

RISK MANAGEMENT POLICY FOR STUDENT ORGANIZATIONS

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of the University of Texas at Austin and University of Texas System as it relates to risk management to ensure our members, officers, event organizers, and advisors take the necessary precautions to fulfill this obligation for the well-being of all present at our events.

All events sponsored by _____, or any event our organization is associated with, including off-campus events, must be in compliance with the stated policies below. All organizational members must observe the risk management guidelines of the organization and the University of Texas at Austin.

If any member is found participating in or condoning acts that are contrary to or violate this risk management policy, we, the members of _____, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization including reporting inappropriate conduct or acts to the appropriate University of Texas at Austin official.

STUDENT CODE OF CONDUCT

"The University's expectations for student conduct are grounded in the University Honor Code: 'The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the University is expected to uphold these values through integrity, honesty, trust, fairness, and respect towards peers and community.' University students are expected to abide by all city, state, and federal laws and statutes and all regulations of the University and The University of Texas System."
- Excerpt from Chapter 11, Appendix C, General Information Catalog

No member of _____ shall take part in or condone any acts that violate the University of Texas at Austin standards of conduct for students. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Chapter 11 of the *Institutional Rules on Student Services and Activities*.

ALCOHOL/DRUGS POSSESSION, USE, AND/OR ABUSE

"The university will assess a sanction of suspension for a specified period of time and/or suspension of rights and privileges for conduct related to the use, possession, or distribution of drugs that are prohibited by state, federal, or local law. Other penalties that may be imposed for conduct related to the unlawful use, possession, or distribution of drugs or alcohol include disciplinary probation, payment for damage to or misappropriation of property, permanent expulsion, or such other penalties deemed appropriate under circumstances."
- Excerpt from "Security Awareness and Drug Free University" Web page,
<http://www.utexas.edu/student/vpsa/security/index.html>

No member of _____ shall take part in or condone any acts that are illegal and/or abusive as it relates to alcohol or other drugs and/or activities that violate policies of the University of Texas at Austin. The unlawful possession, sale and/or use of alcohol or other drugs at any organization-sponsored event, or at any event that an observer would associate with the organization, is strictly prohibited. The possession, use and/or consumption of alcoholic beverages, during any organization event, any event that an observer would associate with the University, or in any situation

RISK MANAGEMENT POLICY FOR STUDENT ORGANIZATIONS

sponsored or endorsed by the organization, must be in compliance with any and all applicable laws, policies and regulations of the state, county, city and the University of Texas at Austin.

PROHIBITION OF HAZING

“Hazing is prohibited under state law, and the University will initiate disciplinary action in response to hazing incidents that take place during official functions of the University, or those sponsored by registered student organizations, or incidents that have a substantial connection to the interests of the University regardless of the location in which they occur, on or off campus.”
- Excerpt from Chapter 16, Appendix C, General Information Catalog

Hazing or hazing activity, in any form, is strictly prohibited, and no member of _____ shall take part in or condone any acts that are illegal as it relates to hazing and/or activities that violate policies of the University of Texas at Austin. Any member who becomes aware of hazing activity should promptly report the matter to the Office of the Dean of Students. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Chapter 16 of the *Institutional Rules on Student Services and Activities*.

PROHIBITION OF SEXUAL HARASSMENT/DISCRIMINATION

“In accordance with federal and state law, the University prohibits discrimination on the basis of sex, including sexual harassment. Sex discrimination and sexual harassment will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action.” - Excerpt from Appendix D, General Information Catalog

Sexual harassment and/or discrimination, in any form, is strictly prohibited, and no member of _____ shall take part in or condone any acts that are illegal as it relates to sexual harassment/discrimination and/or activities that violate policies of the University of Texas at Austin. Any member who becomes aware of a sexual harassment or discrimination incident should promptly report the matter to the Office of the Dean of Students. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Appendix D of the *General Information Catalog*.

