



Contact

+65 8895 1434

charblahh1@gmail.com

XX

Singapore 753365

Education

Diploma In Information
Technology

Nanyang Polytechnic

April 2025 - April 2028

Higher National ITE Certificate
in IT Application Development

Institute of Technical
Education

January 2022 - December
2024

Expertise

HTML5

CSS

UI/UX

POWER BI

Language

English

Chinese

TAN YU EN, CHARLISA

Fresh Graduate in Information Technology from
Nanyang Polytechnic

Profile

A dedicated Information Technology fresh graduate from Nanyang Polytechnic, equipped with a strong foundation in project management and teamwork. Proficient in HTML5, CSS, and Power BI, with a specialized focus on UI/UX design. Passionate about building intuitive, user-friendly digital experiences and translating data into visual insights.



Work Experience

April 2024

-

July 2024

Koi The Singapore Pte Ltd

Digital Marketing Executive (Contract)

- Worked on my first major client project with NTUC LearningHub, designing EDMs, sales decks, and infographic materials.
- Designed website mockups and supported website development using WordPress for client projects.
- Attended client meetings to gather feedback, clarify requirements, and communicate design updates.
- Managed front-end and back-end website tasks, including content updates, backups, and basic maintenance.
- Assisted in setting up Google Ads campaigns for SEO and SEM initiatives.



Co-Curricular Activities

- School Team Badminton Player [Secondary School - Institute of Technical Education]



Awards

- Edusave Award For Achievement, Good Leadership and Service (EAGLES) - 2017, 2022
- Edusave Merit Bursary - 2018, 2020, 2022, 2023, 2024
- Edusave Skills Award - 2024
- Director's List - April-June 2022, January-June 2024, July-December 2024