



Singh and Sons InfoTech Private Limited

(An Integrated Facilities Management Company)

Regd. Office: 21, Indra Nagar, Dibiyapur, Auraiya, (U.P) - 206244
(An ISO 9001:2015 Certified Company)

CREDIT NOTE

Original for Buyer / Recipient
Duplicate for Transporter
TriPLICATE for Supplier

INVOICE NUMBER	Credit Note No-13 against Inv No-SSI/253	INVOICE DATE	Wednesday, 9 November, 2022
STATE	UTTAR PRADESH	STATE CODE	09
DATE OF SUPPLY	01-09-2022 TO 30-09-2022	VENDOR CODE	101065975
PLACE OF SUPPLY	NOIDA-UTTAR PRADESH	WORK ORDER NO	GAIL/NOIDA/21132/5300036376/F&S DATED: 22.03.2022

Details of Buyer		Shipped To	
Name	GAIL (INDIA) LIMITED	Name	SINGH AND SONS INFOTECH PRIVATE LIMITED
Address	B-35-36, Sector-01 Jubilee Tower, Noida Dist: Gautam Buddha Nagar -201301	Address	21, Indra Nagar Near Pili Kothi, Dibiyapur Auraiya (U.P) -206244
STATE	UTTAR PRADESH	GSTIN NO.	09ABDCS1757M1ZU
GSTIN NO.	09AAACG1209J1ZU	STATE	UTTAR PRADESH
STATE CODE	09	STATE CODE	09

Hiring AMC Services for Fire Safety Services at GAIL (India) Limited, JB Tower & Infohub, Noida (U.P)
M/s. GAIL (INDIA) LIMITED, JB TOWER for the Month of **SEPTEMBER-2022**

Sr. No	Name of Product / Service	No. of Pack	HSN / SAC Code	UOM	Qty	Rate	Amount	Less Discount	Taxable Value
1	GAIL, JBT-NOIDA Penalty for Later Payment of Wages		998311	MON	1.00	13,200.00	13,200.00	0.00	13,200.00
2									
	TOTAL VALUE OF SERVICES								13,200.00

Bank Account No : 39075399225, State Bank of India, Pata	Total Amount Before Tax	13,200.00
PAN No : ABDCS1757M	Add: CGST@09%	1,188.00
ESI Code No : 21000624350000999	Add: SGST@09%	1,188.00
GST Payable on Reverse Charge or Not : N.A.	TOTAL Amount (with GST) :	15,576.00

Total Bill Amount in words : INR Fifteen Thousand Five Hundred and Seventy Six Only

Certified that the particulars given above are true and correct.

For Singh and Sons InfoTech Pvt. Ltd.

Authorised Signatory



SINGH AND SONS INFOTECH PVT LTD
(AN ISO 9001: 2015 CERTIFIED)



www.snsinfotech.com
snsitech@gmail.com



Mobile: +91-8979987689
Office: +91-8979987689



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TAX INVOICE

Original for Buyer / Recipient
Duplicate for Transporter
Triplicate for Supplier

INVOICE NUMBER	SSI/	INVOICE DATE	Tuesday, 2 September, 2025
STATE	MADHYA PRADESH	STATE CODE	23
DATE OF SUPPLY	01 Aug 2025 To 31 Aug 2025	VENDOR CODE	101065975
PLACE OF SUPPLY	GAIL-VIJAIPUR, GUNA (M.P)	WORK ORDER NO	GAIL/VH/C23190/5300040279/MD/HR/2023 Dated : 26.12.2023

Details of Buyer

		Shipped To	
Name	M/s. GAIL (INDIA) LIMITED	Name	M/s. SINGH AND SONS INFOTECH PRIVATE LIMITED
Address	Gail Complex Vijaipur - 473112 Dist: Guna	Address	21, Indra Nagar Near Pili Kothi, Dibiyapur Auraiya (U.P)-206244
STATE	MADHYA PRADESH	GSTIN NO.	09ABDCS1757M1ZU
GSTIN NO.	23AACCG1209J124	STATE	UTTAR PRADESH
STATE CODE	23	STATE CODE	09

ASSISTANCE FOR DIGITIZATION SERVICES IN DOCUMENTS CONTROL SERVICES DEPARTMENT AND UPKEEPING OF DCS RECORD ROOM AT GAIL VIAJIPUR for the Month of AUGUST-2025

