

City of Tawny Creek Volunteer Program

Program Overview

The City of Tawny Creek constantly seeks new volunteers who would like to learn more about city government and how it operates, get to know staff members, and build community relations. Beyond that, volunteers also gain work experience and valuable skills by serving various city departments.

Program Requirements

To volunteer with the City of Tawny Creek, you must be at least 14 years old and interested in making Tawny Creek a better community. Most of the volunteer opportunities have very flexible hours, so it's easy to contribute your skills while learning about our local government.

Individuals can volunteer for a one-time project or a long-term assignment. A wide variety of assignments is available, so it's possible to find the best one for your skills and interests. A few of the opportunities include tutoring at one of the library branches, working at the City Museum as a docent, or helping remove graffiti.

Boards and Commissions

Volunteers are also needed for various boards and commissions. Applications for these positions are processed by the City Clerk's office. City boards and commissions help the community deal with the daily decisions that make Tawny Creek run well and constantly improve. To be eligible, you must be a citizen of Tawny Creek and be at least 18 years old.

Volunteer Opportunities

The opportunities to volunteer with the city are many. The library needs volunteers to help maintain and shelve magazines, help with circulation, put together handouts, assist with technology issues, help in the children's department, and much more. The City Museum needs docents, help in the gift shop, organizers for special events, and help with various activities throughout the week.

The Parks and Recreation Department needs volunteers to help clean up the parks and assist with various special classes held throughout the year. This department is especially in need of individuals who are willing to assist in coaching the community sports teams.

Community Sports Teams

The following community sports teams need volunteer coaches:

- Children's Softball

- Children's Basketball
- Adult Co-Ed Softball
- Adult Co-Ed Basketball

Team Sponsor Contact Information

Children's Softball Sponsors

Sponsor	Contact Person	Phone
Marks Family Jewelry	Craig Marks	(714) 555-1013
Tawny Creek Sluggers	Ryan Blake	(714) 555-0286
Levitt's Plumbing	Marc Levitt	(714) 555-9544
Reigeluth Insurance	Wesley Reigeluth	(714) 555-3096
Blue Rock Cantina	Norm Weaver	(714) 555-6328
Vogel's Pizza	Sam Vogel	(714) 555-1180
BWC Realty	Brandon Vaughn	(714) 555-3883

Children's Basketball Sponsors

Sponsor	Contact Person	Phone
Jarvis Consulting	Greg Jarvis	(714) 555-6201
Longfellow Realty	Travis Folger	(714) 555-2024
Will's Wildcats	Will Harris	(714) 555-8525
Yates Hardware	Larry Yates	(714) 555-2437
Eagle Tools	Frank Varner	(714) 555-0039
Tawny Creek Culinary Institute	Nate Hirsch	(714) 555-8400

Adult Co-Ed Softball Sponsors

Sponsor	Contact Person	Phone
Bagels and More	Lara Hoover	(714) 555-4048
North Tawny Creek Hitters	Dominic Calzada	(714) 555-2533
Karl's Café	Nina Graves	(714) 555-2690
Tawny Creek Cubbies	Zachary Walters	(714) 555-0419
Warner Electric	Pia Warner	(714) 555-5124

Adult Co-Ed Basketball Sponsors

Sponsor	Contact Person	Phone
Reindel Publishing	Belinda Fonesca	(714) 555-1963
Elegant Interiors	Victoria Brown	(714) 555-6076
Jillian's Jaguars	Jillian Flanders	(714) 555-7797
Pumas	Paula Lopez	(714) 555-9277
Sold Realty	Lauren Kowalski	(714) 555-7309

Additional Volunteer Opportunities

Some other opportunities include:

- Typing and copying in the Visitor's Bureau
- Participating in the Keep Tawny Creek Beautiful campaign
- Helping with neighborhood cleanup events
- Organizing efforts to revitalize various sections of the city

How to Apply

Step 1: Register

First, register with Tawny Creek's online employment services. This enters your information into the system so that your information and qualifications can be verified. You'll need to provide your e-mail address and create a password and user ID.

Step 2: Find Openings

Then look at the Current Job Openings section to find listings for volunteer positions.

Step 3: Select Your Volunteering Preference

Finally, complete the application form and select your preferences for volunteering. Tawny Creek's Human Resources Department will contact you via phone or e-mail to help you with the next step in the process.

Contact Information

You can contact Human Resources by:

- **Website:** <https://tawnycreek.ca.gov/hr>
- **Phone:** (714) 555-0090
- **Mail:** Pamela Harris, Human Resources, 1321 Mountain View Boulevard, Tawny Creek, CA 96265

After You Apply

After your application is submitted online, it is reviewed by Tawny Creek's Human Resources Department and is forwarded to the appropriate volunteer coordinator for the department you indicated on your application. A coordinator will contact you to set up an interview. The interview also provides an opportunity for you to ask questions about the volunteer position.

If both you and the coordinator agree that your services could benefit the department, you will complete and pass Tawny Creek's standard background check. Results are usually received within three business days. After you are approved, you may be asked to complete some additional paperwork and then will be assigned to volunteer. You will use a time sheet to track your hours of volunteering.