

**Dennis Ndungu, BSC Computer Science.**

P.O. Box 5-20307, Igwamiti-Kenya,

Cell: 0722156351 Email: [ndungudennis320@gmail.com](mailto:ndungudennis320@gmail.com).

Portfolio: <https://che gedennis.github.io/Portfolio/>

## SUMMARY

Am an ambitious, hardworking, goal-oriented gentleman with strong work ethic, excellent communication skills, a team player, work under minimal supervision and very attentive to details. My mission is to work towards achieving the overall organization's goal and acquire more skills as I work with your organization.

## EDUCATION

**Bachelor of Science in Computer Science -2<sup>nd</sup> Class Honors Upper Division-Maasai Mara University (2016- 2020)**

K.C.S.E-Nyandarua High School-A Minus (2012-2015)

**K.C.P.E- Pivot Preparatory School -A Minus (390 Marks) (2003-2011)**

### Other Qualification:

Computer Packages - Jan 2016 to March 2016- Skyway Computer College.

## KEY SKILLS & ACHIEVEMENTS

- Suggested patches and hardware, software and network troubleshooting alternatives that have since been adopted by the institute - *Nyandarua Institute of Science and Technology*
- Installed, modified and repaired software and hardware to resolve technical issues in record time- *Nyandarua Institute of Science and Technology*.
- Provided basic end-user troubleshooting and desktop support on Windows xp,7,8,10, kali-Linux & Ubuntu- *Nyandarua Institute of Science and Technology*
- Easily operated the KIEMS software, performed voter verification & participated in votes counting- *Independent Elections and Boundaries Commission*.

## WORK EXPERIENCE

### Kenya National Bureau of Statistics- Enumerator Aug 2019 - Sep 2019.

- Walked door to door to collect demographic information
- Planned efficient visitation routes by studying maps of assigned areas reaching more than 20 community households per day.
- Executed follow up visits to houses to resolve survey issues or obtaining additional information, expressing appreciation for participation and regret for inconvenience.
- Addressed non-responsive initial interviewees by conducting follow-up calls to promote census importance and rights of participation.
- Travelled door-to-door in assigned communities and requested participation in census interview clearly explaining process and purpose.

### Nyandarua Institute of Science and Technology- Attaché May 2019 - Aug 2019

- Aided problem resolution measures and suggested patches and hardware, software and network troubleshooting alternatives.
- Installed, modified and repaired software and hardware to resolve technical issues
- Handled computer system troubleshooting and provided technical support to entire team for computer operations.

## SOFTWARESKILLS

- Microsoft office
- Technical troubleshooting
- Python programming
- Hardware and software installation
- HTML & CSS
- Data management
- Virtualization
- Analytical skills
- Windows and Linux
- Django framework

Able to synthesize facts, compare & contrast, draw conclusions to non-ICT individuals to comprehend.

I am trustworthy, originality with the ability to think outside the box & with ability to Read, Write and speak fluently the following languages- *English, Kiswahili &Kikuyu*

- Performed tests of functionality, security and performance of different workstations and devices.
- Identified and solved technical issues using variety of diagnostic tools and tactics.
- Provided basic end-user troubleshooting and desktop support on Windows xp,7,8,10, kali-Linux & Ubuntu

**Independent Elections and Boundaries Commission- Voting Clerk**  
**Mar 2017 - Apr 2017**

- Provided basic end-user troubleshooting and desktop support on Windows xp,7,8,10, kali-Linux & Ubuntu
- Performed voter verification
- Participated in votes counting
- Operated the KIEMS software

#### **REFEREES**

Please feel free to contact the following:

**Caroline Wanjiru Wahome**

Skyway Computer College

P.O. Box 45 Igwamiti

Tel +254711825515

Email: [ciruwahome91@gmail.com](mailto:ciruwahome91@gmail.com)

**John Karanga,**

Nyandarua High School

P.O. Box63-20303 Olkalou

Tel +254714820302

**James Wanjohi Nderitu**

Nyandarua Institute of Science and

Technology

P.O. Box 2033-20300 Nyahururu

Tel +254722409418