Sr. No	Name of Product / Service	No. of Pack	HSN / SAC Code	UOM	Qty	Rate	Amount	Less Discount	Taxable Value
1	GAIL, VIJAIPUR		998311	MON	1.00	44,891.63	44,891.63	0.00	44,891.63
2	SERVICE CHARGE FOR ASSISTANCE		998311	EA	3,929.25	1.00	3,929.25	0.00	3,929.25
3	PROVISION OF REVISION OF WAGES		998311	EA	0.00	1.00	0.00	0.00	0.00
4	PROVISION FOR SAFETY KITS		998311	LS	0.00	1.00	0.00	0.00	0.00
	Ex-gratia in lieu of Bonus @ 8.33% Per Month								
TOTAL VALUE OF SERVICES									48,820.88

Bank Account No : 39075399225, State Bank of India, Pata

Total Amount Before Tax

48,821.00

PAN No : ABDCS1757M

Add: IGST@18%

8,788.00

ESI Code No : 21000624350000999

Total Amount (with GST)

57,609.00

GST Payable on Reverse Charge or Not : N.A.

#NAME?

Certified that the particulars given above are true and correct.

For Singh and Sons InfoTech Pvt. Ltd.

Authorised Signatory



SINGH AND SONS INFOTECH PVT LTD
(AN ISO 9001: 2015 CERTIFIED)



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snsitech@gmail.com



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MEMORANDUM OF PAYMENT (MOP)

RA BILL NO-20

Name of Contractor	M/s. SINGH AND SONS INFOTECH PRIVATE LIMITED
Nature of Work	ASSISTANCE FOR DIGITIZATION SERVICES IN DOCUMENTS CONTROL SERVICES DEPARTMENT AND UPKEEPING OF DCS RECORD ROOM AT GAIL VIAJIPUR.
Work Order No.	GAIL/VH/C23190/5300040279/MD/HR/2023 Dated : 26.12.2023
Contract Completion date	24 Months from Date of LOA
Contract Value Rs.	Rs. 1,271,330.96 (Inclusive of GST@18%)
Bank Guarantee No/ Amount/ Validity	NEFT REF. NO.- CT00ASJFG7/- INR 53,905.00/- Validity as per GAIL Rules
Bill No & Date	RA BILL NO-20
Period of Measurement :	01 Aug 2025 To 31 Aug 2025 BILL FOR THE MONTH OF AUGUST-2025

S. No.	Description of Work/Job Done	Up to Prev. Bill (Rs.)	Current Bill (Rs.)	Cumm Till Date (Rs.)
1	Net Value of work done	955,041.53	48,821.00	1,003,862.53
2	ADD:- IGST @ 18%	171,907.30	8,788.00	180,695.30
3	Total gross work done value (Amount including GST)	1,126,948.83	57,609.00	1,184,557.83
4	Deduction- TDS Against IGST@ 2%	19,099.81	976.00	20,075.81
5	Deduction - Income Tax@ 2%	19,099.81	976.00	20,075.81
6	Release of Retention/ PRS if any as per statement	0.00	0.00	0.00
7	Net Amount Payable	1,088,749.20	55,657.00	1,144,406.20

Verified & Certified for Net Amount Payment of : INR Rupees FiftyFive Thousand Six Hundred FiftySeven Only

- The Bill in this respect has not been referred before.
- The work has been executed as per terms and condition of the contract and in accordance with drawings/specifications/ issued/approved for construction.
- 100% measurement sheet has been checked.
- All the inspection reports including preceding activities, qualifying the stage payment have been verified.

Sign	For and on behalf of Contractor	For GAIL (India) Limited-Vijaipur
Name	Sh. B.K Singh	Mr. Manish Prasad
Date	9/2/2025	DGM (O&M NG P/L)

ABSTRACT OF COST

Invoice No. : SSI/

Invoice Date : Tuesday, 2 September, 2025

Invoice Duration : 01 Aug 2025 To 31 Aug 2025

LOA NO. : GAIL/VH/C23190/5300040279/MD/HR/2023

LOA Date : 26 Dec 2023

Duration of Work : From 02/01/2024 To 02/01/2026

VENDOR CODE : 101065975

NAME OF WORK: ASSISTANCE FOR DIGITIZATION SERVICES IN DOCUMENTS CONTROL SERVICES DEPARTMENT AND UPKEEPING OF DCS RECORD ROOM AT GAIL VIAJIPUR.

