

# Expenses & Benefits Error Message Catalogue

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THIS DOCUMENT CONTAINS 39 PAGES INCLUDING TITLE PAGE

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## **1. Introduction**

### **1.1 Overview**

Whenever an attempt is made to electronically file a PAYE tax form, a message should be returned to confirm the result of that attempt. This may take the form of either a success message, which confirms successful filing of that form, or a number of error messages. Error messages have two functions: to identify errors within the form itself and establish corrective action to be taken, and secondly to recognise errors within the connection, system or elsewhere which has prevented the form from reaching the validation stage.

### **1.2 Purpose and Scope**

The response message proposed in this document is intended to allow messages to be easily processed by Third Party software, while maintaining a degree of flexibility for changes to message handling in the future.

Further error codes have been included to allow meaningful HTTP error messages. This document is applicable to both the test and the live service.

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## 2. Generic Schema Validation

| Code | Condition   | Message Text  |
|------|---|---|
| 5012 | The data used is not within the standards set by the schema.  | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.<br><i>For certain fields, a more specific error message is generated.</i>                    |
| 5016 | An element exists, but it has no entry within it.   | Entry required<br><i>For certain fields, a more specific error message is generated.</i>  |
| 6010 | Elements that are defined as mandatory in the schema are not present in the submission.<br>And:<br>Elements included in the submission are not defined in the schema.<br>And:<br>Badly-Formed XML | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.<br><br><i>When a 6010 error is thrown, the error locator will be as per a 5012 error locator.</i> |

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### 3. CORE Error Messages

#### 3.1 IRHeader Validation

| Element            | Validation  | Error Locator        | Code | Message Text   |
|--------------------|---|----------------------|------|--|
| TaxOffice          | Must be tax office corresponding to password and user ID  | IR Header            | 5018 | Tax Office Number and Tax Office Reference in message header do not match values in message body   |
| TaxOfficeNumber    | Must be a 3 digit number<br>000 is invalid  | Tax Office Number    | 7890 | Entry must be a 3 digit number and must not be 000   |
| TaxOfficeReference | Must be employer reference corresponding to password and user ID<br>1 <sup>st</sup> Character must be Alpha/numeric | Tax Office Reference | 7880 | Invalid Reference entered. First character must be Alpha/Numeric. This must be the employer reference corresponding to the password and the user ID. |

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## 4. Expenses and Benefits (EXB) Validation Errors

Missing **MANDATORY** fields will throw a **5016** error with message: '**Entry required**'.

If the schema namespace provided is invalid then a **5012** error will be triggered with the message "**Your submission contains an unrecognised namespace**".

### 4.1 P11D Error Messages

#### 4.1.1 Employer Details

| BVR No. | Element    | Error Locator                    | Rule No. | Validation  | Code | Message Text   |
|---------|------------|----------------------------------|----------|---|------|--|
| 1       | Name       | Name                             | 1        | Designated character set                                | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
|         | P11D Class | ExpensesAndBenefits / P11D Class | 2        | 1 <sup>st</sup> character must be present and not space | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010       |

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#### 4.1.2 Employee Details

| BVR No. | Element | Error Locator      | Rule No. | Validation  | Code | Message Text   |
|---------|---------|--------------------|----------|---|------|--|
| 2       | DirInd  | Director Indicator | 1        | If present must be 'yes'  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                 |
| 3       | Ttl     | Title              | 1        | If present, first character must be alpha   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                 |
|         |         |                    | 2        | Remaining characters must conform with the designated character set   |      |  |
| 4       | Fore    | Forename           | 1        | First character must be alpha   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                 |
|         |         |                    | 2        | Remaining characters must conform with the designated character set   |      |  |
| 5       | Sur     | Surname            | 1        | First character must be alpha   | 5012 | This field contains an invalid character. First character must be Alpha. Please try again and if the problem recurs contact your software supplier.' |
|         |         |                    | 2        | Remaining characters must conform with the designated character set   |      |  |
| 6       | WksNo   | WorksNumber        | 1        | Designated character set  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                 |
| 7       | NINO    | NINO               | 1        | The NINO should be in the format:-<br>- Characters 1 & 2 must be alpha and must be one of the issued National Insurance number prefixes (See Appendix 1)<br>- Characters 3-8 must be numeric<br>- Character 9 must be alpha and A, B, C, D or a space | 5012 | NINO not entered in the correct format. Should be in the format of 2(letters), 6(numbers) followed by a space or 1(letter) A,B,C,D.                  |
|         |         |                    |          |   | 7601 | NINO not entered in the correct format. Characters 1 and 2 must be one of the issued National Insurance number prefixes.                             |
|         |         |                    | 2        | Each employee must only appear once in the employer's return  | 7930 | Each Employee must only appear once in the employer's return. Duplicate NINO's not allowed.  |

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| BVR No. | Element   | Error Locator | Rule No. | Validation   | Code | Message Text   |
|---------|-----------|---------------|----------|--|------|--|
| 8       | BirthDate | BirthDate     | 1        | Must be completed if the NINO is not known. If both date of birth and NINO are not known a default of 1st January 1901 should be used. | 7863 | Must be completed if the NINO is not known. If both date of birth and NINO are not known a default of 1st January 1901 should be used. |
|         |           |               | 2        | Must be a valid calendar date in the appropriate format.   | 5012 | Must be a valid calendar date in the appropriate format.   |
|         |           |               | 3        | Must be today or earlier.  | 7865 | Must be today or earlier.  |
| 9       | Gender    | Gender        | 1        | Must be completed if the NINO is not known.  | 7866 | Must be completed if the NINO is not known.  |
|         |           |               | 2        | Must indicate Male or Female in the appropriate format.  | 5012 | Must indicate Male or Female in the appropriate format.  |
|         | P11D      | P11D class    |          | At least one benefit type A – N is mandatory for each submission   | 7810 | At least one benefit type A-N is Mandatory   |

### 4.1.3 Section A – Assets transferred.

| BVR No. | Element | Error Locator | Rule No. | Validation   | Code | Message Text  |
|---------|---------|---------------|----------|--|------|---|
|         | Asset   | P11D class    |          | This can be repeated 5 times once and only once for each of cars; property; precious metals; other; multiple         | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.                   |
| 10      | Type    | P11D class    | 1        | Valid character = ‘A’. If benefit = A then either Description of asset or Description of other asset must be present | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.                   |
| 11      | Desc    | Description   | 1        | Select one from; cars; property; precious metals; multiple or other  | 7610 | Description can have 1 (and only 1) entry for each of the following: ‘cars’, ‘property’, ‘precious metals’, ‘other’ or ‘multiple’ |

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| BVR No. | Element   | Error Locator      | Rule No. | Validation   | Code | Message Text   |
|---------|-----------|--------------------|----------|--|------|--|
|         |           | Assets Transferred | 2        | If 'other' is selected 'Description of Other Asset' can be completed | 7610 | If the Tag other is present then the Description must be set to other.   |
|         |           | Description        |          | Invalid data   | 5012 | This entry is not in a valid format  |
| 12      | Other     | Other              | 1        | Designated character set   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 13      | Cost      | Cost               | 1        | Numeric characters in the appropriate format                         | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 14      | MadeGood  | Amount Made Good   | 1        | Numeric characters in the appropriate format                         | 5012 | This entry is not in a valid format.   |
| 15      | CashEquiv | Cash Equivalent    | 1        | Numeric characters in the appropriate format                         | 5012 | This entry is not in a valid format.   |
|         |           |                    | 2        | Must be equal to Cost less Amount made good                          | 7610 | The Cash Equivalent value must equal the Cost less the Amount Made Good  |

