

ACTIVITIES	ASSIGNEE	START	DUE	DPD	TASK EXPLANATIONS	%
1st DELIVERABLE (D1) Project Plan:		01/Sep	18/Sep		-	100%
<input checked="" type="checkbox"/> D1 Requirements	Red Team	01/Sep	16/Sep			100%
2 <input checked="" type="checkbox"/> Identify potential clientele	Red Team	01/Sep	07/Sep		Each member to contact clients & find one or more clients to cho	100%
3 <input checked="" type="checkbox"/> Acquire teams contact info	Red Team	02/Sep	04/Sep		Team members contact info distributed + establish best way to c	100%
4 <input checked="" type="checkbox"/> Schedule for team meetings	Red Team	02/Sep	04/Sep	3	Team consensus on frequency of meetings.	100%
5 <input checked="" type="checkbox"/> Render client decision	Red Team	07/Sep	07/Sep	2	Majority vote on 2-4 potential clients to explore further.	100%
6 <input checked="" type="checkbox"/> Distribution of workload	Red Team	07/Sep	12/Sep	5, 2	Deliverable team leader assigns & monitors team members' org	100%
7 <input checked="" type="checkbox"/> Evaluate client business problems	Red Team	07/Sep	12/Sep	2	Team consensus to narrow choice of client for project; Suggested	100%
8 <input checked="" type="checkbox"/> Feasibility Study	Red Team	09/Sep	16/Sep	5	Exploring various business problems to be solved by implement	100%
<input checked="" type="checkbox"/> D1 Project Submission	Red Team	02/Sep	18/Sep		-	100%
10 <input checked="" type="checkbox"/> Team logbook journal #1	Patrick Laroque	02/Sep	14/Sep		In a form of a Logbook; Detail record of all decisions, activities an	100%
11 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	14/Sep	16/Sep		Peer assessment form, to be completed by each team member.	100%
12 <input checked="" type="checkbox"/> Project Report	PL, CL	15/Sep	18/Sep	31, 30, 29, 25,	Completed and formatted deliverable 1 document.	100%
13 <input checked="" type="checkbox"/> Submit PDF	Patrick Laroque	18/Sep	18/Sep	12	Deliverable 1 milestone.	0%
<input checked="" type="checkbox"/> D1 Documentation	Red Team	04/Sep	16/Sep		-	100%
<input checked="" type="checkbox"/> Team organization	PL, CL	04/Sep	16/Sep		Brief descriptions of how the team is to be organized in the deliv	100%
16 <input checked="" type="checkbox"/> Online repositories	Chi-Tao Li	04/Sep	09/Sep		Use of online archive(s) for the storage of digital objects, specific	100%
17 <input checked="" type="checkbox"/> Communication Strategies/Policies	Red Team	04/Sep	09/Sep		Ways the team communicates and policies implemented during	100%
18 <input checked="" type="checkbox"/> Area of Responsibilities	Red Team	04/Sep	09/Sep		Identify deliverable's team leader, primary contact person for th	100%
19 <input checked="" type="checkbox"/> Regular Team Meetings	Patrick Laroque	04/Sep	16/Sep	3, 4	Record of when and where meetings occur; Include in a sample	100%
<input checked="" type="checkbox"/> WBS & Gantt Chart	PL, CL	04/Sep	14/Sep		Project planning in a form of a Work Breakdown Structure & Gan	100%
21 <input checked="" type="checkbox"/> Design & Modify Template	PL, CL	04/Sep	07/Sep		Using Project Libre to create the WBS & Gantt Chart, Primary per	100%
22 <input checked="" type="checkbox"/> Task list and schedule	PL, CL	07/Sep	12/Sep	21	A list of each task and an approximated schedule for each task, v	100%
23 <input checked="" type="checkbox"/> Resource Allocations of chart	PL, CL	12/Sep	14/Sep	6, 21	Allocating specific tasks to team members; Provided by the team	100%
