

APPENDIX "A"

SYSTEM OUTAGE REQUEST FORM, PAGE 1 OF 2

This form is to be prepared by the Contractor to request an outage of any portion of the SFPUC water treatment system and/or transmission and delivery system to allow the Contractor to perform contracted work requiring a system outage.

The Contractor proposing an outage must prepare a "Proposed System Outage Work Plan". This plan is to be filled in as completely as possible, signed by the Contractor and submitted to the City Representative. The City Representative will forward the SOR to the concerned Operations Division for review and approval.

Significant scope changes or changes in the overall schedule will require an amended work plan and supplementary review and approval.

CONTRACTOR'S NAME AND CONTACT INFORMATION:

(Provide multiple contacts including emergency contact numbers):

SHUTDOWN NAME:

FACILITY/FACILITIES AND DATES TO BE SHUTDOWN:

CONTRACTOR'S WORK PLAN (Attach Work Plan meeting the requirements of Specification 01 69 50 of the contract General Requirements):

CONTRACTOR _____

CONTRACTOR'S REPRESENTATIVE _____

Date _____

SYSTEM OUTAGE REQUEST FORM, PAGE 2 OF 2

FACILITY/FACILITIES AND DATES TO BE SHUTDOWN:

CONCUR:

PROJECT CONSTRUCTION MANAGER _____

REGIONAL CONSTRUCTION MANAGER _____

PROJECT OPERATIONS REPRESENTATIVE _____

CIP SHUTDOWN COORDINATOR _____

THIS CONTRACTOR-INITIATED SYSTEM OUTAGE REQUEST IS NOT CONSIDERED APPROVED UNTIL IT HAS BEEN SIGNED BY THE OPERATIONS MANAGER AND A COPY IS DELIVERED TO THE CONTRACTOR BY THE CITY REPRESENTATIVE.

THIS SYSTEM OUTAGE REQUEST IS NORMALLY ACCOMPANIED BY AN SFPUC INTERNALLY GENERATED FORM REFERRED TO AS AN OPERATIONAL CHANGE REQUEST PREPARED BY THE CONCERNED SFPUC OPERATING DIVISION AND SIGNED BY THE OPERATIONS MANAGER.

APPROVAL OF CONTRACTOR'S SHUTDOWN WORK PLAN:

OPERATIONS MANAGER _____

DATE _____