#### 4.1.4 Section B – Description of payment

| BVR No. | Element | Error Locator | Rule No. | Validation   | Code | Message Text   |
|---------|---------|---------------|----------|--|------|--|
|         | Payment | P11D class    |          | Can be repeated 7 times, once (and only once) for each of domestic bills; accountancy fees; private education; private car expenses; season tickets; other; multiple | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010 |

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| BVR No. | Element   | Error Locator   | Rule No. | Validation  | Code | Message Text   |
|---------|-----------|-----------------|----------|---|------|--|
| 16      | Type      | Payments Made   | 1        | If benefit type = 'B' then at least one of the following must be present:<br>Description of payment – rule 15<br>Description of other payment – rule 16 or Tax on notional payments not borne by the employee within 90 days of receipt – rule 18 | 7830 | When Payments Made Type is 'B'. Must have either Payment Details or Tax on Notional                                  |
| 17      | Desc      | Description     | 1        | Select one from: domestic bills; accountancy fees; private education; private car expenses; season tickets; multiple; other   | 5012 | This entry is not in a valid format.   |
|         |           | Payments Made   | 2        | If 'other' is selected 'Description of other payment' can be completed  | 7830 | If the Tag other is present then the Description must be set to other.   |
|         |           |                 | 3        | If present then cash equivalent must also be present  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.      |
|         |           | Description     |          | Invalid data  | 5012 | This entry is not in a valid format  |
| 18      | Other     | Payments Made   | 1        | If present then cash equivalent must also be present  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.      |
| 19      | CashEquiv | Cash Equivalent | 1        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format  |
| 20      | Tax       | Payments Tax    | 1        | Numeric characters in the appropriate format  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
|         |           | Payments Made   | 2        | If benefit type = 'B', this must be present if no other items in section B are present  | 7830 | When Payments Made Type is 'B'. Must have either Payment Details or Tax on Notional                                  |

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| BVR No. | Element | Error Locator | Rule No. | Validation               | Code | Message Text  |
|---------|---------|---------------|----------|--------------------------|------|---|
|         |         | P11D class    | 3        | Can only be entered once | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |

### 4.1.5 Section C – Vouchers or credit cards

| BVR No. | Element   | Error Locator            | Rule No. | Validation  | Code | Message Text   |
|---------|-----------|--------------------------|----------|---|------|--|
| 21      | Type      | VouchersOrCCs Type       | 1        | Valid character = 'C'                             | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 22      | Gross     | Gross Amount             | 1        | Numeric characters in the appropriate format      | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 23      | MadeGood  | Amount Made Good         | 1        | Numeric characters in the appropriate format      | 5012 | This entry is not in a valid format  |
| 24      | CashEquiv | Cash Equivalent          | 1        | Numeric characters in the appropriate format      | 5012 | This entry is not in a valid format  |
|         |           | Vouchers or Credit Cards | 2        | Must equal 'Gross Amount' less 'Amount Made Good' | 7620 | The Cash Equivalent value must equal the Gross Amount less the Amount Made Good                                      |

### 4.1.6 Section D – Living accommodation

| BVR No. | Element   | Error Locator   | Rule No. | Validation                                   | Code | Message Text   |
|---------|-----------|-----------------|----------|--|------|--|
| 25      | Type      | LivingAccomType | 1        | Valid character = 'D'                        | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 26      | CashEquiv | Cash Equivalent | 1        | Numeric characters in the appropriate format | 5012 | This entry is not in a valid format  |

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#### 4.1.7 Section E – Mileage allowance and passenger payments

| BVR No. | Element    | Error Locator    | Rule No. | Validation                                   | Code | Message Text   |
|---------|------------|------------------|----------|--|------|--|
| 27      | Type       | MileageAllowType | 1        | Valid character = 'E'                        | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 28      | TaxablePmt | Taxable Payment  | 1        | Numeric characters in the appropriate format | 5012 | This entry is not in a valid format.   |

#### 4.1.8 Section F – Cars and car fuel.

| BVR No. | Element    | Error Locator       | Rule No. | Validation   | Code | Message Text   |
|---------|------------|---------------------|----------|--|------|--|
|         | Car        | P11D class          |          | This section can be repeated up to 50 times                    | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010       |
| 29      | Type       | CarsType            | 1        | Valid character = 'F'  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 30      | Make       | MakeAndModel        | 1        | Designated character set                                       | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 31      | Registered | DateFirstRegistered |          | Invalid date   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 32      | AvailFrom  | AvailFrom           | 1        | Must be within the tax year for which the return is being made | 7860 | Must be during the current tax year  |
|         |            |                     | 3        | Must not be later than date last available                     | 7667 | Must be on or later than date first made available.  |
|         |            | DateFirstAvailable  |          | Invalid date   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 33      | AvailTo    | AvailTo             | 1        | Must be within the tax year for which the return is being made | 7860 | Must be during the current tax year  |
|         |            |                     | 3        | Must not be earlier than date first available                  | 7666 | Must not be later than date last available.  |

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| BVR No. | Element | Error Locator        | Rule No. | Validation  | Code | Message Text   |
|---------|---------|----------------------|----------|---|------|--|
|         |         | DateCarLastAvailable |          | Invalid date  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 34      | CC      | EngineSize           | 1        | Must be present if: Car registered before 1 Jan 1998<br><br>Car registered on or after 1 Jan 1998 and 'No Approved CO2 figure' is present   | 7665 | Must be present if date first registered is before 1 January 1998<br>Must be present if car registered on or after 01/01/98 and 'No Approved CO2 figure' is not present. |
|         |         |                      |          |   |      |  |
| 35      | Fuel    | Fuel                 | 1        | Acceptable values are:<br>'A' for Petrol<br>'D' for Diesel (not Euro IV)<br>'D' for Euro IV emissions standard diesel<br>'A' for Hybrid electric<br>'A' for gas only or Bi-fuel with approved gas CO2 figure<br>'A' for conversion or older Bi-fuel<br>'A' for E85 compliant<br>'A' for zero emission cars, whatever the technology | 5012 | Invalid Entry. Entry must correspond to the relevant category letter. Acceptable characters are 'A' and 'D'.   |
|         |         | Fuel Type            | 1        | Must be present if car registered on or after 1 Jan 1998.   | 7655 | Must be present if car registered on or after 01/01/98.  |
|         |         |                      |          |   |      |  |
| 36      | CO2     | CO2Emissions         | 1        | Must be present if: Date first registered is on or after 1 Jan 1998 and   |      |  |

