

# Shipping Instructions

## Packaging Material required



Scissors



Bubble Wrap



Tape



P. Chips



Corner Protectors



New Box

## Steps to Follow



**Outer Packaging:** Use the original box or any other box with sufficient crush space.



**Wrapping Items:** Each item should be wrapped individually in 2” layer of bubble wrap. The screen and buttons should be provided extra protection by taping or putting bubble wraps. Place the accessories on top of the device.



**Internal Preparation:** Place corner protectors in the box and safely place the device. Fill extra spaces with peanut chips.



**Sealing:** Seal the box both horizontally and vertically with packaging tape. Go over seams twice for extra hold. Place your shipping label on top of the box and cover it with clear packing tape to prevent tearing during shipping.

## Do’s and Don’t



- ✔ Use a box that’s strong enough and correct size for the contents, ideally a new unused box
- ✔ Remove any old barcoded labels, address labels or markings from the box
- ✔ Wrap each item individually before placing them inside the box
- ✔ Use as much cushioning material as possible
- ✔ Device should be disassembled where possible



- ✘ Re-use an old box where the walls of the box are weakened or crease
- ✘ Let any item inside the box touch the inside walls of the box
- ✘ Allow any movement of your items inside the box
- ✘ Using paper as a filler as the material
- ✘ Include any CDs, DVDs, thumb drives, hard drives, SD cards, headphones or any other accessory