

# Chastity White Rose

## Technical Writer

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## SKILLS AND APPLICATIONS

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|----------------------------|-----------------|--------------------------|
| • Wordpress                | • Markdown      | • LibreOffice            |
| • Kindle Direct Publishing | • Draft2Digital | • OBS-Studio             |
| • Simplenote               | • Joplin        | • Kdenlive               |
| • Inkscape                 | • Audacity      | • Linux                  |
| • Microsoft Word           | • HTML          | • C Programming Language |

## EXPERIENCE

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### Overnight Stock Team Associate

September 2023 - Present

*Wal-Mart- Lee's Summit*

- Sort and stock 4 to 8 pallets of assigned department to store shelves.
- Reorganized products on the shelves and cleared floor for customers to shop. safely.
- Completed work that was unfinished by fellow associates.
- Help customers find what they are looking for, and check with the team leads for anything else that needs to be done.

### Multiple Departments Clerk

October 2012 - July 2023

*Hy-Vee- Lee's Summit*

- Acted as cashier when needed for Floral Department and front end registers.
- Stocked Shelves in Health Market and Health and Beauty Care.
- Sacked groceries to avoid damage and follow health codes regarding cross contamination.
- Cleaned restrooms and spills on the floors.

### General Clerk I

June 2019 - April 2021

*Brilliant Corporation- National Records Center*

- Entered computer records for files incoming files in the receiving department.
- Store files on shelves and track their location with both paper and digital records.
- Pull and send files to government facilities.

## EDUCATION

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### Associate of Applied Science in Creative Writing (A.A.S.)

July 2025

*Full Sail University, Winter Park FL*

## PUBLICATIONS

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- Chastity's Chess Chapters - paperback and ebook to train new and advanced Chess players.
- Chandler's Honesty - series of mental health conversations with a unicorn.
- The Elevator Debate - A flash fiction story about political disagreement between co-workers.

## LEADERSHIP

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- Acted as General Clerk 2 temporarily due to supervisor's absence during Covid Pandemic. Kept accurate records of all activities by employees and files with my computer skills. I was chosen because of perfect work attendance.
- In the Floral Department, I was often the only one running the shop. I therefore took full responsibility in taking orders, financial information, and making sure customers received what they paid for. I had to make many decisions without an available manager to ask for help.