<input checked="" type="checkbox"/> Front Matter	GV, MO	07/Sep	14/Sep		-	100%
25 <input checked="" type="checkbox"/> Cover Page	Gerry Vlassopoulos	07/Sep	14/Sep	5	Official cover page to be used; Including signatures, date's signa	100%
26 <input checked="" type="checkbox"/> Table of contents	Gerry Vlassopoulos	09/Sep	14/Sep		Specified table of contents related to this deliverable.	100%
27 <input checked="" type="checkbox"/> Statement of previous works	Murat Osmonov	09/Sep	14/Sep		Brief description of resources (if used or not) that may benefit th	100%
<input checked="" type="checkbox"/> Client Profile	LY, MO	07/Sep	15/Sep		All info regarding the potential clientele and users.	100%
29 <input checked="" type="checkbox"/> Client description	LI Yu	07/Sep	14/Sep	5	Brief descriptions of potential clients to be served by the propos	100%
30 <input checked="" type="checkbox"/> Description of business problems	LI Yu	12/Sep	14/Sep	5, 7	Statement of the business problem to be addressed, as it is pres	100%
<input checked="" type="checkbox"/> Executive Overview	Murat Osmonov	14/Sep	15/Sep	5, 29, 30	A one-page summary re: major findings of the project to date an	100%
2nd DELIVERABLE (D2) Business Summary & Questionnaires:		18/Sep	23/Sep		-	0%
<input checked="" type="checkbox"/> Client Profile	Red Team	18/Sep	22/Sep		-	0%
34 <input checked="" type="checkbox"/> Business environment research	PL, MO	18/Sep	21/Sep	12, 13	Location, signage, website, competitors, adverts, information.	0%
35 <input checked="" type="checkbox"/> Description of client	LI Yu	18/Sep	22/Sep	5	Summary of the client and the business they operate.	0%
36 <input checked="" type="checkbox"/> Identify open questions	Red Team	21/Sep	21/Sep	12, 13	Formulate questions to answers the team wishes they had in the	0%
37 <input checked="" type="checkbox"/> Business domain research	Chi-Tao Li	18/Sep	21/Sep	12, 13	Research and description of the hospitality industry, as it relates	0%
38 <input checked="" type="checkbox"/> Build client questionnaire	LY, GV	20/Sep	21/Sep		What problems does the business see itself facing, what are thei	0%
39 <input checked="" type="checkbox"/> Computer literacy	LI Yu	20/Sep	21/Sep		The self-reported computer skills of the client's staff.	0%
40 <input checked="" type="checkbox"/> Staff profile	Gerry Vlassopoulos	20/Sep	21/Sep		A profile of the staff working at the client's establishment.	0%
<input checked="" type="checkbox"/> D2 Documentation	Red Team	21/Sep	23/Sep		-	0%
<input checked="" type="checkbox"/> Project Report	Red Team	21/Sep	23/Sep		-	0%
43 <input checked="" type="checkbox"/> Business domain findings	Chi-Tao Li	21/Sep	22/Sep	37	Summary how the client's business functions in the context of th	0%
44 <input checked="" type="checkbox"/> Business environment findings	MO, PL	21/Sep	22/Sep	34		0%
45 <input checked="" type="checkbox"/> Bibliography and references	GV, MO	22/Sep	23/Sep		A list of the sources referenced in the project report.	0%
46 <input checked="" type="checkbox"/> Client profile section	LY, GV	22/Sep	23/Sep	35, -1, 39, 40	A profile of the client and their business, as it is currently unde	0%
47 <input checked="" type="checkbox"/> Business problem statement	PL, LY	22/Sep	23/Sep	46, 43, 44, -1		0%
48 <input checked="" type="checkbox"/> Formatted D2 Report	LI Yu	23/Sep	23/Sep	43	Completed and formatted deliverable 2 document.	0%
