



# **Associated General Contractors of America**

## **USC Chapter Constitution**

**September 2007**

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### **ARTICLE I. NAME AND PURPOSE**

#### **Section A: Name**

- Part 1. The official name for this organization is the Associated General Contractors of America, USC Chapter.
- Part 2. This organization will use this name or either of its acronyms, AGC or USC-AGC, in all publicity materials and correspondence.

#### **Section B: Purpose**

- Part 1. The purpose of this organization is to promote academic and career interests in relation to the field of construction and to help those students interested in the field to get to know one another better outside the classroom.
- Part 2. All activities of this organization must be directed toward this purpose.

### **ARTICLE II. MEMBERSHIP**

#### **Section A: Requirements**

- Part 1. All currently enrolled students, both undergraduate and graduate, are eligible to be voting members. In order to strengthen its ties throughout the university, AGC encourages students of different academic backgrounds to be involved in the organization.
- Part 2. All members are required to pay a \$25 per year membership fee prior to taking part in any organization activity.
- Part 3. All members are required to demonstrate support for the purpose of this organization.
- Part 4. Membership decisions will not discriminate on the basis of age, race, religion or creed, national origin, ethnicity, gender, disability or sexual orientation.
- Part 5. Non-student members are not entitled to vote.

#### **Section B: Rights**

- Part 1. All members are eligible to attend all meetings and events of this organization.
- Part 2. If a fee is charged to attend a particular event, the membership will establish a fee scale for members, students & faculty, as appropriate.

### **Section C: Withdrawal of Membership**

- Part 1. Members may have their membership withdrawn for failure to adhere to the requirements for membership as stated above.
- Part 2. A simple majority vote of the quorum of membership at a regular or special meeting shall be sufficient to withdraw membership.
- Part 3. Members to be voted upon in this regard will be notified of the intention to do so in writing at least one week prior to the meeting at which the vote will be taken.

## **ARTICLE III. OFFICERS**

### **Section A: Officer Titles**

President	Reno Chair(s)
Vice President	Symposium Chair(s)
Treasurer	Social Chair(s)
Webmaster	Historian

### **Section B: Duties**

- Part 1. The President will chair all meeting of AGC and will call special meetings  
as needed.
- Part 2. The Vice President will assist the President in the continuing functions of the organization.
- Part 3. The Treasurer will maintain the financial records of AGC.
- Part 4. The Webmaster will maintain the official website of AGC.
- Part 5. The Reno Chair(s) will oversee the duties regarding the competition held each February.
- Part 6. The Symposium Chair(s) will oversee the duties regarding the symposium  
to be held each year.
- Part 7. The Social Chair(s) will oversee the duties regarding coordination of meetings and other social events.
- Part 8. The Historian will oversee the duties of documenting the actions of the club and prepare the annual report at the end of the year.

### **Section C: Requirements for Running for and Holding Office**

- Part 1. All officers and candidates must be currently enrolled USC students.

## **Section D: Nomination and Elections**

- Part 1. Nominations will take place during the end of the spring semester.
- Part 2. Elections will be held at the last meeting of the academic year or through an online vote.
- Part 3. A simple majority vote of the quorum present at that meeting, or the majority of the online vote, will be sufficient to elect an officer.

## **Section E: Removal From Office**

- Part 1. Officers may be removed from office for failure to perform duties or for violations of membership clause.
- Part 2. Officers to be voted upon in this regard will be notified of the intention to do so in writing at least one week prior to the meeting at which the vote will be taken.
- Part 3. A two-thirds majority of quorum present at a regularly scheduled meeting shall be sufficient for removal from office.

## **Section F. Terms of Office and Vacancies**

- Part 1. The term of office shall last for the period of one year.
- Part 2. Should a vacancy in office occur, there will be another nomination procedure and election for the vacant office, occurring during the next meeting of AGC.
- Part 3. In the meantime, the remaining officers will work together to satisfy that position until filled.

# **ARTICLE V. AFFILIATIONS**

## **Section A. USC**

- Part 1. This organization is a recognized student organization at the University of Southern California, but is not a part of the University itself.
- Part 2. In all correspondence and business transactions, it may refer to itself as an organization at USC, but not as part of USC itself.
- Part 3. AGC accepts full financial and production responsibility for all activities it sponsors.
- Part 4. AGC agrees to abide by all pertinent USC policies and regulations. Where USC policies and regulation and those of the AGC differ, the policies and regulations of USC will take precedence.
- Part 5. This organization recognizes and understands that the University assumes no legal liability for the actions of the organization, and the University is not providing blanket indemnification insurance coverage for and activities of the organization, unless those activities expressly benefit and further the goals of the University, and have received prior review, approval and consent of the Offices of Student Activities, Risk Management and/or General Counsel.

## **Section B. AGC**

- Part 1. AGC is the USC chapter of the Associated General Contractors of America.
- Part 2. Where AGC guidelines, regulations or policies differ from those of USC, USC's policies, regulations and guidelines take precedence.

## **ARTICLE VI. FACULTY/STAFF ADVISOR**

### **Section A. Advisor Requirements**

- Part 1. As a recognized student organization at the University of Southern California, AGC is required to have an official advisor from the USC faculty and staff.
- Part 2. Other persons may serve as special advisors as needed.

### **Section B. Duties**

- Part 1. The advisor must sign the recognition application each year, or whenever officer information changes or amendments are made to the constitution.
- Part 2. An advisor, unless she or he is also a regular voting member, may not vote in AGC matters, hold office or unduly influence decisions of the student organization.

## **ARTICLE VII. BY-LAWS AND AMENDMENTS**

### **Section A. By-Laws**

- Part 1. By-laws can be added to this constitution by a simple majority vote of the entire membership at a regular meeting of AGC.
- Part 2. This constitution takes precedence over any and all by-laws.

### **Section B. Amendments**

- Part 1. This constitution can be amended by a two-thirds vote of the entire membership at a regular meeting of AGC.
- Part 2. Notification of such a motion must be made to members at least one meeting in advance of the one in which the actual vote is taken.