PROHIBITION OF SEXUAL ASSAULT

“A student who individually, or in concert with others, participates or attempts to participate in a sexual offense, including but not limited to sexual assault or abuse of, threats against, or the unwanted touching of an intimate area of any other student, is subject to disciplinary action by the University, notwithstanding any action that may or may not be taken by the civil authorities. In addition to incidents that occur on the University campus, the University may take disciplinary action in response to incidents that take place during official functions of the University, or those sponsored by registered student organizations, or incidents that have a substantial connection to the interests of the University of Texas at Austin regardless of the location in which they occur.”
- Excerpt from Appendix H, General Information Catalog

Sexual assault or abuse, in any form, is strictly prohibited, and no member of _____ shall take part in or condone any acts that are illegal as it

RISK MANAGEMENT POLICY FOR STUDENT ORGANIZATIONS

relates to sexual assault/abuse and/or activities that violate policies of the University of Texas at Austin. Any member who becomes aware of a sexual assault or abuse incident should promptly report the matter to law enforcement personnel and/or the Office of the Dean of Students. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Appendix H of the *General Information Catalog*.

FIRE AND LIFE SAFETY

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of the University of Texas at Austin as it relates to the fire and life safety, to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the well-being of all present at our events.

All organizational activities and events shall adhere to state, local and University fire and health codes and standards. Our organization will ensure that members are educated about emergency procedures including an evacuation plan and emergency phone numbers as well as have access to first aid supplies during each event. Our organization will consult with the UT Police Department (UTPD) and the Fire Marshal, when required, for any event held on-campus. Our organization will obtain advance permission from the Office of the Dean of Students before transporting, possessing and/or using a weapon or facsimile weapon of any kind within the confines of University-owned property. Our organization will obtain a valid permit from the Office of Environmental Health and Safety (EHS) prior to conducting any on-campus event that is catered or in which potentially hazardous food is being served.

TRAVEL

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of the University of Texas at Austin as it relates to transportation or travel by members of our organization, to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the well-being of all present at our events.

Any individual who drives or otherwise provides transportation in conjunction with organization activities shall obey all applicable motor vehicle laws, including, but not limited to, those concerning vehicle safety, vehicle operation, insurance, and the transportation and consumption of alcoholic beverages. Operators will ensure that vehicles are not overloaded and are driven in a safe manner. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Appendices K and L of the *General Information Catalog*.

RISK MANAGEMENT EDUCATION

All reasonable efforts will be made by the authorized representatives of _____ to insure each student member (including pledges, associate members, and honorary members) will annually participate in the HB 2639 Risk Management Education Program. All organizational advisors will participate in the program at least once unless changes in the law warrant additional training. The organization will indicate their understanding of and compliance with the Risk Management Policy statement on an annual basis. Organizers of events will reasonably inform guests (including non-members, alumni, advisors and visiting members) of applicable policies.

RISK MANAGEMENT POLICY FOR STUDENT ORGANIZATIONS

STUDENT ORGANIZATION REGISTRATION

"An organization is eligible for registration if

(1) three or more students sign its application for registration;

(2) it limits membership to students, faculty members, and staff members of the University;

(3) it does not deny membership on the basis of race, color, religion, national origin, gender, age, disability, citizenship, veteran status, sexual orientation, gender identity, or gender expression, except that

(A) an organization created primarily for religious purposes may restrict the right to vote or hold office to persons who subscribe to the organization's statement of faith; and

(B) an organization may restrict membership based on the provisions of Title IX of the Education Amendments of 1972.

(4) there are no financial bars against the organization;

(5) it is not under a disciplinary sanction prohibiting registration; and

(6) it conducts its affairs in accordance with local, state, and federal laws, the Regents' Rules and Regulations, University regulations, and administrative rules."

- Excerpt from Chapter 6, Appendix C, General Information Catalog

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of the University of Texas at Austin as they relate to student organization registration. Our organization must register with Student Activities and Leadership Development (SALD) each long semester. Each member of the organization is responsible for understanding and complying with the rules and regulations outlined in Chapter 6 of the *Institutional Rules on Student Services and Activities*.

APPROVED BY:

Adopting and following these risk management policies places a high value on the dignity and worth of a human being. We, the members of _____, are committed to instilling a culture that ensures the well-being of all persons and educates members on ways to positively intervene when a person is in trouble. We hereby affirm our commitment to abide by these policies and recognize that non-compliance with any of these policies has no place in our organization.

President/Chief Executive Officer (Authorized Representative 1)

Date

Treasurer/Chief Financial Officer (Authorized Representative 2)

Date

Risk Management Officer (Authorized Representative 3)

Date

Advisor (Required for Sponsored Student Organizations)

Date