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| BVR No. | Element     | Error Locator        | Rule No.      | Validation   | Code  | Message Text  |
|---------|-------------|----------------------|---------------|--|---|---|
|         |             |                      | 1 & 2         | Must be present if: <ul style="list-style-type: none"> <li>Date first registered is on or after 1 Jan 1998 and</li> <li>The No Approved CO2 figure indicator is not present at Field 35</li> </ul> | 7605  | Must be present if car registered on or after 01/01/98 and 'No Approved CO2 figure' is not present                        |
|         |             |                      | CO2 Emissions | 3  | If present must be greater than or equal to 0 | 5012 This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 37      | NoAppCO2Fig | CarsAndCarFuel       | 1             | Must be present if:<br>Approved CO2 emissions figure for cars registered on or after 1 Jan 1998 is not present at Field 34   | 6010  | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.           |
|         |             | CO2 Indicator        | 2             | If present must be 'yes'   | 5012  | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.      |
| 38      | List        | List Price           | 1             | Numeric characters in the appropriate format   | 5012  | Must be greater than or equal to 1000.00 and less than or equal to 9999999.99   |
|         |             |                      | 2             | Minimum value of £1000.00  |   |   |
| 39      | Accs        | Price of Accessories | 1             | Numeric characters in the appropriate format   | 5012  | Must be greater than or equal to 0.00 and less than or equal to 999999.99   |
| 40      | CapCont     | CapitalContributions | 1             | Numeric characters in the appropriate format   | 5012  | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.      |
|         |             |                      | 2             | Maximum contribution is £5000.00   | 5012  | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.      |
| 41      | PrivUsePmt  | PrivateUsePayment    | 1             | Numeric characters in the appropriate format   | 5012  | Must be greater than or equal to 0.00 and less than or equal to 9999999.99  |

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| BVR No. | Element            | Error Locator            | Rule No. | Validation  | Code | Message Text   |
|---------|--------------------|--------------------------|----------|---|------|--|
| 42      | FuelWithdrawn      | FuelWithdrawn            | 1        | If present then cash equivalent of fuel for each car must be present.   | 7630 | If present then fuel cash equivalent must be present.  |
|         |                    |                          | 2        | Date must be within the tax year reported   | 7860 | Must be during the current tax year  |
|         |                    |                          | 3        | Date must not be earlier than the 'Date car first available' (BR30)   | 7861 | Must be on or later than date first made available.  |
|         |                    |                          | 3        | Date must not be earlier than the 'Date car last available' (BR31), if either or both are provided                | 7861 | Must not be later than date last available.  |
|         |                    | FuelWithdrawn            |          | Invalid date  | 5012 | Invalid Entry. Fuel Withdrawn date must be in the format CCYY-MM-DD.   |
| 43      | Reinstated         | FuelWithdrawn Reinstated | 1        | Must only be completed if 'date free fuel was withdrawn' is present   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.      |
|         |                    |                          | 2        | If present must be 'yes'  | 5012 | Invalid Entry. Entry can only be 'yes' if present.   |
| 44      | CashEquiv          | Cash Equivalent          | 1        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format.   |
| 45      | FuelCashEquivalent | FuelCashEquivalent       | 1        | Numeric characters in the appropriate format  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
|         |                    |                          | 2        | If present must be greater than 0.00  |      |  |
|         |                    |                          | 3        | If car registered before 01/01/98 or No approved CO2 figure indicator present, then engine size must be completed | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.      |
|         |                    | Fuel Type                | 4        | If car registered on or after 01/01/98 fuel type must be present  | 7655 | Must be present if car registered on or after 01/01/98.  |
|         |                    | FuelCashEquivalent       | 5        | Must be present if date free fuel was withdrawn is present  | 7630 | Must be present if date free fuel was withdrawn is present   |

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| BVR No. | Element   | Error Locator      | Rule No. | Validation  | Code | Message Text   |
|---------|-----------|--------------------|----------|---|------|--|
|         |           | FuelCashEquivalent | 6        | If present either Approved CO2 figure or engine size must also be present | 7868 | If present either Approved CO2 figure or engine size must also be present.             |
| 46      | TotalCars | Total Cars         | 1        | Numeric characters in the appropriate format                              | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99             |
|         |           |                    | 2        | Must be equal to the sum of all cash equivalents of each car              | 7650 | The Total Cars value does not equal the sum of all Cash Equivalent fields for Car      |
| 47      | TotalFuel | Total Fuel         | 1        | Numeric characters in the appropriate format                              | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99.            |
|         |           |                    | 2        | Must be equal to the sum of all 'cash equivalent of fuel for each car'    | 7660 | The Total Fuel value does not equal the sum of all Fuel Cash Equivalent fields for Car |

#### 4.1.9 Section G – Vans

| BVR No. | Element            | Error Locator      | Rule No. | Validation                                   | Code | Message Text   |
|---------|--------------------|--------------------|----------|--|------|--|
| 48      | Type               | VansType           | 1        | Valid character = 'G'                        | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 49      | CashEquiv          | Cash Equivalent    | 1        | Numeric characters in the appropriate format | 5012 | This entry is not in a valid format  |
| 50      | FuelCashEquivalent | FuelCashEquivalent | 1        | Numeric characters in the appropriate format | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |

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#### 4.1.10 Section H – Interest-free and low interest loans.

| BVR No. | Element        | Error Locator       | Rule No. | Validation   | Code | Message Text   |
|---------|----------------|---------------------|----------|--|------|--|
|         | Loan           | P11D class          |          | This section can be repeated 10 times  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.      |
| 51      | Type           | LoansType           | 1        | Valid character = ‘H’  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 52      | JointBorrowers | Number              | 1        | Designated character set   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 53      | InitOS         | Initial Outstanding | 1        | Numeric characters in the appropriate format   | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99   |
| 54      | FinalOS        | Final Outstanding   | 1        | Numeric characters in the appropriate format   | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99   |
| 55      | MaxOS          | Maximum Outstanding | 1        | Numeric characters in the appropriate format   | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99   |
|         |                |                     | 2        | Cannot be less than<br>Amount of loan outstanding at 5 April 2016 or at date loan was made if earlier or<br>Amount of loan outstanding at 5 April 2017 or at date loan was discharged if earlier | 7680 | The Maximum Outstanding value must not be less than the Initial Outstanding or the Final Outstanding Value           |
| 56      | IntPaid        | Interest Paid       | 1        | Numeric characters in the appropriate format   | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99   |
| 57      | Date           | Date                | 1        | Must be within the tax year for which the return is being made   | 7860 | Must be during the current tax year  |
| 58      | Discharge      | Discharge           | 1        | Must be within the tax year for which the return is being made   | 7860 | Must be during the current tax year  |

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| BVR No. | Element   | Error Locator   | Rule No. | Validation                                   | Code | Message Text  |
|---------|-----------|-----------------|----------|--|------|---|
|         |           | Discharge Date  | 2        | Must be later than date loan was made        | 7690 | The Discharge Date must not be earlier than the Loan Date |
| 59      | CashEquiv | Cash Equivalent | 1        | Numeric characters in the appropriate format | 5012 | This entry is not in a valid format                       |

