Goals

- What are the goals of the team?

Finish the project on time and have a complete product

- What are your personal goals for this assignment?

Make the first chat system.

- What kind of obstacles might you encounter in reaching your goals?

Concurrency is a big problem. Also there are a lot of options right now for the chat room, so we might want to change our plan accordingly if we have troubles with one implementation

- What happens if all of you decide you want to get an A grade, but because of time constraints, one person decides that a B will be acceptable?

Since we all aim for an A grade, we try our best to finish it on time. And if there is any problem, we should notice each other before hand.

- Is it acceptable for one or two team members to do more work than the others in order to get the team an A?

No.

Meeting Norms

- Do you have a preference for when meetings will be held? Do you have a preference for where they should be held?
- **How will you use the in-class time?**
- How often do you think the team will need to meet outside of class? How long do you anticipate meetings will be?
- How will you record and distribute the minutes and action lists produced by each meeting?

Work Norms

- How much time per week do you anticipate it will take to make the project successful?

3hours lecture, + 5 hours extra coding.

- How will work be distributed?

    GUI, Server, Client, ActionListener...
     Chau: GUI
     Server: Jan
    Client: Jan
    ActionListener: Gabriel

- How will deadlines be set?

Have everything finished a couple of days prior to the fixed deadlines.
May 1: have the skeleton for all classes
May 7: finish roughly everything
May 13: finalization, documentation...

- How will you decide who should do which tasks?

Depend on their preferences, if there are significant bugs, we can all work together

- **Where will you record who is responsible for which tasks?**

In documentation.

- What will happen if someone does not follow through on a commitment (e.g., missing a deadline, not showing up to meetings)?

Probably let TAs know.

- How will the work be reviewed?

During class time. Try to make comments in the code. If necessary, update google doc and see others' progress.

- What happens if people have different opinions on the quality of the work?

Should ask TAs how they think.

- What will you do if one or more team members are not doing their share of the work?

Let TAs know.

- How will you deal with different work habits of individual team members (e.g., some people like to get assignments done as early as possible; others like to work under the pressure of a deadline)?

We all want to have everything finished several days before deadlines.

Decision Making

- Do you need consensus (100% approval of all team members) before making a decision?

   No, but can look for compromises.

- What will you do if one of you fixates on a particular idea?

Probably that will not happen.