

P11D Expenses and benefits 2015 to 2016

Release make sure your entries are clear on Employer name	both sides of the form.	Note to employer Complete this return for a director, or an employee who earned at a rate of £8,500 or more a year during the year to 5 April 2016. Send the completed form to your HM Revenue and Customs office by 6 July 2016. Note to employee Your employer has filled in this form, keep it in a safe place. You will need it to complete your 2015 to 2016 tax return if you get one. The box numberings on this P11D are the same as on the Employment				
Employer PAYE reference						
Employee name		page of the tax retur	• •			
Surname			Date	of birth in figures (if	known)	
First name(s) Works number/department	If a dired National Insurance nu	ctor tick here	D	D M M Y Y	YY	
works патьег/аерагитет	National insurance no		Gender	M – Male F – Femal	le 📗	
Employers pay Class 1A National Insurance con	tributions on most benefits	s. These are shown in	boxes which are bi	rown and have a 1A i	ndicator	
A Assets transferred (cars, property, goods			Amount made good or			
Description of asset	or other ussets)	Cost/Market value	from which tax deducte		1 /	
		£	- £	= 13 £	1A	
Payments made on behalf of employee				15 £		
Description of payment						
Tax on notional payments made during	the year not borne by em	ployee within 90 day	•	15 £		
Vouchers and credit cards Value of vouchers and payments made us	ing cradit cards or takens	Gross amount	Amount made good or from which tax deducted	ed Cash equivalent		
(for qualifying childcare vouchers see sect	ion M of the P11D Guide)	£	- £	= 12 £		
D Living accommodation				Cash equivalent		
Cash equivalent of accommodation prov	ided for employee, or his/	her family or househ	old	14 £	1A	
E Mileage allowance and passenger paym	ents			Taxable amount		
Amount of car and mileage allowances passenger payments, in excess of maxim	oaid to employee for busing um exempt amounts (See	ess travel in employe P11D Guide for 2015 to	ee's own vehicle, ar	12 £		
Cars and car fuel If more than 2 cars were	•			ls on a separate sheet		
Make and mode	Car 1		Car 2			
				1		
Date first registered		5 242 5 11 6	/ /	5 2412 5 14 6		
Approved CO_2 emissions figure for cars registered on or after 1 January 1998 Tick box if the car does not have an approved CO_2 figure	g/km	See P11D Guide for details of cars that have no approved CO ₂ figure	g/km	See P11D Guide fo details of cars that no approved CO ₂ f	t have	
Engine size	сс		сс			
Type of fuel or power used Please use the key letter shown in the P11D Guide						
Dates car was available Do not complete the 'From' box if the car wa available on 5 April 2015 or the 'To' box if it continued to be available on 6 April 2016 List price of car Including car and standard accessories only: if there is no list price, or if it is a classic car, employers see booklet 480	s	to / /	from /	/to	/	
Accessories All non-standard accessories, see P11D Guide	£		£			
Capital contributions (maximum £5,000 the employee made towards the cost of car or accessories	£		£			
Amount paid by employee for private us of the car	e £		£			
Date free fuel was withdrawn Tick if reinstated in year (see P11D Guide)	/ /		/ /			
Cash equivalent of each car	£		£			
Total cash equivalent of all cars made	available in 2015 to 2016	5		9 £	1A	
Cash equivalent of fuel for each car	£		C]		
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G	Vans and van fuel				_		_			
	Total cash equivalent	of all vans made available in 2015 to 2016			9	£	1A			
	Total cash equivalent	of fuel for all vans made available in 2015 to 2	2016		10	£	1A			
н	Interest-free and low interest loans If the total amount outstanding on all loans does not exceed £10,000 at any time in the year, there is no need to comp									
	Number of joint borrowers (if applicable)			Loan		Loan 2				
	Amount outstanding at 5 April 2015 or at date loan was made if later			£		£				
	Amount outstanding a	mount outstanding at 5 April 2016 or at date loan was discharged if earlier				£				
	Maximum amount ou	£		£						
	Total amount of intere	otal amount of interest paid by the borrower in 2015 to 2016 – enter 'NIL' if none was paid				£				
	Date loan was made in	/ /		/ /						
	Date loan was discharg	ged in 2015 to 2016 if applicable	/ /		/ /					
	Cash equivalent of loa	£	1A 15	£	1A					
	Private medical treatn	nent or insurance	Cost to you	Amount made good o from which tax deduc		Cash equivalent				
	Private medical treatm	ent or insurance	£	- £	= 11	£	1A			
J	Qualifying relocation expenses payments and benefits Non-qualifying benefits and expenses go in sections M and N below									
	Excess over £8,000 of	15	£	1A						
	Services supplied		Cost to you	Amount made good o from which tax deduct		Cash equivalent				
	Services supplied to th	e employee	£	- <u>£</u>	= 15	£	1A			
L	Assets placed at the er	mployee's disposal	Annual value plus expenses incurred	Amount made good o from which tax deduct		Cash equivalent				
	Description of asset		£	- <u>£</u>	= 13	£	1A			
М	Other items (including	g subscriptions and professional fees)	Cost to you	Amount made good o	r ted	Cash equivalent				
	Description of other items		£	-£	= 15	£	1A			
	Description of other items		£	-[£	= 15	£ Tax paid				
	Income Tax paid but r	15	£							
N	Expenses payments made to, or on behalf of, the employee Cost to you		Cost to you	Amount made good or from which tax deduct		Taxable payment				
		nce payments (except mileage allowance 's own car - see section E)	£	-£	= 16	£				
	Entertainment (trading enter a tick or a cross a	organisations read P11D Guide and then sappropriate here)	£	- £	= 16	£				
	General expenses allow	wance for business travel	£	- £	= 16	£				
	Payments for use of ho	ome telephone	£	- £	= 16	£				
Non-qualifying relocation expen		ion expenses (those not shown in sections J or M)	£	-[£	= 16	£				
	Description of other exp	penses	£	-£	= 16	£				