

## Cheltenham HOA's Executive Committee Meeting Minutes

Date/Time: 10/3/11 7 p.m.

Location: Calvin Frank's home

Members Present: Calvin Frank, President; Jenie Curell, Second VP ; Cathy Frank, Treasurer; Carrie Ellzey, Secretary.

### Agenda Items

#### **1. Treasurer Update**

- Cathy reviewed what our financials will be as of 10/5/11, after our DP&L payments. There is currently \$24,599.71 in the money market acct. Combined with the checking, \$1,473.07, there will be a total of \$26,072.78.

#### **2. Tree Removal Update**

- John & Bobby's Landscaping removed 16 diseased trees for \$1500. Calvin has received a quote of \$875 for stump removal. He will solicit 1-2 additional quotes. Calvin offered to rent a grinder and attempt the work himself, however, the board voted to approve the money to hire someone.
- Since Calvin was able to find a company to remove the trees at a reasonable cost, approved by the board, no chainsaw was purchased (approval of purchase was made in Sept for Calvin to originally do the work himself).
- Calvin predicted that we will have spent all the dues collected in 2011 by the end of this calendar year due to the extra expenses incurred from the storm damage and the diseased trees.

#### **3. Website**

- Calvin reported that there was an addt'l \$9.60 fee last month for the addition of a Cheltenham email address for each board member (\$2/address). He is looking into whether that fee can be eliminated by changing the way the email addresses are linked or retaining only a couple of email addresses on the website to reduce this fee.

#### **4. Welcoming Committee**

- Calvin has prepared a flyer for the welcoming committee to hand out to new residents, in addition to a form requesting information for the directory. He is still looking into gift certificates for the new residents. Calvin will get all materials, including the names/addresses of new residents, to Carrie soon so that visits can be made to the 2 new families who have just moved in.

**5. Holiday Decoration**

- Leda Potente, former President, has given Calvin all the holiday lights and bows. Jenie will ask for volunteers at the Ladies' Dinner on Wednesday to help decorate the Cheltenham entrances.

**6. Annual Meeting**

- St. Francis of Assisi Church has been reserved for the Annual Mtg to be held on Nov 16, 2011 at 7:30pm.
- Flyers announcing the meeting and agenda will be passed out to mailboxes by 11/3. Jenie will also help find volunteers to assist in passing out these flyers.