Item No.	Sr. No.	Job Description	Total Qty./ Rate/ Amount as per SOR				Qty. Consumed Upto Previous RA Bill		Current Month RA Bill		Total Qty. Consumed Till Closure of Current Month RA Bill	
			UoM	Qty.	Rate	Total Amount (For 2 Years)	Qty.	Amount	Qty.	Amount	Qty.	Amount
1		PART-A : O&M SERVICES (WAGE COMPONENTS)										
	10	SERVICE CHARGE FOR ASSISTANCE	MON	24	44,891.63	1,077,399.12	18.81	844,411.56	1	44,891.63	19.81	889,303.19
	10010	PROVISION OF REVISION OF WAGES	EA	1	1.00	1.00	50,933.00	50,933.00	3,929.25	3,929.25	54,862.25	54,862.25
	10011	PROVISION FOR SAFETY KITS	EA	1	1.00	1.00	32,000.00	32,000.00	0.00	0.00	32,000.00	32,000.00
	10012	Ex-gratia in lieu of Bonus @ 8.33% Per Month	LS	50000	1.00	500,000.00	27,699.00	27,699.00	0.00	0.00	27,699.00	27,699.00
As Per SOR/ QUOTED	TOTAL (INR)					1,577,401.12	Claimed for AUGUST-2025 Month			48,821.00	-	
	I-GST @ 18%					283,932.20				8,788.00	-	
	GRAND TOTAL (INR)					1,861,333.32				57,609.00	-	

Total Bill Amount in words : Rupees FiftySeven Thousand Six Hundred Nine Only

FOR SINGH AND SONS INFOTECH

Sign of GAIL Representative /EIC

M/s. Singh and Sons InfoTech Private Limited
Wage Revision Reimbursement Sheet

01 Aug 2025 To 31 Aug 2025

Wage Period: Monthly

SL NO	PARTICULARS	CATEGORY	NOS. OF EMPLOYEE	OLD WAGES AS ON 01.04.2023	NEW WAGES AS ON 01.04.2025	WAGE DIFF. PER DAY	WORKING DAYS	DIFF. AMOUNT	EPF ER @ 13%	ESI ER @ 3.25%	TOTAL
1	SKILLED (DCS-HR)	C AREA	2.00	695.00	760.00	65.00	52.00	3380.00	439.40	109.85	3929.25
SUB TOTAL											3929.25

Skilled Wage Revision:	3,929.25
Reimbursement Of Pmjy	0.00
Reimbursement Of GPA	0.00
Total Wage Revision Amount :	3,929.25

FOR SINGH AND SONS INFOTECH

FOR GAIL (INDIA) LIMITED, VIJAIPUR

44891.63

					BONUS	
	26	695	18070	1950	587.28	1505.23

LWW OHD
869.17 22981.67 1838.534

22445.81
44891.62

FORM B
WAGE REGISTER
FORMAT OF WAGES REGISTER

Rate of minimum Wage and since the date 01-04-2025 TO 30-09-2025																					
					Highly Skilled				Skilled					Semi - Skilled				Un Skilled			
Minimum Basic-C									760/Man Day (Rs. 19,760/ Month)												
DA																					
Overtime																					

Name of Establishment :-

:- SINGH AND SONS INFOTECH PRIVATE LIMITED

Name of owner :-

:- Sh. B.K Singh

Labour Identification No :-

:- 1-2372-1520-9

Labour Identification No of Principal Employer

:-

Wage Period From : 01 Aug 2025 To 31 Aug 2025

Name And Address of Principal Employer

:- M/s. GAIL (INDIA) LIMITED, VIJAIPUR

(Monthly/Fortnightly/Weekly/Daily/Piece Rated)

Sr. No.	Sr. No. in Employee/ Worker/ Worker Register	Name UAN PF No. ESI No.	Rate Of Wage (Daily)	Rate Of Wage (Monthly)	No. of Days Worked	Overtime hours worked	Basic	DA	Payments Overtime	Special Basic	HRA	Convey All.	ADVANCE AMOUNT PAID	OTHER BENEFITS OR AMENITIES	EX GRATIA BONUS	EARNED LEAVE	Total (06 To 10E)	Deduction						Net Payment (11 - 19 = 20)	Employer/ Workma n/ Worker/ Share PF Welfare Fund	Employer/ Workma n/ Worker/ Share ESIC Welfare Fund	Receipt by Employee / Bank Transaction ID	Date Of Payment	Remarks		
																		PF	ESIC	Society	Income tax	Insurance	Others (PT)	Recoveries	Total (12 To 18)						
1	1A	2	3	3A	4	5	6	7	8	9	10	10A	10B	10C	10D	10E	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1	DCSHR001	DEEPAK SHARMA 101229412688 8101116543	760.00	19760	26		19760											19760	1800	149						1949	17811	1950	642	6300741104 1	E-BANKING
2	DCSHR002	SHAHADAT KHAN 101229412674 8101116506	760.00	19760	26		19760											19760	1800	149						1949	17811	1950	642	3177867948 4	E-BANKING
		TOTAL	1520	39520	52	0	39520	0	0	0	0	0	0	0	0	0	39520	3600	298	0	0	0	0	0	3898	35622	3900	1284.4			