49 <input checked="" type="checkbox"/> Front Matter	CL, PL	23/Sep	23/Sep	25, 26, 27	Cover page, table of contents, and executive overview of the rep	0%
<input checked="" type="checkbox"/> D2 Project Submission	LY, RT	21/Sep	23/Sep		-	0%
51 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	21/Sep	23/Sep		Peer assessment form, to be completed by each team member.	0%
52 <input checked="" type="checkbox"/> Deliverable 2 PDF Submission	LI Yu	23/Sep	23/Sep	46, 47, 45, 48,	Deliverable 2 milestone.	0%
3rd DELIVERABLE (D3) Use Cases & UML Diagrams:		14/Sep	30/Sep		-	0%
<input checked="" type="checkbox"/> D3 Project Submission	Red Team	14/Sep	30/Sep		-	0%
55 <input checked="" type="checkbox"/> Team Deliverable Journal #2	PL, CL	14/Sep	28/Sep		Ongoing log of meeting minutes, agenda items and team discuss	0%
56 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	28/Sep	30/Sep		Peer assessment form, to be completed by each team member.	0%
57 <input checked="" type="checkbox"/> References/Bibliography	Murat Osmonov	28/Sep	29/Sep		A list of the sources referenced in the project report.	0%
58 <input checked="" type="checkbox"/> Project Report	Red Team	29/Sep	30/Sep	71, 72, 73, 74,	Completed and formatted deliverable 3 document.	0%
59 <input checked="" type="checkbox"/> Submit PDF	Gerry Vlassopoulos	30/Sep	30/Sep	58	Deliverable 3 milestone.	0%
<input checked="" type="checkbox"/> D3 Preliminary Requirements	Red Team	23/Sep	28/Sep		-	0%
61 <input checked="" type="checkbox"/> Client interview(s)	PL, LY	23/Sep	26/Sep	38	Conduct a client interview, using the client questionnaire, to unc	0%
62 <input checked="" type="checkbox"/> Identify clients objectives	LI Yu	27/Sep	28/Sep		Define the goals the client would hope to achieve, in light of the	0%
63 <input checked="" type="checkbox"/> Identify clients current information system	Patrick Laroque	27/Sep	28/Sep		Assess clients website, processes and IT infrastructure.	0%
<input checked="" type="checkbox"/> D3 Documentation	Red Team	26/Sep	30/Sep		-	0%
<input checked="" type="checkbox"/> Client Profile		26/Sep	30/Sep		-	0%
66 <input checked="" type="checkbox"/> Summary description of client	Chi-Tao Li	26/Sep	28/Sep	61	A profile of the client and their business, as it is currently unde	0%
67 <input checked="" type="checkbox"/> Existing information system	Patrick Laroque	28/Sep	30/Sep	61, 63	A summary of the client's existing information systems.	0%
68 <input checked="" type="checkbox"/> Refined Business Problem Statement	GV, MO	28/Sep	29/Sep	61, 62, 63	A statement defining the business problem to be addressed, as i	0%
69 <input checked="" type="checkbox"/> Updated Executive Overview	Murat Osmonov	28/Sep	30/Sep	61, 62	A summary of the project's trajectory, results and findings up to	0%
<input checked="" type="checkbox"/> Designing Diagrams	Red Team	28/Sep	29/Sep		-	0%
71 <input checked="" type="checkbox"/> Use Cases	GV, LY	28/Sep	29/Sep	67, 61, 63	A system diagram for the entire existing information system.	0%
72 <input checked="" type="checkbox"/> Two representative of Use Cases	Chi-Tao Li	28/Sep	29/Sep	67, 61, 63	Filled out use case templates of at least two representative use c	0%
73 <input checked="" type="checkbox"/> Two UML diagrams	Patrick Laroque	28/Sep	29/Sep	67, 61, 63	Activity and sequence diagrams for one use case in tasks 74.	0%
