

BBA-I (Session 2025-26)
(Logistic/Innovation/Banking)

MST 1

Subject : Computer Application For Business-I

Time: 1 ½ hr.

M.M.: 36

**Note: Attempt any 1 Question each from Section A and B.
Section C is compulsory.**

Section A

1×10=10

1. What do you mean by Computer? Explain the block diagram of Computer in detail.
2.
 - a) What are the different views available in MS Powerpoint?
 - b) Explain any five input devices.

Section B

1×10=10

3.
 - a) What is Table? What are the different ways to create a table?
 - b) Different methods of bold, italic and underline a document.
4. Explain page setup command in detail with all options.

Section C

4×4=16

Write short notes on:

1. Explain any two output devices.
2. Difference between Hardware and Software.
3. Anatomy of word window. Any four parts.
4. How will you insert a page Break and book mark?