Date 02-09-2025
Period 01 Aug 2025 To 31 Aug 2025
Invoice No. SSI/
Quantity 1 0
Invoice Date **Tuesday, September 2, 2025**
RA BILL NO- 20 RA BILL NO-20
Service Month **AUGUST-2025**

EPF Challan No. 4302507009888 ESIC Challan No. 081251308
Amount: 7500 Amount: 43365
Date: 8/8/2025 Date: 8/8/2025

Invoice Amount 57,609.00

OLD WAGES AS ON 01.04.2023 NEW WAGES AS ON 01.04.2025

695

760



Singh and Sons Infotech Pvt. Ltd
(CIN: U40106UP2019PTC12518
21, Indra Nagar, Dibiyapur
Auraiya – 206244, Uttar Pradesh
E-mail: snsitech@gmail.com
Website: www.snsinfotech.com

Annexure-I

Proforma

Subject: Particulars of PF Contribution for the Month of AUGUST-2024

1. Name of the Firm/Agency/Contractor: M/s. Singh and Sons InfoTech Private Limited
2. Nature of Contract: **Job/Service contract, AMC,O&M, Petty contract, Security, Seasonal**
3. Postal address of the Contractor: **21, Indra Nagar, Dibiyapur, Auraiya (U.P)-206244**
4. Phone No. of the Contractor: **+91-8979987689**
5. Fax No. of the Contractor: **NA**
6. Address of PF office from where EPF Code No. has been allotted: **KANPUR**
7. EPF Code No. allotted by PF office: **UPKNP2070240000**
8. Address of ESIC office from where ESI Code No. has been allotted: **KANPUR**
9. ESI Code No. allotted by ESIC office: **81210624350010999**
10. Period of Contract: From: **02.01.2024 To 01.01.2026**
 - (a) Extension Period of Contract, if any from: **NIL**
 - (b) Place where contract workmen are working: **GAIL, Complex, Vijaipur- 473112**
11. Labour License No.: **NA**
12. Validity period of Labour License From: **NA**
13. Details of Deposition of contribution towards EPF
 - (a) **EPF Challan No. 4302507009888** Amount: **7,500.00** Date: **08-08-2025**
14. Details of Deposition of contribution towards ESI
 - (a) **ESI Challan No. 08125130856092** Amount: **43,365.00** Date: **08-08-2025**

Category	No. of Workers	Prevailing Minimum Wage
UNSKILLED	-	-
SEMI SKILLED	-	-
SKILLED	02	739
HIGHLY SKILLED	-	-
Total	02	

Signature of Contractor / Authorized Representative

Place: **NOIDA**

Date: **08-08-2025**



Singh and Sons Infotech Pvt. Ltd
(CIN: U40106UP2019PTC12518
21, Indra Nagar, Dibiyapur
Auraiya – 206244, Uttar Pradesh
[E-mail: snsitech@gmail.com](mailto:snsitech@gmail.com)
[Website: www.snsinfotech.com](http://www.snsinfotech.com)

Invoice No.: SSI/

Tuesday, 2 September, 20

To M/s. Gail (India) Limited
GAIL Complex, Vijaipur, Guna,
Madhya Pradesh PIN: 473112 (M.P)

Kind Attn.: Sh. Mr. Manish Prasad-DGM (O&M NG P/L)

Subject: RA BILL NO-20 – Invoice No. SSI/ for the Month of AUGUST-2025 assistance for digitization services in documents control services department and upkeeping of dcs record room at gail vijaipur.

LOA No.: GAIL/VH/C23190/5300040279/MD/HR/2023 DATED: 26/12/2023

Dear Sir,

We are submitting RA BILL NO-20, Invoice No.- SSI/ for the period of 01 Aug 2025 To 31 Aug 2025 for assistance for digitization services in documents control services department and upkeeping of dcs record room at gail vijaipur.

The total bill amount is INR 57609 #NAME?

To facilitate the processing of the payment, we have attached the following supporting documents:

1. Tax Invoice
2. Measurement Sheet
3. Bank Statement
4. Form-B Wage Register
5. PF Challan & ECR

Thank you for your attention to this matter. We look forward to your prompt processing of the payment.

Thanking you,
For & on behalf of
Singh and Sons Infotech Pvt. Ltd.
(Authorized Signatory)

Name: Birendra Kumar Singh
Designation: Director
E-mail: snsitech@gmail.com
Encl.: As above.

a – “PFD”

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