Email Subject: Opportunity to enroll your group to use the Biocomposites Distributor Hub Website

Email Body:

Dear <Distributor Principal name>,

I am pleased to inform you that the Biocomposites Distributor Hub website is now available. The Distributor Hub is a dedicated sales portal that contains information your reps need to sell STIMULAN, including e-learning (training) modules, topics of interest, marketing collateral, sales tools, and account management forms.

Please provide the following information to enroll your group to use the Distributor Hub:

* Office administrator contact information (name and contact information of the person from your group who can be reached on a monthly basis for additions or changes to your rep list)
* Office address
* Billing address
* Office phone number
* Office fax number
* User first & last name
* User position (sales representative, office manager, etc…)
* User email address
* User mobile number
* User address

After the requested information is received, I will send you an email that can be used to introduce the Distributor Hub website to your group.

This is a comprehensive tool to help you succeed, so please take the time to supply the requested information for your group to use the Distributor Hub.

Kind Regards,

<Enter name, and email signature information>