74 <input checked="" type="checkbox"/> Class Diagram of entire existing information system	GV, LY, MO	28/Sep	29/Sep	67, 61, 63	UML diagram following the flow of classes and states in the infor	0%
<input checked="" type="checkbox"/> State Chart Diagram of a significant class	LI Yu	28/Sep	29/Sep	67, 61, 63	A chart describing the finite states of the system, along with the	0%
76 <input checked="" type="checkbox"/> Front Matter	Red Team	28/Sep	29/Sep	49	Cover page, table of contents.	0%
4th DELIVERABLE (D4) User Stories:		28/Sep	14/Oct		-	0%
<input checked="" type="checkbox"/> D4 Project Submission	Red Team	28/Sep	14/Oct		-	0%
79 <input checked="" type="checkbox"/> Team logbook journal #3	PL, CL	28/Sep	12/Oct		Ongoing log of meeting minutes, agenda items and team discuss	0%
80 <input checked="" type="checkbox"/> References/Bibliography	Chi-Tao Li	11/Oct	13/Oct		A list of the sources referenced in the project report.	0%
81 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	12/Oct	14/Oct		Peer assessment form, to be completed by each team member.	0%
82 <input checked="" type="checkbox"/> Project Report	Murat Osmonov	12/Oct	14/Oct	80, 93, 92, 91,	Completed and formatted deliverable 4 document.	0%
83 <input checked="" type="checkbox"/> Submit D4 PDF	Murat Osmonov	14/Oct	14/Oct	82	Deliverable 4 milestone.	0%
<input checked="" type="checkbox"/> D4 Future Information System Description	Red Team	30/Sep	10/Oct		-	0%
85 <input checked="" type="checkbox"/> User story acquisition	LY, PL	30/Sep	05/Oct		30 user stories, from the perspective of a user, and their experie	0%
86 <input checked="" type="checkbox"/> User story tests	Murat Osmonov	05/Oct	10/Oct	85	Test cases, to measure whether the user experience was satisfac	0%
87 <input checked="" type="checkbox"/> User story map	Gerry Vlassopoulos	05/Oct	10/Oct	85	A map of the UX experience the team expects from users.	0%
<input checked="" type="checkbox"/> D4 Documentation	Red Team	10/Oct	12/Oct		-	0%
<input checked="" type="checkbox"/> Client Profile	Red Team	10/Oct	12/Oct		-	0%
90 <input checked="" type="checkbox"/> Updated Executive Overview	GV, MO	10/Oct	12/Oct	86, 87, 85	A summary of the project's trajectory, results and findings up to	0%
91 <input checked="" type="checkbox"/> Refined Business Problem Statement	Patrick Laroque	10/Oct	12/Oct		A statement defining the business problem to be addressed, as i	0%
92 <input checked="" type="checkbox"/> Updated Client Profile	LI Yu	10/Oct	12/Oct		A profile of the client and their business, as it is currently unde	0%
93 <input checked="" type="checkbox"/> Front Matter	Red Team	10/Oct	12/Oct	76	Cover page, table of contents.	0%
5th DELIVERABLE (D5) Prototype UI & Client Comments:		14/Oct	24/Oct		-	0%
<input checked="" type="checkbox"/> D5 Prototype User Interface	Red Team	14/Oct	22/Oct		-	0%
96 <input checked="" type="checkbox"/> Usability guidelines	CL, GV	14/Oct	19/Oct	82	Heuristics for what is needed to achieve a good user experience	0%
97 <input checked="" type="checkbox"/> Prototype UI	Patrick Laroque	14/Oct	19/Oct	82	Mockups of the screens and screen flows of the proposed softwa	0%
98 <input checked="" type="checkbox"/> Client Comments	PL, LY	19/Oct	20/Oct	96, 97	Feedback after presenting mockups to the client.	0%
99 <input checked="" type="checkbox"/> UI Revisions	LI Yu	20/Oct	22/Oct	98	Alter UI based on client feed back.	0%