#### 4.1.11 Section I – Private medical treatment or insurance

| BVR No. | Element   | Error Locator    | Rule No. | Validation                                       | Code | Message Text   |
|---------|-----------|------------------|----------|--|------|--|
| 60      | Type      | MedicalType      | 1        | Valid character = 'I'                            | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 61      | Cost      | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 62      | MadeGood  | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 63      | CashEquiv | Cash Equivalent  | 1        | Must equal 'Cost to you' less 'Amount made good' | 7700 | The Cash Equivalent value must equal the Cost less the Amount Made Good  |
|         |           |                  | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |

#### 4.1.12 Section J – Qualifying relocation expenses payments and benefits

| BVR No. | Element | Error Locator  | Rule No. | Validation                                   | Code | Message Text   |
|---------|---------|----------------|----------|--|------|--|
| 64      | Type    | RelocationType | 1        | Valid character = 'J'                        | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 65      | Excess  | Excess         | 1        | Numeric characters in the appropriate format | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |

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#### 4.1.13 Section K – Services supplied

| BVR No. | Element   | Error Locator    | Rule No. | Validation                                       | Code | Message Text   |
|---------|-----------|------------------|----------|--|------|--|
| 66      | Type      | ServicesType     | 1        | Valid character = 'K'                            | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 67      | Cost      | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 68      | MadeGood  | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 69      | CashEquiv | Cash Equivalent  | 1        | Must equal 'Cost to you' less 'Amount made good' | 7710 | The Cash Equivalent value must equal the Cost less the Amount Made Good  |
|         |           |                  | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |

#### 4.1.14 Section L – Assets placed at the employee's disposal.

| BVR No. | Element | Error Locator   | Rule No. | Validation   | Code | Message Text  |
|---------|---------|-----------------|----------|--|------|---|
|         | Asset   | P11D class      |          | This section can be repeated 7 times once (and only once) for each of holiday accommodation; timeshare accommodation; aircraft; boat; corporate hospitality; multiple; other | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010  |
| 70      | Type    | AssetsAvailable | 1        | If benefit type L then either 'Description of asset' or 'Description of other' must be present   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |

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| BVR No. | Element   | Error Locator    | Rule No. | Validation  | Code | Message Text  |
|---------|-----------|------------------|----------|---|------|---|
| 71      | Desc      | Description      | 1        | Select one from: holiday accommodation; timeshare accommodation; aircraft; boat; corporate hospitality; multiple or other | 7720 | Description can have 1 and only 1 entry for each of the following: 'holiday accommodation', 'timeshare accommodation', 'aircraft', 'boat', 'corporate hospitality', 'multiple' or 'other' |
|         |           | AssetsAvailable  | 2        | If 'other' is selected, 'Description of Other' can be completed   | 7720 | If the Tag other is present then the Description must be set to other.  |
| 72      | Other     | Other            | 1        | Designated character set  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |
| 73      | AnnVal    | Annual Value     | 1        | Numeric characters in the appropriate format  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |
| 74      | MadeGood  | Amount Made Good | 1        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format   |
| 75      | CashEquiv | Cash Equivalent  | 1        | Must equal 'Annual value' less 'Amount made good  | 7720 | The Cash Equivalent value must equal the Annual Value less the Amount Made Good   |
|         |           |                  | 2        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format   |

#### 4.1.15 Section M – Other items.

| BVR No. | Element | Error Locator | Rule No. | Validation   | Code | Message Text   |
|---------|---------|---------------|----------|--|------|--|
|         | Class1A | P11D class    |          | Description of other Class 1A items can be repeated 6 times once (and only once) for each of: subscriptions and fees; educational assistance CL1A; non-qualifying relocation ben; stop loss charges; other; multiple | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010 |

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| BVR No. | Element   | Error Locator    | Rule No. | Validation  | Code | Message Text  |
|---------|-----------|------------------|----------|---|------|---|
| 76      | Type      | Other            | 1        | If benefit type = M then at least one of the following must be present<br>CL1A descriptions – rules 74 or 75<br>Non CL1A descriptions – rules 79 or 80<br>or<br>Income tax paid but not deducted from director's remuneration – rule 84 | 7940 | When Other Type is 'M'. Must have either Class1A or NonClass1A entry  |
| 77      | Desc      | Description      | 1        | Select one from: subscriptions and fees; educational assistance CL1A, non-qualifying relocation ben; stop loss charges; multiple or other   | 7730 | Description can have 1 and only 1 entry for each of the following: 'subscriptions and fees', 'educational assistance CL1A', 'non-qualifying relocation ben', 'stop loss charges', 'other' or 'multiple' |
|         |           | Class1A          | 2        | If 'other' is selected, 'Description of Other' can be completed   | 7730 | If the Tag other is present then the Description must be set to other.  |
| 78      | Other     | Other            | 1        | Designated character set  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |
| 79      | Cost      | Cost             | 1        | Numeric characters in the appropriate format  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |
| 80      | MadeGood  | Amount Made Good | 1        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format   |
| 81      | CashEquiv | Cash Equivalent  | 1        | Must equal 'Cost to you' less 'Amount made good'  | 7730 | The Cash Equivalent value must equal the Cost less the Amount Made Good   |
|         |           |                  | 2        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format   |

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#### 4.1.16 Section M – Other items.

| BVR No. | Element    | Error Locator    | Rule No. | Validation  | Code | Message Text   |
|---------|------------|------------------|----------|---|------|--|
|         | NonClass1A | P11D class       |          | Description of other non-class1A items can be repeated 6 times once (and only once) for each of: subs and professional fees; nursery places; educational assistance; loans written or waived; other; multiple | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010   |
| 82      | Desc       | Description      | 1        | Select one from: subs and professional fees; nursery places; educational assistance; loans written or waived; multiple or other   | 7740 | Description can have 1 and only 1 entry for each of the following: ‘subs and professional fees’, ‘nursery places’, ‘educational assistance’, ‘loans written or waived’, ‘other benefits’, ‘multiple’ |
|         |            | Non Class1A      | 2        | If ‘other’ is selected, ‘Description of other’ can be completed   | 7740 | If the Tag other is present then the Description must be set to other.   |
| 83      | Other      | Other            | 1        | Designated character set  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 84      | Cost       | Cost             | 1        | Numeric characters in the appropriate format  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 85      | MadeGood   | Amount Made Good | 1        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format  |
| 86      | CashEquiv  | Cash Equivalent  | 1        | Must equal ‘Cost to you’ less ‘Amount made good’  | 7740 | The Cash Equivalent value must equal the Cost less the Amount Made Good  |
|         |            |                  | 2        | Numeric characters in the appropriate format  | 5012 | This entry is not in a valid format  |
| 87      | TaxPaid    | Other            | 1        | If benefit type = M, this must be present if no other items in section M are present  | 7940 | When Other Type is ‘M’. Must have either Class1A or NonClass1A entry   |
|         |            | P11D class       | 2        | Can only be entered once  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010   |

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| BVR No. | Element | Error Locator | Rule No. | Validation                                   | Code | Message Text   |
|---------|---------|---------------|----------|--|------|--|
|         |         | TaxPaid       | 3        | Numeric characters in the appropriate format | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |

#### 4.1.17 Section N – Expenses payments made on behalf of, the employee

| BVR No. | Element       | Error Locator                  | Rule No. | Validation   | Code | Message Text  |
|---------|---------------|--------------------------------|----------|--|------|---|
| 88      | Type          | Expenses Payments              | 1        | If benefit type = N then at least one of the following benefits must be present:<br>Travelling and subsistence<br>Entertainment<br>Home telephone<br>Non-qualifying relocation expenses<br>Other | 7635 | When Expenses Payments Type is 'N'. Must have either Travelling and Subsistence, Entertainment, Use of Home Telephone, Non-qualifying Relocation Exp or Other |
| 89      | Cost          | Cost                           | 1        | Numeric characters in the appropriate format   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |
| 90      | MadeGood      | Amount Made Good               | 1        | Numeric characters in the appropriate format   | 5012 | This entry is not in a valid format   |
| 91      | TaxablePmt    | Taxable Payment                | 1        | Must equal 'Cost to you' less 'Amount made good'   | 7750 | The Taxable Payment value must equal the Cost less the Amount Made Good   |
|         |               |                                | 2        | Numeric characters in the appropriate format   | 5012 | This entry is not in a valid format   |
| 92      | TradingOrgInd | P11D class                     | 1        | Must be present if 'Entertainment' cost to you, amount made good and taxable payment present   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.   |
|         |               | Trading Organisation Indicator | 2        | If present must be 'yes' or 'no'   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.  |

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| BVR No. | Element    | Error Locator    | Rule No. | Validation                                       | Code | Message Text   |
|---------|------------|------------------|----------|--|------|--|
| 93      | Cost       | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 94      | MadeGood   | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 95      | TaxablePmt | Taxable Payment  | 1        | Must equal 'Cost to you' less 'Amount made good' | 7760 | The Taxable Payment value must equal the Cost less the Amount Made Good  |
|         |            |                  | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 99      | Cost       | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 100     | MadeGood   | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 101     | TaxablePmt | Taxable Payment  | 1        | Must equal 'Cost to you' less 'Amount made good' | 7750 | The Taxable Payment value must equal the Cost less the Amount Made Good  |
|         |            |                  | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 102     | Cost       | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 103     | MadeGood   | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |
| 104     | TaxablePmt | Taxable Payment  | 1        | Must equal 'Cost to you' less 'Amount made good' | 7750 | The Taxable Payment value must equal the Cost less the Amount Made Good  |
|         |            |                  | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format.   |
| 105     | Desc       | Description      | 1        | Designated character set                         | 5012 | This entry is not in a valid format  |
| 106     | Cost       | Cost             | 1        | Numeric characters in the appropriate format     | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 107     | MadeGood   | Amount Made Good | 1        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format  |

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| BVR No. | Element    | Error Locator   | Rule No. | Validation                                       | Code | Message Text  |
|---------|------------|-----------------|----------|--|------|---|
| 108     | TaxablePmt | Taxable Payment | 1        | Must equal 'Cost to you' less 'Amount made good' | 7770 | The Taxable Payment value must equal the Cost less the Amount Made Good |
|         |            |                 | 2        | Numeric characters in the appropriate format     | 5012 | This entry is not in a valid format.                                    |

#### 4.1.18 P11D (b) Data items

| BVR No. | Element            | Error Locator           | Rule No. | Validation  | Code | Message Text   |
|---------|--------------------|-------------------------|----------|---|------|--|
| 109     | TotalBenefit       | Total Benefit           | 1        | Numeric characters in the appropriate format                                  | 7780 | Must be greater than or equal to zero. Must be whole pounds.   |
| 110     | AdjustmentRequired | Class1AcontributionsDue | 1        | Must be present if 'NIC payable' not completed                                | 7645 | Either Adjustment Required must be 'yes' or NIC payable must be present  |
|         |                    |                         | 2        | Must not be present if 'NIC payable' is present                               |      |  |
|         |                    | AdjustmentRequired      | 3        | If present must be 'yes'  | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
| 111     | NICsRate           | NICs Rate attribute     | 1        | Percentage in the format of four numerics to two decimal places e.g. 13.80    | 7820 | This is a mandatory attribute and must be set to 13.80   |
| 112     | NICpayable         | NIC Payable             | 1        | Must equal 13.80% of Total Benefit  | 7790 | The NIC Payable value must equal 13.80% of the Total Benefit   |
|         |                    | Class1AcontributionsDue | 2        | Must not be completed if 'adjustments required' = 'yes'                       | 7645 | Either Adjustment Required must be 'yes' or NIC payable must be present  |
|         |                    |                         | 3        | If 'adjustments required' is not completed then 'NIC payable' must be present |      |  |
|         |                    | NIC Payable             |          | Invalid format.   | 5012 | This entry is not in a valid format.   |

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| BVR No. | Element         | Error Locator     | Rule No. | Validation   | Code | Message Text  |
|---------|-----------------|-------------------|----------|--|------|---|
| 113     | TotalBenefit    | Total Benefit     | 1        | Numeric characters in the appropriate format                   | 7780 | Must be greater than or equal to zero. Must be whole pounds.                                    |
| 114     | Description     | Description       | 2        | Designated character set                                       | 5012 | Invalid Entry. Entry must be numeric.   |
| 115     | Adjustment      | Adjustment        | 1        | Must be equal to or greater than 0.00                          | 5012 | Must be greater than or equal to zero. Must be whole pounds                                     |
|         |                 | Amount Due        | 2        | Must be greater than 0.00 if Amount not due is 0.00            | 7900 | There must be a value greater than zero in either Amount Due or Amount not Due for adjustments. |
| 116     | Description     | Description       | 2        | Designated character set                                       | 5012 | This entry is not in a valid format   |
| 117     | Adjustment      | Adjustment        | 1        | Must be greater than or equal to 0.00                          | 5012 | Must be greater than or equal to zero. Must be whole pounds.                                    |
|         |                 |                   | 2        | Must be greater than 0.00 if Amount due is 0.00                | 7900 | There must be a value greater than zero in either Amount Due or Amount not Due for adjustments. |
|         |                 |                   |          | Invalid data   | 5012 | Must be greater than or equal to zero. Must be whole pounds                                     |
| 118     | Total           | Adjustments Total | 1        | Must be greater than or equal to 0.00                          | 5012 | Must be greater than or equal to zero. Must be whole pounds                                     |
|         |                 |                   | 2        | Must equal Total benefit plus Amount due MINUS Amount not due  | 7910 | Must be result of Total Benefit plus Amount Due minus Amount Not Due                            |
| 119     | Payable         | Payable           | 1        | Must be greater than or equal to 0.00                          | 5012 | Must be greater than or equal to zero and less than or equal to 9999999.99                      |
|         |                 | NIC Payable       | 2        | Must equal total of benefits multiplied by NIC's rate (13.80%) | 7790 | The NIC Payable value must equal 13.80% of the Total Benefit.                                   |
| 120     | P11DrecordCount | Record Count      | 1        | Must be total of all P11Ds in the submission                   | 7920 | Must be total of all P11Ds in the submission.   |
| 121     | P11Dincluded    | P11Dincluded      | 1        | Allowable values 'are due' or 'are not due'                    | 5030 | Value does not comply with published validation rules.  |

