

SECTION 00 49 18

REQUEST FOR SUBSTITUTION (RFS)

This form must be submitted no later than 10 calendar days prior to the date for opening bids. Refer to Section 00 21 13 (Instructions to Bidders – Substitutions) for instructions. If the successful Bidder wishes to propose an “or equal” or other substitutions after Bid Opening, said Bidder must make such request within 10 calendar days after the date of Award. Refer to Division 1, Section 01 25 13, for requirements for obtaining approval of substitutions. *Submit this completed form and necessary data substantiating a request for a substitution to Project Engineer/Architect.*

Contract No.: _____ RFS No. _____
 Project Name: _____
 Spec. Section: _____ Paragraph(s): _____
 Drawing Sheet: _____ Detail(s): _____

Proposed Substitution:

Manufacturer: _____
 Address/Phone: _____
 Trade Name/Model No.: _____
 On-Site Representative: _____
 Address/Phone: _____
 Installer: _____
 Address/Phone: _____

Product History: ☐ New ☐ 2-5 years old ☐ 5-10 years old ☐ More than 10 years old

(a) Differences between proposed substitution and specified product (Attach required point by point comparative data):

(b) Reason for not providing specified item: _____

(c) Similar installation where proposed substitution has been used
 (Project/Address/Architect/Owner/Date Installed):

(d) Proposed substitution affecting other parts of Work: ☐ No ☐ Yes: Explain _____

(e) Changes or modifications needed to coordinate other parts of the Work that will be necessary to accommodate the proposed substitution:

(f) Savings to City for accepting substitution: _____ (\$ _____)

(g) Proposed substitution changes Contract Time: ☐ No ☐ Yes:

If “Yes” ☐ Add ☐ Deduct _____ calendar days.

(h) Supporting data attached: ☐ Product Data ☐ Drawings ☐ Test Reports ☐ Samples
☐ Other: _____

The undersigned certifies that:

1. The proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
2. The proposed substitution conforms in all respects to the requirements of the Contract Documents and is appropriate for the applications intended.
3. The same warranty will be furnished for proposed substitution as for specified product.
4. The proposed substitution will not affect or delay progress schedule.
5. The cost data as stated above is complete. There shall be no claims to the City for additional costs related to an accepted substitution.
6. The proposed substitution does not affect dimensions and functional clearances.
7. Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: _____ Signature: _____

Firm: _____ Date: _____

Attachments _____

CITY'S REVIEW AND ACTION

- ☐ Substitution accepted - Make submittals in accordance with Division 1.
- ☐ Substitution accepted as noted - Make corrections and submit in accordance with Division 1.
- ☐ Substitution rejected - Use specified materials and equipment.
- ☐ Substitution Request received too late - Use specified materials.

Signed _____ Date _____

Note: The City's acceptance of Contractor's submittal of shop drawings, product data, or samples supporting this Substitution Request shall not constitute approval of submittals which do not conform to the requirements of the Contract Documents.

Additional Comments: _____

END OF SECTION