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# Sprint 4 Assessment Checklist

This checklist helps you double check your work for Sprint 4.

### Meetings

Make sure your meetings (team meetings, supervision meetings and meetings with industry partners) are documented in Confluence (and only).

• [√] Meetings are recorded in Confluence and only. They were NOT exported to Github as they're part of internal process.

#### Release notes

Make sure that:

• [\forall] Students created a clear and complete document explaining the client how to access developed resources, how they are organised on Github, and also provided details on how to run their project (digital prototypes).

#### Release TAG

Make sure that:

• [\forall] Students generated a release TAG on Github (containing all project resources, including exported documents/diagrams from Confluence).

## Demonstration video of your product

Make sure that:

- [\forall] Students generated a 3-5mins (max) video demonstrating their product (examples: https://cis-projects.carrd.co/)
- [√] Students uploaded their demo to Confluence

#### ZIP File

Make sure that:

- [√] Students created an organised release to the client on Github, including: documents, tests, data samples, prototypes, and images.
- [√] Release was downloaded from Github, packed in a ZIP file, sent to the client (together with release notes) and added to Confluence (under Handover page).

#### Final Presentation Slides

Make sure that:

• [√] Added to Confluence and Github. Industry partner will receive it as part of final release package.

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## High Fidelity Digital Prototype and Data Sample

Make sure that:

• [/] Industry partner was granted access to the final version of digital prototype and can run it independently after the end of the teaching semester.

• [/] A document was also generated with SAMPLE DATA industry partner will need to simulate tasks and scenarios in the final digital prototype (IF APPLIED . If not, please explain).

### **Product**

Make sure that your product satisfy the following criteria:

• [/] Product is deployed and an URL is available on Github README so client can access current version of this software (IF APPLIED. If not, please explain).

#### Additional Information

do you have any other additional information you'd like to share with us? Please add it here.