## Job Title

**Security Guard**

## Job Summary

The Security Guard is responsible for protecting people, property, and assets within a designated area by maintaining a visible presence, monitoring access, responding to incidents, and enforcing company policies. The role involves patrols, surveillance, emergency response, and reporting.

## Key Responsibilities & Duties

Typical duties include:

Patrol assigned areas (on foot or by vehicle) to detect and deter unauthorized activity, intrusion, safety hazards, or vandalism. [Bureau of Labor Statistics+2skima.ai+2](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Monitor and control entry and exit of employees, visitors, contractors, vehicles, and ensure only authorized persons access the premises. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Monitor CCTV, alarm systems, access control systems, and other security/surveillance equipment; investigate alarms or unusual conditions. [skima.ai+1](https://skima.ai/resources/job-descriptions/security-guard-job-description?utm_source=chatgpt.com" \t "_blank)

Respond promptly to emergencies (fire, medical, security breach), call for assistance (police, fire, EMS) as required, and follow emergency procedures. [Fresno Mission+1](https://www.fresnomission.org/wp-content/uploads/2023/06/JOB-DESCRIPTION.pdf?utm_source=chatgpt.com" \t "_blank)

Write incident reports, daily activity logs, irregularities such as property damage, theft, presence of unauthorized persons, or safety issues. [Bureau of Labor Statistics+1](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Secure doors, windows, gates, and other access points; inspect physical perimeter and infrastructure to maintain a secure environment. [Institute of Data+1](https://jobs.institutedata.com/job/4215501/security-guard/?utm_source=chatgpt.com" \t "_blank)

Assist visitors, staff, or contractors by providing security orientation, directions, safety instructions and ensuring adherence to policies. [Veterans On Guard+1](https://veteranonguard.org/security-guard-job-description/?utm_source=chatgpt.com" \t "_blank)

Maintain a high level of alertness, remain visible and approachable, use good judgment to de-escalate conflicts or confrontations when necessary. [Labor-Force](https://www.labor-force.org/sector/service/security-guard/job-description-of-security-guard?utm_source=chatgpt.com" \t "_blank)

Follow company and client security policies, standard operating procedures (SOPs), and regulatory requirements (state licensing, armed vs unarmed distinctions). [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Occasionally assist with special events, crowd control, vehicle screening, or access control during high visitor volumes. [Institute of Data](https://jobs.institutedata.com/job/4215501/security-guard/?utm_source=chatgpt.com" \t "_blank)

## Qualifications & Requirements

High school diploma or equivalent (some jobs may accept GED). [Bureau of Labor Statistics+1](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Valid relevant licensing (varies by state: unarmed security license, armed guard permit if applicable). [Bureau of Labor Statistics+1](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Background check, drug screening, and sometimes physical fitness requirements. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Good verbal and written communication skills, ability to write clear reports. [skima.ai](https://skima.ai/resources/job-descriptions/security-guard-job-description?utm_source=chatgpt.com" \t "_blank)

Strong observational skills, ability to remain alert for long periods, good judgement under pressure. [Bureau of Labor Statistics+1](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Ability to handle stressful or emergency situations calmly and effectively. [Fresno Mission](https://www.fresnomission.org/wp-content/uploads/2023/06/JOB-DESCRIPTION.pdf?utm_source=chatgpt.com" \t "_blank)

Physical condition to stand/walk/patrol for long hours; may need to lift or move objects, use basic security tools. [Institute of Data](https://jobs.institutedata.com/job/4215501/security-guard/?utm_source=chatgpt.com" \t "_blank)

Experience may be preferred (especially for specialty roles: armed guard, event security, or roles requiring monitoring equipment). [CTI USA](https://cti-usa.com/job/security-guard-2/?utm_source=chatgpt.com" \t "_blank)

## Work Environment & Schedule

Many environments: retail stores, industrial/manufacturing sites, office buildings, healthcare facilities, events, residential complexes. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Shift work is common: nights, weekends, holidays. Some roles require 24-hour coverage. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

May involve walking, standing, sitting for long periods, exposure to variable weather (if outdoors) or low-light conditions. [Institute of Data](https://jobs.institutedata.com/job/4215501/security-guard/?utm_source=chatgpt.com" \t "_blank)

Often responsible for being the first responder on site until backup or emergency services arrive.

## Salary & Outlook

According to U.S. Bureau of Labor Statistics (May 2024): median annual wage for security guards is about **$38,370**. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

Employment growth projected to be relatively flat (little or no change) over the 2024-2034 decade. [Bureau of Labor Statistics](https://www.bls.gov/ooh/protective-service/security-guards.htm?utm_source=chatgpt.com" \t "_blank)

## Key Skills & Competencies

Vigilance / observation – noticing subtle changes, recognizing suspicious behavior.

Communication – clear speaking, listening, writing incident reports.

Decision-making – quick judgement in uncertain or stressful situations.

Customer service – interacting with visitors, employees, maintaining professionalism.

Physical stamina – ability to stand/patrol/inspect for extended periods.

Technical awareness – use of surveillance/alarms/access control systems.

Integrity / reliability – trustworthiness, consistency in enforcing rules.

## Example Job Description (for posting)

**Position Title:** Security Guard  
**Location:** [City, State]  
**Type:** [Full-Time / Part-Time / Shift]

**Job Summary:**  
We are seeking a vigilant and dependable Security Guard to protect our facility, employees and visitors. The successful candidate will patrol the site, monitor access and surveillance systems, enforce company policies, write accurate reports, and respond effectively in emergency situations.

**Key Responsibilities:**

Perform regular patrols of interior and exterior premises.

Monitor CCTV, access control systems and alarms; investigate disturbances.

Control entry/exit of people and vehicles, check credentials.

Respond to emergencies and contact appropriate authorities as needed.

Maintain logs and write incident reports of irregularities or safety issues.

Provide friendly customer service and security orientation to visitors/staff.

Enforce site rules and follow company security protocols.

**Qualifications:**

High school diploma or equivalent.

Valid security license (unarmed) in [State], experience with armed role if applicable.

Strong communication and observation skills.

Ability to remain alert for long periods and work flexible hours (including nights, weekends).

Physical ability to patrol site and respond to incidents.

**What We Offer:**

Competitive hourly wage / salary.

Training and certification support.

Uniform provided.

[Add benefits if applicable: health, retirement, overtime pay, shift differentials].