

# **City of Ridgeside, Tennessee**

## **Quarterly City Commission Meeting**

**January 17<sup>th</sup>, 2017**

**In Attendance:** Sign-In Sheet Attached

Commissioners in Attendance: Mayor Janet Jobe, Commissioners Blane Haywood and Kurt Faires

Guests: City Attorney, Mike McMahan

Hamilton Co Water Quality Program representative, Crystal Bishop

### **Call to Order:**

Mayor Jobe called meeting to order with the Pledge of Allegiance.

Invocation given by Menia Richardson.

Approval of minutes from October 18<sup>th</sup>, 2016 Regular Commission Meeting. M/MS: Approved

Approval of minutes from October 18<sup>th</sup>, 2016 Special Commission Meeting for 2<sup>nd</sup> and 3<sup>rd</sup> public readings for the Loan Resolution for pool and street lights. M/MS Approved.

### **Committee Reports:**

**WWTA Report** – Billy Cooper introduced Crystal Bishop of Hamilton Co Water Quality Program, who presented the process of approving and signing a resolution “Approving the Phase II Water Permit Notice of the Intent For the Hamilton Co Water Quality Program and Authorizing the Mayor of Ridgeside to Sign All Required Documents Necessary for the Permit”. M/MS Approved (signed resolution attached)

### **Treasurer's Report (as of 12/31/16):**

**General Fund: \$1,090,567.71** (\$940,600 reserved for pool and street lights capital projects)

**Gas Tax Account Fund: \$42,673.22**

Of note: Per auditor's request, the City will now maintain financial statements for the General Fund separate from the Gas Fund.

**Safety & Security** – No report at this time.

**Pool and Park Report:** Pool Construction Status: Gabe Thompson and Ron Jobe have been appointed by the City Commission to serve as project engineers for the City swimming pool rebuild. Ron and Gabe **previewed** construction plans/drawings created via Tributary Group (KS). Discussed were key new features, **decided upon**



via the community and Pool Committee. Notice to accept bids was published in the newspaper, with deadline of Jan. 31<sup>st</sup>. 2017. 5 contractors are expected to bid. Plan to begin construction by 2/15/17.

Park Committee – Park Benches to be installed within the next 30 days, per city engineer.

**City Maintenance Report:** the new storm drain grill tops are working well at keeping debris out of the storm drains, which seem to be handling capacity well when clean.

**Community Club Report:** no report. Thanks for printing of the new directory.

#### **Old Business:**

Building Permit updates: 309 Lynncrest, No additional updates. As noted in last meeting minutes, City will implement \$50 day fine for work not completed by Nov 30<sup>th</sup> 2016, date set by owner, and yard clear of debris. Failure to pay fine will result in lien on house.

Multiple Family dwellings - Violation of Single Family Dwelling Ordinance: For 2 N. Lynncrest, Ridgeside City Attorney will depose several residents at this address. Additional letter written by City legal counsel to defendants' lawyer to proceed.

Beautification Fund: Balance of \$1,400.00.

Street Parking Ordinance draft under construction.

The City received the \$950,000 loan from First Tennessee Bank, Nashville, TN, for 12 years fixed rate of 2.89%, and is proceeding with immediate plans to replace the City swimming pool at 300 Shepherd Ave.

#### **New Business:**

New City Auditors, Cantrell and Denning, have submitted the City audit for the 2015/2016 fiscal year. The City Commissioners and CMFO Brant Mason have reviewed the audit. Two findings related to proper internal control documents and approvals for pool expenses have been reviewed and corrected. M/MS: Approved as submitted. Copies available for review.

The audit contract with Cantrell and Denning for 2016-2017 fiscal year has been signed.

The final fiscal year end 2016 budget numbers are available. M/MS: PASSED to approve as final statement.

For the current YTD financials through Dec. 31, 2016: Of note, there will be an increase in the legal fees expense, the Hall tax reduction is greater than expected and is being researched, and the City liability premium has been increased to cover limit expansion from \$1M to \$3M liability coverage, as well as adding property coverage for the pool house and equipment. Insurance for the pool is not available.



This spring, Hamilton County will undertake the property re-appraisal process that occurs every four years. Hamilton County has asked each municipality to participate in the expenses associated with the re-appraisals. This is still under discussion and has not been an extra expense in the past.

