

**RECOGNITION CASES
FOR INTERNET SUBMISSION OF
2015-16 P9D INFORMATION**

Introduction

Once you have completed your own thorough product testing you can apply for Internet Recognition for your PAYE P9D Internet submission product.

The scenarios contained in this pack are to be used when creating your final XML examples when applying for Internet Recognition for your software product.

Recognition “light”

*Developers who achieved recognition for 2015-16 are now only required to send in the xml for Scenario 1. Developers applying for recognition for the first time are asked to submit xml for **all** the scenarios or, if preferred, the multiple submission described at section 1.6 only.*

All the scenarios must be actioned and successfully submitted to VSIPS in order to gain Internet Recognition. The URL for VSIPS is:

<https://secure.dev.gateway.gov.uk/submission>

To gain Internet Recognition for the P9D

Once you have generated the XML for the scenarios and ensured they submit successfully to VSIPS, you should then send the XML files via email to the Software Developers Support Team at sdsteam@hmrc.gsi.gov.uk

The SDS Team will examine the XML to ensure that the product is capable of sending P9D data over the Internet to HMRC and, if successful, your product will be granted Internet Recognition for 2015-16.

You will also need to provide a sample of your XML for the following messages in accordance with the UK Online Document Submission Protocol (**Developers new to recognition only. Previously recognised developers are not required to prove Gateway connectivity**).

- ◆ **submit_poll**
- ◆ **delete_request**
- ◆ **list_request** (where supported)

Will you also supply a sample of a **submission_response** from the Government Gateway showing successful validation of one of your XML files.

Instructions for using the Recognition Data

This section describes how the recognition data should be used by software developers.

Use of Recognition Data

The recognition cases provided in this document should be used to generate P9D data. You should report any problems you experience with the Scenarios to the Software Developers Support Team – contact details

<https://www.gov.uk/government/organisations/hm-revenue-customs/contact/software-developers>

Conditions of Use

This recognition data is to be used primarily to ensure that software packages can produce correct XML instances using the basic data provided. Successful submission of these recognition cases over the Internet will result in HMRC Internet recognition for your Internet submission product but does not constitute any form of HMRC approval of a Payroll Product itself.

Additional Information

The data contained in the Scenarios and the resulting XML generated only demonstrates a small selection of P9D data that can be sent over the Internet. Therefore, when developing your Internet enabled software product, it is **strongly recommended** that you carry out thorough product testing over and above the data provided (Please also see 'Conditions of Use' above).

- ◆ If you do not intend to gain Recognition you can still use the Scenario data provided to assist with development of your product. Gaining Internet recognition is optional but recommended.

Please Note

Where a NINO requires a 'space' as the last character, this is represented as (SPACE) in the Scenario data. Eg AB123456(SPACE)

If you use the ampersand (&), this character must be transmitted in escaped format i.e. & within your XML submission.

There is no test-in-live functionality within EXB for 2015-16 so you should not include <TestMessage> within your EXB submissions.

Base Data

The following base data should be used within each test.

Tax Office Number	Own credentials
Tax Office Reference	Own credentials
Period End	05/04/2016
Employer Name	LARGE COMPANY & CO
Employer Address (optional)	Large Office
Large Road	
Large City	
Postcode	LC5 3FT

Ideally your product should also enable the following data to be submitted

Payroll contact	Juliet Bravo
Payroll contact Tele no	01234 456789

If your product enables the submission of Agent details please use the following data in the recognition scenario xml.

Agent ID	Y456
Agent contact name	A Simpson
Agent address	Big House 24 Big Road Bigtown Bigtownshire BT21 4XR

1.1 P9D - Scenario 1.

The following tables provide details of the employee and P9 data that should be included in this test.

Title	Forename	Forename	Surname	Works/Payroll Number	NINO
Mr	Frederick	Reginald	Forrester	H789	JC216573C

Expenses Payments	220.00
Employees own NINO contributions paid by you	53.00
Employees Personal Telephone Bill's paid by you	42.00
Gifts in kind (i.e. Christmas Hampers or Presents)	250.00
Anything bought for or paid to the employee other than at market value	98.00
Any Payment or Benefit not included elsewhere	375.00
Travel or Transport Vouchers including Season Tickets	86.00
Gift Vouchers (including National Savings Certificates 7 Premium Bonds)	125.00
Meal Vouchers	26.00
Any Other Vouchers Exchangeable for Goods and Services	21.00
Credit Cards provided for the employee & his or her family / household	529.00
Property Address - Line 1	Flat 12b
Property Address - Line 2	High Street
Property Address - Line 3	Newtown
Property Address - Line 4	Newtownshire
Property Address - Postcode	NT3 2DB
Rateable Value of Property	700.00
Rent and Insurance borne by you	300.00
Cash Value of Accommodation	700.00
Description of benefits Previously Mentioned	Cost of College course

1.2 P9D – Scenario 2.

The following tables provide details of the employee and P9 data that should be included in this test.

Title	Forename	Surname	Works/Payroll Number	Date of Birth	Gender
Miss	Hyacinth	Greaves-Eliott	Y-12345	10 May 1960	female

Employees own NINO contributions paid by you	104.00
Any Payment or Benefit not included elsewhere	391.00
Gift Vouchers (including National Savings Certificates 7 Premium Bonds)	73.00
Credit Cards provided for the employee & his or her family / household	666.00
Description of benefits Previously Mentioned	Replacement boots and uniform

1.3 P9D – Scenario 3.

The following tables provide details of the employee and P9 data that should be included in this test.

Title	Forename	Forename	Surname	Date of Birth	Gender
	Herbert		Appleyard	28 August 1957	male

Expenses Payments	197.00
Employees Personal Telephone Bill's paid by you	125.00
Gifts in kind (i.e. Christmas Hampers or Presents)	140.00
Travel or Transport Vouchers including Season Tickets	67.00
Meal Vouchers	43.00

1.4 P9D – Scenario 4.

The following tables provide details of the employee and P9 data that should be included in this test.

Title	Forename	Forename	Surname	Works/Payroll Number	NINO
Mrs	Sue-Ellen		Dawson	X-VC1928	WE975310(SPACE)

Property Address - Line 1	Penthouse Suite
Property Address - Line 2	100 New Street
Property Address - Postcode	NS19 4YG
Rateable Value of Property	988.00
Rent and Insurance borne by you	200.00
Cash Value of Accommodation	988.00

1.5 P9D – Scenario 5.

The following tables provide details of the employee and P9 data that should be included in this test.

Title	Forename	Forename	Surname	Works/Payroll Number	NINO
	Jeremy		O'Driscoll	00007	AY876234B

Expenses Payments	222.00
Anything bought for or paid to the employee other than at market value	125.00
Any Other Vouchers Exchangeable for Goods and Services	22.00

1.6 P9D – Scenario 6.

Scenarios 1-5 should be submitted as a multiple with a record count of 5. This confirms you are able to submit several employee records in one submission. As described in the introduction on page 2, this scenario can be used solely to replace the individual scenarios as a means of obtaining recognition.