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BUSINESS BRIEFS

Customer relations course offered at NWCC

GILLETTE — Northern Wyoming Community College in Gillette is offering the "Kaizt" Customer Relations Training course during November and December, according to a release.

The class, titled "Achieving Extraordinary Customer Relations, Skills and Strategies," will focus on building a strong customer relationship. Participants will earn 1.6 hours of continuing educational credit.

Sessions will be held on Nov. 13, 20 and Dec. 4, 11 at the Gillette campus. Cost is $185 and includes any materials needed. For information call 682-7400.

Workshop covers record keeping for small businesses

SHERIDAN — A four-evening workshop for small business owners will focus on keeping records for the accountant and the IRS, and will also explain how to read a financial statement.

The programs will be presented Nov. 12, 14, 19 and 21 at the Griffith Memorial Building at Sheridan College from 7 to 9:30 p.m. Pre-registration is urged. Fees are $25. For information contact the Wyoming Small Business Development Center at 674-6446.

Make appointment to address real estate group

KEMMERER — People who wish to address the Wyoming Real Estate Commission during the Nov. 14 meeting in Kemmerer should notify Connie Anderson at 777-7141 at least 10 day prior to the meeting date.

Leading management issues topic of Lecture Connection series

CASPER — The Lecture Connection's 1991 Series, sponsored by the Wyoming Heritage Society, will present a discussion on leading management topics at the Casper Events Center on Nov. 18 from 1 to 4:30 p.m.

Matt Weinstein, an authority on management skills using fun and humor, is the featured speak. For further information call 577-1225.

IRS rep to answer business questions

TORRINGTON — A representative of the IRS is scheduled to be in several Wyoming communities to explain IRS forms and answer questions concerning tax preparations and regulations that relate to businesses, according to a release.

The representative will be at the following dates and places: Nov. 14, Weston County Library in Newcastle; Nov. 19, Eastern Wyoming College Commons in Torrington; and Nov. 21, Staff Development Center at the School District Administration Office.

All sessions will be conducted from 6:30 to 9 p.m. A fee of $10 will be charged. For information call 358-4090.

WTA to confab in Thermopolis

THERMOPOLIS — The Wyoming Trucking Association Council of Safety Supervisors will hold a meeting Nov. 15 at 1 p.m. at the Holiday Inn of the Waters in Thermopolis.

WTA Board of Directors will meet at 9 a.m. the following day, also at the Holiday Inn.

Members of the WTA are urged to attend both sessions. For further information, call 234-1579.

How to prevent shoplifting subject of video

SHERIDAN — A video discussing how to prevent shoplifting and employee theft will be presented Nov. 15 at noon at the JC Penney Store in Sheridan, according to a release.

Advice will be given on how to spot theft, and apprehend and prosecute shoplifters.

The event is part of a brown bag series and participants may bring a lunch. Coffee will be provided.

For information, call the Wyoming Small Business Development Center at Sheridan College, 674-6446.

Seminar discusses tax preparation for self-employed

THERMOPOLIS — Mike Lisech, a recent graduate of the University of Wyoming, will conduct a seminar to help the self-employed business person with income tax preparation on Nov. 19, according to a release.

Topics to be covered include self-employment tax, quarterly estimates, Schedule C, and Form 941.

Sponsors of the event are Northwest College Wyoming Small Business Development Center, School District No. 1, and Thermopolis-Hot Springs Chamber of Commerce.

Registration is requested by Nov. 15. Cost is $15. For further information, call 864-3192.

WSBDC seminar focuses on starting a business

CASPER — The seminar "Starting A Business: The Basics," will be conducted Nov. 12 from 9 to 11:30 a.m. at the Wyoming Small Business Development Center, according to a release.

The workshop will discuss developing a business, analyzing the markets, and preparing a business plan.

Registration deadline is Nov. 5. For further information, call the WSBDC at 235-4827.

Seminar discusses women as leaders

CASPER — The seminar, "Developing Leadership Competence and Confidence as a Woman," will be presented in Casper on Nov. 14 at Casper College, according to a release.

The program will present issues that face women in the workplace and how to deal with them as a leader. Casper College and the University of Nebraska are sponsoring the event.

For further information, call 308-632-1319.

Manufacturers' Network to meet

MILLS — The Casper Manufacturers' Network will conduct a meeting Nov. 20, at 7:30 a.m. at the Defense Technology Corporation of America, 2136 Oil Drive.

Shelby Gerking, interim director of the Wyoming Science, Technology and Energy Authority (STEA) will be the guest speaker. Network members will be given a tour of the defense facility.

For information, call the Casper Chamber of Commerce at 234-5311.

AIME to conduct dinner meeting

CASPER — The Wyoming Mining and Metal Section of AIME will hold a dinner meeting on Nov. 14 at the Casper Petroleum Club.

Pete Ramirez of the U.S. Fish and Wildlife Service will speak on the topic, "Federal Regulations Covering Migratory Bird Protection Relative to Ponds and Pits in the Energy Industries."

Cocktail hour begins at 6:30 p.m., with dinner and the meeting to follow.

For information, call Paul Hildenbrand: 358-6541, Douglas; 235-1628, Casper; or Dick Davis: 742-8366, Laramie.

Seminar will focus on conservation concerns

SHERIDAN — Approximately 250 conservation district officials are expected to attend the three-day convention of the Wyoming Association of Conservation Districts beginning Nov. 12 at the Sheridan Holiday Inn.

Issues critical to natural resource conservation and future funding for the districts have been slated for discussion. Working committee sessions will set conservation priorities and goals that will be used as guidelines for local conservation districts and the WACD.

Speakers include Secretary of State Kathy Karpan, who will deliver the keynote address, and Wyoming Department of Agriculture Commissioner Don Rolston, who will discuss agricultural issues in Wyoming.

State legislators are also scheduled to address the status of the conservation districts' state budget proposal.

The public is invited to attend. Registration is $20, or $30 at the door.

For more information, contact the WACD at 632-5716.

Attorney to hold workshop on buying, selling ranch land

SHERIDAN — Sheridan Attorney Tim Tarver will address problems involved in buying, selling or leasing a ranch during a Nov. 14 presentation at the Sheridan College Griffith building.

The program will be from 7 to 9:30 p.m.

It is sponsored by the Wyoming Small Business Development Center and Sheridan College Continuing Education. Cost is $5 per person.

For further information call 674-6446.

ROTARY RIG

	Latest Week	Mth	Yr	
Wyoming	27	30	33	48
Alaska-Land	7	6	8	10
Alaska-Offshore	0	0	1	1
California	39	39	39	51
Colorado	35	37	37	45
Idaho	0	0	0	0
Kansas	35	32	29	40
Louisiana	90	85	95	156
Montana	2	3	2	11
Nebraska	2	2	2	3
Nevada	3	4	4	3
N.Mexico	39	34	41	69
N.Dakota	11	10	12	15
Oklahoma	109	118	105	143
Texas	279	279	265	398
Utah	16	17	13	7
U.S. Total	792	801	786	1144
Canada Land	85	90	99	147
Canada Offshore	0	0	1	0

(Rotary rigs actually making hole in selected states and Canada, as reported by Hughes Tool Co. to the International Association of Drilling Contractors. Latest Date: Nov. 26, 1990.)

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