

Charlize Mikaela G. Nadela

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EDUCATION

Bachelor of Science in Computer Science
Cavite State University

2021-2025
Bacoor, Cavite

WORK EXPERIENCE

Operations Customer Expert I

Teleperformance | April 2025- October 2025

2025
Molino

- Responded to customer inquiries via phone, outbound call, and live chat
- Documented customer interactions and maintained detailed records in the system

Technical Support Intern

FiveTwenty IT Services | July 2024 - September 2024

2024
Alabang

- Contributed to the development of two Web-Based Systems
- Provided hardware and software technical support to clients.
- Set up and configured computer networks.

Social Media Management

February 2022 - July 2022

2022
Freelance

- Managed chat support and answered inquiries for property listings
- Scheduled Facebook posts and basic ad campaigns to generate leads
- Prepared quick client follow-ups to support customer engagement

Encoder

February 2021 - February 2025

2021
Freelance

- Performed accurate data entry for client-provided information
- Provided basic remote troubleshooting via Anydesk, TeamViewer, and HelpWire

Web Developer | Project-Based

September 2021 – October 2025

2021
Freelance

- Designed responsive landing pages focusing on UX and conversion
- Built and deployed full-stack websites with admin dashboards and database integration

SOFTWARE SKILLS

Front-end Development: HTML, Typescript, EJS, JavaScript, React, CSS, SCSS

Back-end Development: Node.js, Express.js

Database: MongoDB, MySQL

Tools: GitHub, Postman

Other: RESTful API, JWT Authentication

WEB DESIGN SKILLS

Figma, Adobe Creative Suite (Adobe Photoshop, Adobe Illustrator), Canva, Microsoft PowerPoint

HARDWARE SKILLS

Networking & System Administration: Networking Setup, Router Configuration, Configure IP Address

Technical Support: Laptop Setup & Configuration, Software Installation, Peripheral Setup

SOFT SKILLS

Attention to Detail, Teamwork & Collaboration, Creativity & Innovation, Excellent Communication Skills, Time Management, Self-Disciplined, Results-Oriented

PROJECT EXPERIENCE

Full-stack Development

DiscoverU | Collaborative Project | Thesis | github.com/charlysss-l/Psyche 2025

- Tools Used: MongoDB, Express.js, React, Typescript, Node.js, SCSS, Python, JWT Authentication, Figma, Vercel.
- Connect students through online and physical tests with automated checking using Computer Vision.

Launchpad Reservation System | Business Project | lp-reservation.vercel.app/ 2024

- Tools Used: MongoDB, Express.js, Node.js, React, CSS, Figma, Vercel.
- Developed a reservation system for Launchpad Alabang, for client booking and reservation management.

Launchpad Inventory and Borrowing System | Business Project | inventory-launchpad.vercel.app/ 2024

- Tools Used: MongoDB, Express.js, Node.js, React, CSS, Figma, Vercel.
- Built an inventory and borrowing management system

Yana's Tindakan | Personal Project | github.com/charlysss-l/YanaTindakan 2024

- Tools Used: MySQL, Express.js, React, Node.js, CSS
- Developed a custom Point of Sale (POS) system to manage inventory and sales for a local store.

Frontend Development

A&T Theory | Freelance | charlysss-l.github.io/A-T-Theory/ 2025

- Tools Used: JavaScript, HTML CSS
- Developed a landing page for psychology students, dedicated to spread knowledge on a theory.

Nail'd It! | Personal Project | charlysss-l.github.io/naild-It/ 2025

- Tools Used: HTML, CSS
- Developed a landing page for Nail Services business.

Snuggle Buddies | Personal Project | charlysss-l.github.io/snuggle-buddies/ 2025

- Tools Used: JavaScript, HTML, CSS
- Developed a landing page for Stuff Toy Company.

Photobooth | Personal Project | charlysss-l.github.io/photobooth/ 2025

- Tools Used: JavaScript, HTML, CSS
- Create a photobooth, with printable photo strip.

Web Services | Personal Project | charlysss-l.github.io/webServices/ 2025

- Tools Used: HTML, CSS
- Landing page for web services.

ReFlair Thrift Store | Collaborative Project | reflair-thrift-store.vercel.app/ 2023

- Tools Used: React, TypeScript, SCSS, Figma, Vercel.
- E-commerce platform for a thrift store. Focused on frontend development and UI/UX Design.

DRNK | Personal Project | drnk.vercel.app/ 2023

- Tools Used: React, Typescript, SCSS, Adobe Illustrator, Canva, Vercel.
- Designed and developed a sleek landing page for alcoholic beverages to promote brand visibility.