



SFMTA

Municipal
Transportation
Agency

CANCELLATION

| INSPECTOR AND VEHICLE CHARTER CANCELLATION FORM | | | | | |
|--|--------|--|-------------------|--------------------------|--|
| CHECK PROJECT TYPE | | FILM | | CONSTRUCTION | |
| THE FOLLOWING CONDITIONS MUST BE UNDERSTOOD AND ACCEPTED TO COMPLETE THE PROCESSING OF YOUR REQUEST. | | | | | |
| <ul style="list-style-type: none">• Requests for inspector support are to be made 5 business days to the start of project.• Requests for LRV, Motor coach, PCC and Cable car charters are to be made 10 business days to the start of the project.• Cancellations must be made by 12:00pm (noon) the day PRIOR of a scheduled work day. Untimely cancellations will be assessed for an entire day's fee.• Inspectors will be scheduled at a minimum of 8 hours. Hours are to include a total of 1 hour travel time.• Proper permits are to be obtained before projects can begin including street closure permits and SFMTA clearances when working near tracks, overhead power lines and subway stations. NOTE: CLEARANCES are reviewed and approved every TUESDAY of the week.• SFMTA bus/rail services remain a priority. Obstruction to service is not allowed unless specified below.• Any activities performed outside the limits of the activities described below will cause the project to be terminated and will be subjected to a fine.• Work hours must be performed outside peak service hours. Construction hours (based on blue book): M-F 9a-3p, Weekends – based on approval Film: M-F 10-3pm, Weekends – based on approval | | | | | |
| PROJECT INFORMATION | | | | | |
| PROJECT | | | COMPANY NAME | | |
| DAY | | | DATE | | |
| START TIME | | | END TIME | | |
| INSPECTORS | Y or N | | NO. OF INSPECTORS | | |
| CHARTER | Y or N | TYPE OF VEHICLE (CABLE CAR, PCC, LRV) | | ALTERATION TO VEHICLE | |
| LOCATION | | | MUNI LINES | | |
| # OF PEOPLE ON SITE | | CAMERA & EQMNT SET-UP | | | |
| ACTIVITIES | | | | | |
| CANCELLATION | | | | | |
| | | | | | |
| | | | | | |
| <i>I have read the conditions mentioned above. Failure to comply with this agreement may be subjected to a fine.</i> | | | | | |
| CONTACT PERSON'S SIGNATURE | | | CONTACT NUMBER | | |
| FOR INTERNAL USE ONLY | | | | | |
| RECEIPT DATE | | APPROVAL DATE | | BY | |
| ACTIONS TAKEN | | | | | |
| BRIEF SUMMARY | | | | | |
| | | | | | |
| DATE SENT TO FINANCE | | | INVOICE NO. | | |