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## 4.2 P46(Car) Error Messages

### 4.2.1 Employer Details

| BVR No. | Element | Error Locator | Rule No. | Validation  | Code | Message Text   |
|---------|---------|---------------|----------|---|------|--|
| 1       | Name    | Name          | 1        | 1 <sup>st</sup> character must be present and not space | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010       |
|         |         |               | 2        | Designated character set                                | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |

### 4.2.2 Employee Details

| BVR No. | Element | Error Locator                    | Rule No. | Validation  | Code | Message Text  |
|---------|---------|----------------------------------|----------|---|------|---|
| 2       | Ttl     | Title                            | 1        | If present, first character must be alpha                           | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                |
|         |         |                                  | 2        | Remaining characters must conform with the designated character set |      |   |
| 3       | Fore    | Forename                         | 1        | First character must be alpha                                       | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.                                |
|         |         |                                  | 2        | Remaining characters must conform with the designated character set |      |   |
| 5       | Sur     | Surname                          | 1        | First character must be alpha                                       | 5012 | This field contains an invalid character. First character must be Alpha. Please try again and if the problem recurs contact your software supplier. |
|         |         |                                  | 2        | Remaining characters must conform with the designated character set |      |   |
| 6       | NINO    | National Insurance Number (NINO) | 1        | The NINO should be in the format:-<br>- Characters 1 & 2 must be    | 5012 | NINO not entered in the correct format. Should be in the format of 2(letters), 6(numbers) followed by a space or 1(letter) A,B,C,D.                 |

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| BVR No. | Element   | Error Locator | Rule No. | Validation   | Code | Message Text   |
|---------|-----------|---------------|----------|--|------|--|
|         |           |               |          | alpha and must be one of the issued National Insurance number prefixes (See Appendix 1)<br>- Characters 3-8 must be numeric<br>- Character 9 must be alpha and A, B, C, D or a space | 7603 | NINO not entered in the correct format. Characters 1 and 2 must be one of the issued National Insurance number prefixes.               |
| 7       | BirthDate | BirthDate     | 1        | Must be completed if the NINO is not known. If both date of birth and NINO are not known a default of 1st January 1901 should be used.   | 7875 | Must be completed if the NINO is not known. If both date of birth and NINO are not known a default of 1st January 1901 should be used. |
|         |           |               | 2        | Must be a valid calendar date in the appropriate format.   | 5012 | Must be a valid calendar date in the appropriate format.   |
|         |           |               | 3        | Must be today or earlier.  | 7877 | Must be today or earlier.  |
| 8       | Gender    | Gender        | 1        | Must be completed if the NINO is not known.  | 7878 | Must be completed if the NINO is not known.  |
|         |           |               | 2        | Must indicate Male or Female in the appropriate format.  | 5012 | Must indicate Male or Female in the appropriate format.  |

At least one of the indicators 1 – 5 must be present.

| BVR No. | Element                 | Error Locator    | Rule No. | Validation   | Code | Message Text   |
|---------|-------------------------|------------------|----------|--|------|--|
| 9       | Indicator 1 ProvidedCar | SubmissionReason | 1        | Allowable combinations of indicators: '1', '1 + 4' | 7977 | Invalid combination of Indicators. Allowable Combinations are 1, 2, 3, 4, 5, 1+4, 2+4, 3+4 |
|         |                         | ProvidedCar      |          | Invalid data                                       | 5012 | Invalid Entry. Entry can only be 'yes' or 'no'   |
| 10      | Indicator 2 Replaced    | SubmissionReason | 1        | Allowable combinations of indicators: '2', '2 + 4' | 7977 | Invalid combination of Indicators. Allowable Combinations are 1, 2, 3, 4, 5, 1+4, 2+4, 3+4 |

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| BVR No. | Element               | Error Locator        | Rule No. | Validation   | Code | Message Text   |
|---------|-----------------------|----------------------|----------|--|------|--|
|         |                       | Replaced             |          | Invalid data   | 5012 | Invalid Entry. Entry can only be 'yes' or 'no'   |
|         | MultipleCars          | MultipleCars         | 1        | Must be present if 'Replacement Car Indicator' (Indicator 2) is 'yes'  | 7981 | Must be present if 'Replacement Car Indicator' (Indicator 2) is 'yes'  |
| 11      | MultipleCarIndicator  | MultipleCarIndicator | 1        | Must be present if 'Replacement Car Indicator' (Indicator 2) is 'yes'  | 7981 | Must be present if 'Replacement Car Indicator' (Indicator 2) is 'yes'  |
| 12      | MakeAndModel          | MakeAndModel         | 1        | Mandatory if the answer to 'Does the employee have more than one car' is 'yes'   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       |                      | 2        | Designated character set   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 13      | EngineSize            | ReplacedCar          | 1        | Mandatory if the answer to 'Does the employee have more than one car' is 'yes'   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       | EngineSize           |          | Invalid data   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 14      | Category              | ReplacedCar          | 1        | Mandatory if the 'Engine Size' field has been completed  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       | EngineSize           | 2        | Acceptable Values for Target System<br>= '1' (Up to 1400cc)<br>'2' (1401 – 2000cc)<br>'3' (2001cc or more)<br>'4' (0 (No engine size e.g. electric car)) |      |  |
|         |                       |                      | 3        | Category entered must correspond to the entry made in the 'Engine Size' Field  | 7972 | Invalid Entry. Entry must correspond to the relevant Engine Size category. Acceptable characters are '1' (up to 1400cc), '2' (1401 – 2000cc), '3' (2001cc or more), or '4' (0 (no engine size)). |
| 15      | Indicator 3 SecondCar | SubmissionReason     | 1        | Allowable combinations of indicators: '3', '3 + 4'   | 7977 | Invalid combination of Indicators. Allowable Combinations are 1, 2, 3, 4, 5, 1+4, 2+4, 3+4   |

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| BVR No. | Element               | Error Locator    | Rule No. | Validation   | Code | Message Text   |
|---------|-----------------------|------------------|----------|--|------|--|
|         |                       | SecondCar        |          | Invalid data   | 5012 | Invalid Entry. Entry can only be 'yes' or 'no'   |
| 16      | Indicator 4 Director  | SubmissionReason | 1        | Allowable combinations of indicators: '4', '1 + 4', '2 + 4', '3 + 4' | 7977 | Invalid combination of Indicators. Allowable Combinations are 1, 2, 3, 4, 5, 1+4, 2+4, 3+4   |
|         |                       | Director         |          | Invalid data   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier  |
| 17      | Indicator 5 Withdrawn | SubmissionReason | 1        | Allowable combinations of indicators: '5'                            | 7977 | Invalid combination of Indicators. Allowable Combinations are 1, 2, 3, 4, 5, 1+4, 2+4, 3+4   |
|         |                       | FuelWithdrawn    |          | Invalid data   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier  |
| 18      | DateWithdrawn         | SubmissionReason | 1        | Mandatory if Indicator 5 is 'yes'                                    | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       | DateWithdrawn    |          | Invalid data   | 5012 | Date Withdrawn not entered in valid format CCYY-MM-DD  |
| 19      | MakeAndModel          | SubmissionReason | 1        | Mandatory if Indicator 5 is 'yes'                                    | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       | MakeAndModel     | 2        | Designated character set   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 20      | EngineSize            | SubmissionReason | 1        | Mandatory if 'Indicator 5' is 'yes'                                  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                       |                  | 2        | Enter the Actual Engine Size of the car withdrawn i.e. 1600cc        |      |  |
|         |                       |                  | 3        | If the car has no engine size i.e. Electric Car, enter '0'           | 7972 | Invalid Entry. Entry must correspond to the relevant Engine Size category. Acceptable characters are '1' (up to 1400cc), '2' (1401 – 2000cc), '3' (2001cc or more), or '4' (0 (no engine size)). |

