the course of the Contract. The Contractor shall make all personnel and facilities available to the Engineer as necessary to undertake quality audits.
- 2 The Contractor shall coordinate and facilitate any Engineer audit.
- 3 The Engineer shall make the results of his quality audit available to the Contractor for review. The Contractor shall implement any recommendations made by the Engineer based on the results of any Engineer's quality audit.
- 4 The Contractor shall reply to the Engineer audit reports within a maximum of thirty (30) days complete with actions that have been taken or proposals of actions to be taken.
- 5 The Contractor shall coordinate with his subcontractors for audits on work related to their scope of works and be responsible for closure of any findings.

END OF PART