100 <input checked="" type="checkbox"/> Revised user stories	Murat Osmonov	20/Oct	22/Oct	98	Document user perspective based on new UI layouts.	0%
101 <input checked="" type="checkbox"/> Revised user map	LI Yu	20/Oct	22/Oct	98	Revise what the team expects the user experience to be like, bas	0%
<input checked="" type="checkbox"/> D5 Documentation	Red Team	19/Oct	22/Oct		-	0%
103 <input checked="" type="checkbox"/> Project Narrative Description	Patrick Laroque	19/Oct	22/Oct	82	A story-like summary of the findings, results and trajectory of the	0%
104 <input checked="" type="checkbox"/> Deliverable Executive Overview	LI Yu	19/Oct	22/Oct		A summary of the project's trajectory, results and findings up to	0%
105 <input checked="" type="checkbox"/> Front matter	CL, GV	19/Oct	22/Oct	93	Cover page, table of contents.	0%
106 <input checked="" type="checkbox"/> Refined Business Problem	Murat Osmonov	20/Oct	22/Oct	98	A statement defining the business problem to be addressed, as i	0%
<input checked="" type="checkbox"/> D5 Project Submission	Red Team	20/Oct	24/Oct		-	0%
108 <input checked="" type="checkbox"/> References/Bibliography/Formatting	CL, GV	20/Oct	22/Oct		A list of the sources referenced in the project report.	0%
109 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	21/Oct	24/Oct		Peer assessment form, to be completed by each team member.	0%
110 <input checked="" type="checkbox"/> Project Report	Red Team	22/Oct	24/Oct	101, 106, 108,	Completed and formatted deliverable 5 document.	0%
111 <input checked="" type="checkbox"/> Submit D5 PDF	Gerry Vlassopoulos	24/Oct	24/Oct	110	Deliverable 5 milestone.	0%
6th DELIVERABLE (D6) Database Design:		24/Oct	31/Oct		-	0%
<input checked="" type="checkbox"/> D6 Database Design	Red Team	24/Oct	27/Oct		-	0%
114 <input checked="" type="checkbox"/> Block diagram	LI Yu	24/Oct	26/Oct	110	A high-level flow chart to illustrate database system.	0%
115 <input checked="" type="checkbox"/> Data dictionary	Murat Osmonov	24/Oct	27/Oct		A definition of each data entity existing in the new database.	0%
116 <input checked="" type="checkbox"/> Entity Relationship Diagram	Chi-Tao Li	24/Oct	27/Oct		A chart mapping the relationship between each data entity, tabl	0%
117 <input checked="" type="checkbox"/> Indexes/Architecture/Optimization	Gerry Vlassopoulos	25/Oct	27/Oct		Minimize the disk access queries by indexing.	0%
118 <input checked="" type="checkbox"/> Database size/user load	Murat Osmonov	26/Oct	27/Oct	114, 110	Defining the approximate size, or amount of data to be stored in	0%
119 <input checked="" type="checkbox"/> Database speed/request frequency	Patrick Laroque	26/Oct	27/Oct	114, 110	Defining the frequency of requests anticipated from the databa	0%
<input checked="" type="checkbox"/> D6 Documentation	Red Team	27/Oct	29/Oct		-	0%
121 <input checked="" type="checkbox"/> Front matter	Murat Osmonov	27/Oct	27/Oct	105	Cover page, table of contents.	0%
122 <input checked="" type="checkbox"/> Deliverable executive overview	Gerry Vlassopoulos	27/Oct	29/Oct		A summary of the project's trajectory, results and findings up to	0%
123 <input checked="" type="checkbox"/> Refined Business Problem	Chi-Tao Li	27/Oct	29/Oct		A statement defining the business problem to be addressed, as i	0%
124 <input checked="" type="checkbox"/> Description of Database Design	LY, PL	27/Oct	28/Oct	114, 115, 116,	A written description of the data objects, interactions and relatio	0%