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| BVR No. | Element  | Error Locator    | Rule No. | Validation   | Code | Message Text   |
|---------|----------|------------------|----------|--|------|--|
| 21      | Category | SubmissionReason | 1        | Mandatory if the 'Engine Size' field has been completed  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |          | EngineSize       | 2        | Acceptable Values for Target System = '1' (Up to 1400cc)<br>'2' (1401 – 2000cc)<br>'3' (2001cc or more)<br>'4' ( 0 (No engine size e.g. electric car)) |      |  |
|         |          |                  | 3        | Category entered must correspond to the entry made in the 'Engine Size' Field  | 7972 | Invalid Entry. Entry must correspond to the relevant Engine Size category. Acceptable characters are '1' (up to 1400cc), '2' (1401 – 2000cc), '3' (2001cc or more), or '4' (0 (no engine size)). |

If Indicator 5 is answered as 'yes' in Part 1, Parts 2, 3, 4 & 5 do not need to be completed. Go straight to Declaration Section.

| BVR No. | Element      | Error Locator | Rule No. | Validation   | Code | Message Text   |
|---------|--------------|---------------|----------|--|------|--|
| 22      | MakeAndModel | P46Car        | 1        | Must be present if any of Indicators 1 – 4 are 'yes'                           | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010   |
|         |              | MakeAndModel  | 2        | Designated character set   | 5012 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier.   |
| 23      | EngineSize   | P46Car        | 1        | Mandatory if the answer to 'Does the employee have more than one car' is 'yes' | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010   |
|         |              |               | 3        | If the car has no engine size i.e. Electric Car, enter '0'                     | 7972 | Invalid Entry. Entry must correspond to the relevant Engine Size category. Acceptable characters are '1' (up to 1400cc), '2' (1401 – 2000cc), '3' (2001cc or more), or '4' (0 (no engine size)). |

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| BVR No. | Element             | Error Locator       | Rule No. | Validation   | Code | Message Text   |
|---------|---------------------|---------------------|----------|--|------|--|
| 24      | Category            | P46Car              | 1        | Mandatory if the 'Engine Size' field has been completed  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010   |
|         |                     |                     | 2        | Acceptable Values for Target System = '1' (Up to 1400cc)<br>'2' (1401 – 2000cc)<br>'3' (2001cc or more)<br>'4' ( 0 (No engine size e.g. electric car)) |      |  |
|         |                     | EngineSize          | 3        | Category entered must correspond to the entry made in the 'Engine Size' Field  | 7972 | Invalid Entry. Entry must correspond to the relevant Engine Size category. Acceptable characters are '1' (up to 1400cc), '2' (1401 – 2000cc), '3' (2001cc or more), or '4' (0 (no engine size)). |
| 25      | DateFirstRegistered | P46Car              | 1        | Must be present if any of indicators 1 – 4 are 'yes'   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.  |
|         |                     | DateFirstRegistered | 2        | Must not be later than 'Date of Submission.  | 7951 | Must not be later than 'Date of Submission'  |
|         |                     | DateFirstRegistered |          | Invalid date   | 5012 | Date Car First Registered not entered in valid format CCYY-MM-DD   |
| 26      | FuelType            | P46Car              | 1        | Must be present if any of indicators 1 – 4 are 'yes'   | 7957 | Must be present if car registered on or after 01/01/98.  |

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| BVR No. | Element    | Error Locator | Rule No. | Validation   | Code | Message Text  |
|---------|------------|---------------|----------|--|------|---|
|         |            | FuelType      | 2        | Acceptable Value = 'A' for Petrol<br>'D' for Diesel<br>'D' for Euro IV emissions standard diesel<br>'A' for Hybrid electric<br>'A' for Zero emission cars whatever the technology<br>'A' for Bi-fuel<br>'A' for E85 compliant<br>'A' for Conversion or older Bi-fuel | 5012 | Invalid Entry. Entry must correspond to the relevant category letter. Acceptable characters are 'A' and 'D'     |
| 27      | Emissions  | CO2Emissions  | 1        | Can only be present if any of indicators 1 – 4 are 'yes'   | 7975 | Must be present if any of the indicators '1-4' are 'yes'  |
|         |            |               | 2        | If this data item is not present then either <ul style="list-style-type: none"> <li>Was Car First Registered Before 1998?' or</li> </ul>   | 7605 | Can only be present if 'Date First Registered' is on or after 01.01.98  |
|         |            | P46Car        | 3        | <ul style="list-style-type: none"> <li>'No Approved CO2 Emissions Figure Indicator' must be present</li> </ul>   | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |
| 28      | Before1998 | CO2Emissions  | 1        | Can only be present where any of indicators 1 – 4 is 'yes'   | 7975 | Can only be present if any of indicators 1,2 or 3 are yes   |
|         |            | Before1998    | 2        | Can only be present if 'Date First Registered' is earlier than 01.01.98  | 7952 | Can only be present if 'Date First Registered' is earlier than 01.01.98   |
|         |            |               | 3        | Mandatory if 'Date First Registered' is earlier than 01.01.98  | 7952 | Must be present if date first registered is before 1 January 1998   |

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| BVR No. | Element            | Error Locator      | Rule No. | Validation  | Code | Message Text  |
|---------|--------------------|--------------------|----------|---|------|---|
|         |                    | P46Car             | 4        | Can only be present where 'CO2 Emissions' is blank                  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |
| 29      | NoApproved         | CO2Emissions       | 1        | Can only be present where any of indicators 1 – 4 is 'yes'          | 7975 | Can only be present if any of indicators 1-4 are yes  |
|         |                    | NoApproved         | 2        | Can only be present if 'Date First Registered' is 01.01.98 or later | 7953 | Can only be present if 'Date First Registered' is on or after 01.01.98  |
|         |                    | P46Car             | 3        | Can only be present where 'CO2 Emissions' is blank                  | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |
|         |                    |                    |          |   |      |   |
| 30      | CarPrice           | P46Car             | 1        | Must be present if any of indicators 1 – 4 Part 1 is 'yes'          | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |
|         |                    | CarPrice           | 2        | Numeric characters in the appropriate format                        | 5012 | Invalid Entry. Entry must be greater than or equal to 1000.00 and less than or equal to 9999999.00              |
|         |                    |                    | 3        | Must be whole pounds  |      |   |
| 31      | AccessoriesPrice   | MonetaryDetails    | 1        | Can only be present if indicators 1 – 4 is 'yes'                    | 7954 | Can only be present if any of indicators 1-4 are yes  |
|         |                    | AccessoriesPrice   | 2        | Numeric characters in the appropriate format                        | 5012 | Must be greater than or equal to 1.00 and less than or equal to 999999.00                                       |
|         |                    |                    | 3        | Must be whole pounds  |      |   |
| 32      | DateFirstAvailable | DateFirstAvailable | 1        | Must be present if any of indicators 1 – 4 are 'yes'                | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010. |
|         |                    |                    | 2        | Must be after start of Current Tax year                             | 7974 | Must be after start of Current Tax Year.  |
|         |                    |                    | 3        | Cannot be later than 'Date of Submission'                           | 7974 | Must not be later than 'Date of Submission'   |

