

GLSA Board meeting
January 8, 2007

In Attendance: Hazel Evans, Sharon Miyata, Anne Donegan, Teresa Lennstrom, Jan Rowe, Wolf Latsch, Stacey Zimmerman, Laura Streichert

Absent: Sharon Diel, Nancy Bird

Minutes reviewed and approved by all present.

Director's Report:

"Pirates" DVD – six more left. They sold pretty fast. 6-7 more Star Wars left.

Regarding the board members representing the church – Hazel, Teresa, Nancy and Sharon. Starting date is January. Anne remarked this presents a problem for the Board as the year starts in August and members are needed to start in June. Jan explained changes must go through the charge conference and she will check with ad council to amend policy.

~Financial Report (November)

We ended up making approximately \$1900. Our enrollment numbers went down to the mid to low 50's in November which us to be short of our projected income. I adjusted by spending a little less money than we had planned to. Also helpful for November, but not for December was that we didn't receive a utility bill until December (Was due in November). We also bought our shed in November. Cost was \$1192.

~Financial Report (December)

We prorated December at 50%, and we made 70% of our projected income. However, due to paying utilities in December we appear to have lost more than we actually did. We haven't yet paid for January health insurance as our contract, while complete, is still in process. We will be paying \$20 more per person. Three people are currently covered.

For September through the end of December we have broken even (-\$630.75). We were projected to have made about \$4278. For January through the end of August we are projected to make about \$11,000. Breaking even for the first quarter is a good place to be.

~Enrollment numbers

Enrollment dipped a bit when winter started, but the numbers are climbing back up and we are full again on Thursdays and almost full on every day, but Friday.

~GLSA Benefit Dinner

Is scheduled for Friday, January 26th. Theme and charity are still being determined.

~School/ GLSA relationship

I went and spoke at the last Green Lake Elementary Staff meeting about ways that we can collaborate to more effectively support the families that we have in common. It was an

invitation to the teachers to look to us for support with behavior and education issues. The next step will be to schedule a date for the teachers to come take a tour of GLSA.

~Homework volunteer

While talking to the staff about being a support to the school staff through homework time it became obvious that the GLSA staff are needing more support during homework time. I am looking for a high school student(s) to volunteer 1 to 4 days a week. I am going to be calling Blanchet High School, but if you know any neighborhood kids who may be interested please let me know.

~Boys Bathroom

The boys bathroom needs at the very least a new door on the stall or perhaps a new divider in between the toilet and the rest of the room. I'm not sure how much that is going to cost or what kind of contractor/ company does that kind of work, but it is likely to be somewhat expensive.

~Holiday Staff Gifts

Thank you to Stacy for organizing the staff gift.

Shed still waiting to be set up. Parent volunteers will install and be reimbursed for expenses.

Treasurer's Report:

November – one NSF check, family replaced but incurred finance charge = \$5.

December – December prorated, loss is big with smaller income. Figures on back of December are wrong. Corrected version reads YTD (743).

November made \$1900. Enrollment went down due to bad weather and thanksgiving. Went back up for January. Adjusted to spend less, to offset loss. Utility bill didn't show

January health insurance. Retirement is in benefits line item of budget. December broke even rather than + 4300. Jan – August expected to make \$11K. Will need to repair the boys bathroom door. Laura said to fix whole bathroom. Sharon suggested gas station model. Christina will look into options and get back to the board.

Food line item – board December dinner expenses.

Uncategorized \$75 car allowance.

"On the issue of raising rates, Christina suggested that it is a beneficial practice to raise rates a small amount annually (instead of skipping years). This information is based on advice given to managers of non profit organizations."

Anne remarked that Christina is doing a good job with budget. Expenses are proving to be true to budget

Holiday staff gifts – thank you to Stacy.

Old business:

Staffing – Susie moved to mornings, Sarah Henry comes wed afternoons.

Scheduling for board members to begin appt in June.

No agenda for January or February.

New business:

- Christina is starting to plan for the summer program. Planning will begin at next staff meeting.
- Teresa suggested copying minutes to flash drive. Christina will look in to it.
- There were comments regarding communications- can we post minutes to website in secure manner? Christina will check. Most people post minutes to word files.

Calendar – next audit to be schedule late September or October. October is decided. Calendar to be updated on an annual basis.

Christina attended a Quick Books class – completed.

1/17-19 – quality workplace relations class – Christina. Mike will be in charge, with sub.

Every Nation Church using space downstairs: there were issues regarding use of items, use of space. Christina feels that any problems have been resolved.

Meeting adjourned 19:15