<input checked="" type="checkbox"/> D6 Project Submission	Red Team	28/Oct	31/Oct		-	0%
126 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	28/Oct	31/Oct		Peer assessment form, to be completed by each team member.	0%
127 <input checked="" type="checkbox"/> References/Bibliography/Formatting	Chi-Tao Li	29/Oct	31/Oct		A list of the sources referenced in the project report, along with f	0%
128 <input checked="" type="checkbox"/> Submit D6 PDF	LI Yu	31/Oct	31/Oct	129	Deliverable 6 milestone.	0%
129 <input checked="" type="checkbox"/> Project Report	Red Team	31/Oct	31/Oct	122, 123, 124,	Completed and formatted deliverable 6 document.	0%
7th DELIVERABLE (D7) Implementation and client comments:		12/Oct	07/Nov		-	0%
<input checked="" type="checkbox"/> D7 Project Submission	Red Team	12/Oct	07/Nov		-	0%
132 <input checked="" type="checkbox"/> Team logbook journal #4	PL, CL	12/Oct	07/Nov		Ongoing log of meeting minutes, agenda items and team discuss	0%
133 <input checked="" type="checkbox"/> References/Bibliography/Formatting	Patrick Laroque	04/Nov	07/Nov		A list of the sources referenced in the project report, along with f	0%
134 <input checked="" type="checkbox"/> Online Peer Evaluation	Red Team	04/Nov	07/Nov		Peer assessment form, to be completed by each team member.	0%
135 <input checked="" type="checkbox"/> Final Project Report	Red Team	05/Nov	07/Nov	139, 140, 142,	Completed and formatted deliverable 7 document.	0%
136 <input checked="" type="checkbox"/> Submit D7 PDF	Patrick Laroque	07/Nov	07/Nov	135	Deliverable 7 milestone.	0%
<input checked="" type="checkbox"/> D7 Documentation	Red Team	31/Oct	06/Nov		-	0%
138 <input checked="" type="checkbox"/> Client comments	LI Yu	31/Oct	02/Nov	129		0%
139 <input checked="" type="checkbox"/> Front matter	Gerry Vlassopoulos	04/Nov	05/Nov	121	Cover page, table of contents.	0%
140 <input checked="" type="checkbox"/> Final Executive Overview	Murat Osmonov	04/Nov	06/Nov		A final overview of the trajectory of the project, its results and fin	0%
141 <input checked="" type="checkbox"/> Final Client Profile	Gerry Vlassopoulos	04/Nov	06/Nov		A final profile of the client and their business.	0%
142 <input checked="" type="checkbox"/> Final narrative description of project	Murat Osmonov	04/Nov	06/Nov		A story-like summary of the findings, results and trajectory of the	0%
143 <input checked="" type="checkbox"/> Key project decisions	PL, CL	04/Nov	06/Nov		A summary of the decisions that were made, based on the info	0%
<input checked="" type="checkbox"/> D7 Implementation	Red Team	31/Oct	06/Nov		-	0%
145 <input checked="" type="checkbox"/> System Security Measures	Patrick Laroque	31/Oct	04/Nov		A definitions of the security features, authentication, encryption,	0%
146 <input checked="" type="checkbox"/> Final User Guide	Murat Osmonov	31/Oct	04/Nov		A manual on how to best use the software system.	0%
147 <input checked="" type="checkbox"/> Revised UI	Chi-Tao Li	02/Nov	04/Nov	138	A final layout of the UI.	0%
148 <input checked="" type="checkbox"/> Screen flow	Gerry Vlassopoulos	04/Nov	04/Nov	147	A final mockup of the screen transitions and navigation of the pr	0%
149 <input checked="" type="checkbox"/> Future improvements/features	LI Yu	04/Nov	06/Nov		A section detailing potential feature additions, or expansions to i	0%