Resolution 2017-01: To amend the City Charter to remove the property tax limit as stated amount, per industry standards. This will have to be presented and approved by the State of TN House and Senate. We are asking Rep. JoAnne Favors and Sen. Todd Gardenhire to present and support these two resolutions for the City of Ridgeside. M/MS: Approved

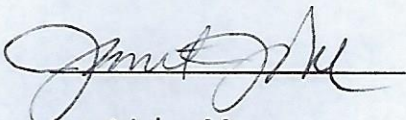
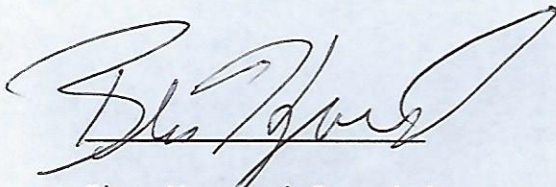
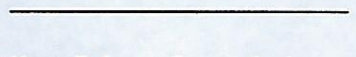
Resolution 2017-02: To amend the City Charter to change the number of ordinance readings from three readings to two readings, still requiring two separate meetings at least five days apart, per industry standards: Upon City approval, this will be submitted to the State House and Senate for their approval. M/MS: Approved

The City Engineer responded to questions from residents regarding status of decorative street lighting project. Photometric plans for both LED and High Pressure Sodium light fixtures have been prepared based on using 76 lights. Budget Pricing has been received for the poles and fixtures for both lighting types. Based on the pricing there is approx. \$25,000 premium for LED fixtures.

Next Special Meeting (for 2<sup>nd</sup> & 3<sup>rd</sup> Resolution Readings 2017-01 and 2017-02): January 23<sup>rd</sup>, 2017

Next Regular Meeting: April 18th, 2017

Meeting adjourned at 8:23 p.m.

  
Janet Jobe, Mayor  
Blane Haywood, Commissioner  
Kurt Faires, Commissioner



A RESOLUTION APPROVING THE PHASE II STORMWATER PERMIT NOTICE OF INTENT FOR THE HAMILTON COUNTY WATER QUALITY PROGRAM AND AUTHORIZING THE MAYOR OF RIDGESIDE TO SIGN ALL REQUIRED DOCUMENTS NECESSARY FOR THE PERMIT.

WHEREAS, State and Federal laws require the implementation of a Phase II Stormwater Program in Hamilton County, Tennessee and the cities of Collegedale, East Ridge, Lakesite, Lookout Mountain, Red Bank, Ridgeside, Soddy Daisy, and Walden; and,

WHEREAS, The Interlocal Agreement between Hamilton County, Tennessee and the Cities of Collegedale, East Ridge, Lakesite, Lookout Mountain, Red Bank, Ridgeside, Soddy Daisy, and Walden establishes the parties as co-permittees for the Phase II Municipal Separate Storm Sewer Systems (MS4) Permit.

WHEREAS, Said Interlocal Agreement requires all such permit renewals be approved by both the County Board of Commissioners and each City's legislative body prior to submission to the Tennessee Department of Environment and Conservation (TDEC).

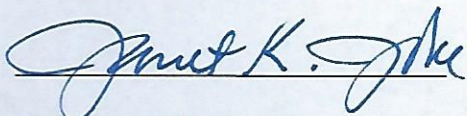
WHEREAS, Hamilton County is administering the Water Quality Program and is required to file the Notice of Intent for coverage under the Tennessee Department of Environment and Conservation Phase II MS4 General Permit.

NOW, THEREFORE, BE IT RESOLVED BY THIS LEGISLATIVE BODY IN SESSION ASSEMBLED:

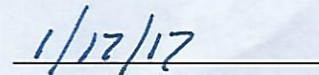
That the City of Ridgeside approves the Phase II Stormwater Permit Notice of Intent for Hamilton County Water Quality Program; and

That the Mayor of Ridgeside is authorized to sign the Phase II Stormwater Permit Notice of Intent for Hamilton County Water Quality Program coverage under the Tennessee Department of Environment and Conservation General Permit.

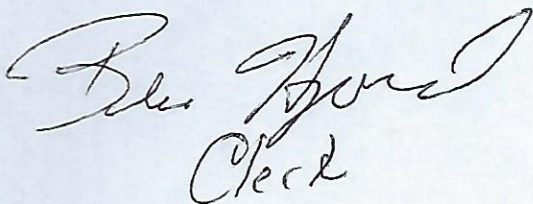
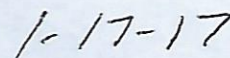
BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.



Mayor, City of Ridgeside



Date

  
Clerk



# Ridgeside Commission Meeting 1-17-17

<u>Name</u>	<u>Address</u>
Blane Haywood	132 Ridgeside
Crystal Bishop	Hamilton County Water Quality
Billy G Cooper	8 N. Lynncrest Dr
Michael A McMur	1132 Ridge Top 37421
Menia Richardson	401 Lynncrest Drive
Christi Poston	102 Windmere Dr.
Bob Edwards	12 N Lynncrest
Gabe Thompson	200 Hilldale Dr
Brandy Sloczowski	204 Windmere
Todd Rudolph	202 WINDMERE
Kristen Jane	402 Lynncrest
Katy D. Lindalson	131 Ridgeside
Shannon Sharpe	6 North Lynncrest
Kelley Robinson	105 Ridgeside
Kevin Eastman	109 Windmore
Paul J. J. J.	203 Windmere Dr.
Kurt FAIRES	127 Ridgeside Rd