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| BVR No. | Element              | Error Locator        | Rule No. | Validation   | Code | Message Text  |
|---------|----------------------|----------------------|----------|--|------|---|
|         |                      |                      | 4        | Cannot be earlier than 'Date First Registered'                                       | 7974 | Cannot be earlier than 'Date First Registered'.   |
|         |                      |                      |          | Invalid date   | 5012 | Date Car First Available not entered in valid format CCYY-MM-DD   |
| 33      | CapitalContributions | CapitalContributions | 1        | Must be present if any of indicators 1 – 4 are 'yes'                                 | 6010 | Your submission is not in the correct format – please contact your software supplier and quote Error Code 6010.           |
|         |                      |                      | 2        | Numeric characters in the appropriate format   | 5012 | The Capital Contributions value must be greater than or equal to 0.00 and less than or equal to 5000.00.                  |
|         |                      |                      | 3        | Must be whole pounds   |      |   |
|         |                      |                      | 4        | Maximum Value £5000.00   |      |   |
| 34      | PrivateUsePayment    | MonetaryDetails      | 1        | Can only be present if any of indicators 1 – 4 are 'yes'                             | 7954 | Can only be present if any of indicators 1-4 are yes  |
|         |                      | PrivateUsePayment    | 2        | Numeric characters in the appropriate format   | 5012 | Must be greater than or equal to 1.00 and less than or equal to 9999999.00.   |
|         |                      |                      | 3        | If present entry must be greater than 0.00   |      |   |
|         |                      |                      | 4        | Must be whole pounds   |      |   |
| 35      | Interval             | MonetaryDetails      | 1        | Can only be present if any of indicators 1 – 4 are 'yes'                             | 7954 | Can only be present if any of indicators 1-4 are yes  |
|         |                      | Interval             | 2        | Acceptable values – 'W' = Weekly<br>'M' = Monthly<br>'Q' = Quarterly<br>'Y' = Yearly | 5012 | Invalid Entry. Can only be entered when any of indicators 1,2 or 3 are 'yes'. Acceptable values are 'W', 'M', 'Q' or 'Y'. |
|         |                      |                      | 3        | Mandatory if 'Amount Paid by Employee for Private Use of Car' is present             | 7958 | Invalid Interval: must be one of 'Y', 'Q', 'M' or 'W'.  |
| 36 & 37 | Fuel                 | Fuel                 |          | Can only be present if any of indicators 1, 3 or 4 are 'yes'                         | 7957 | Invalid Entry. 'yes' can only be entered when any of Indicators 1, 3 or 4 are 'yes'.                                      |

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| BVR No. | Element            | Error Locator      | Rule No. | Validation  | Code | Message Text   |
|---------|--------------------|--------------------|----------|---|------|--|
| 36      | PrivateUse         | MonetaryDetails    | 1        | Can only be present if any of indicators 1 – 4 are ‘yes’            | 7954 | Can only be present if any of indicators 1-4 are yes   |
|         |                    |                    |          |   |      |  |
| 37      | FuelPaidByEmployee | FuelPaidByEmployee | 1        | Can only be present if any of indicators 1 – 4 are ‘yes’            | 7954 | Can only be present if any of indicators 1-4 are yes   |
|         |                    |                    | 2        | Must be present if ‘Fuel For Private Use Indicator’ = ‘yes’         | 7976 | Must be present if ‘Fuel For Private Use Indicator’ = ‘yes’  |
|         |                    |                    | 3        | Must not be present if “Fuel For Private Use Indicator” = ‘no’      | 7976 | Must not be present if ‘Fuel for Private Use Indicator’ = ‘no’   |
| 38      | P46CarDeclaration  |                    | 1        | Must always be present and answered “yes” in the appropriate format | 6010 | This field contains an invalid character. Please try again and if the problem recurs contact your software supplier. |
|         | P46CarRecordCount  | P46CarRecordCount  |          | Invalid data  | 7971 | Invalid P46Car record count.   |

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## APPENDICES

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## **Appendix A: Changes Made for 2016/2017**

### **Year changes from 2015/2016 to 2016/2017 where applicable**

#### **Changes made to P11D messages**

**BVR55** – Amend Rule 2, change 2015 and 2016 to 2016 and 2017

**BVR96** - Remove

**BVR97** – Remove

**BVR98** – Remove (Rules 1 and 2)

**BVR109** - Reword Rule 1 Validation to 'Numeric characters in the appropriate format' and Message Text to 'Must be greater than or equal to zero. Must be whole pounds'. Delete Validation 'Invalid Data', Code '5012', Message Text 'Must be greater than or equal to zero. Must be whole pounds'.

**BVR113** - Reword Rule 1 to 'Numeric characters in the appropriate format' and Message Text to 'Must be greater than or equal to zero. Must be whole pounds'. Delete Validation 'Invalid Data', Code '5012', Message Text 'Must be greater than or equal to zero. Must be whole pounds'.

**BVR121** – Reword Rule 1 to Allowable values 'are due' or 'are not due'

#### **P9D messages**

P9D Error messages removed in entirety. This includes removal of all BVRs (1-28).

#### **No Changes made to P46 Car messages**

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## Appendix B: Document Control

### Version History

| <i>Version</i> | <i>Date</i> | <i>Comments</i>                   | <i>Author</i> |
|----------------|-------------|-----------------------------------|---------------|
| 0.1            | 01/08/2016  | Version 0.1 issued for review     | Jonathan Dent |
| 0.2            | 04/08/2016  | Updated based on comments from WD | Jonathan Dent |
| 1.0            | 16/08/2016  | Version 1.0 baselined             | Jonathan Dent |

### Document Distribution

| <i>Name</i> | <i>Location</i>                   | <i>Responsibility</i> | <i>Action / Information</i> |
|-------------|-----------------------------------|-----------------------|-----------------------------|
| SDST        | HMRC                              | SDS Team – PAYE       | Action                      |
| Dean, Wendy | HMRC                              | CDIO Digital Services | Action                      |
| Troy Newton | Capgemini, Digital Delivery Group | Aspire Development    | Action                      |

### Referenced Documents

| Ref | Document Title                                | Version |
|-----|---|---------|
| 1   | Expenses and Benefits Error Catalogue 2016-17 | 1.0     |
| 2   | P11D P11D(b) 2016-17 BVRs                     | 2.0     |
| 3   | P46 (Car) 2016-17                             | 1.0     |

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