



Levis' Wuhan Beacon Store Handover Documents List

利惠武汉旗舰店移交资料清单



Update date: 2019/9/10

| 移交文件清单 Handover Document List | 需准备资料 Required Docs. | 负责方 Resp. | 完成截止日 Due Date | 备注 Remark |
|--|--|--------------|-------------------|--------------|
| 1. 竣工移交表 Handover list | 1.1 钥匙移交清单 Key handover list | LD 利丹 | 9/17 | |
| | 1.2 设备设施资料移交清单（空调、灯具、道具、弱电、室内外LED、LOGO、Moss等） Equipment/Facility Doc handover list (HVAC, Lighting, Fixture, Weak current, indoor & outdoor LED, logo, Moss etc.) | All 所有供应商 | 9/17 | |
| 2. 有关产品的技术说明和操作手册 Technical Spec. and operation manual | 2.1 总包提供的主要装修材料合格证及检测报告 Main material certification and testing report | LD | 9/17 | |
| | 2.2 垂直电梯使用手册及相关报告 Elevator related specification and report | Tong Li 通力 | 9/25 | |
| | 2.3 残疾人电梯使用手册及相关报告 Disabled Lift related specification and report | Ming Shun明顺 | 9/17 | |
| | 2.4 培训记录(各方签字) Training Lists (Attendees sign) | All 所有供应商 | 9/25 | |
| 3. 保修联系人信息 Maintenance & care services contact person information | 3.1 详见各供应商具体信息清单 See detailed information of each vendors' contact lists | All 所有供应商 | 9/17 | |
| 4. 消防相关证书 / 许可证的复印件 Copies of FSB certifications / approval | 4.1 承诺函 Commitment | LD | 9/17 | |
| 5. 大楼验收报告 Landlord inspection reports | 5.1 中期验收报告 Interim inspection report | LD | 9/25 | |
| | 5.2 竣工验收报告 Final completion inspection report | LD | 9/25 | |
| 6. 测试报告 Testing reports | 6.1 照明系统24h通电测试报告 Lighting system 24h power connection testing | LD | 9/25 | |
| | 6.2 空调测试（风口温度及风速）报告 HVAC system(temperature & air speed) testing report | LD | 9/17 | |
| | 6.3 消防电气检测报告 Fire MEP system testing report | LD | 9/17 | |
| | 6.4 幕墙淋水试验报告 Façade waterproof testing report | SHANGYANG 上扬 | 9/23 | |
| | 6.5 空气质量检测报告 Air quality testing report | LD | 9/25 | |
| 7. 竣工图纸 Construction as-built drawings | 7.1 装修竣工图 Fit-out as-built drawing | LD | 10/28 | |
| | 7.2 强电竣工图 Strong current as-built drawing | LD | 10/28 | |
| | 7.3 弱电竣工图（客流、i-store、IT、音响、CMS等） Weak current as-built drawing (passenger counting, i-store, IT, AV, CMS and etc.) | | 10/28 | |
| | 7.4 空调竣工图 HVAC As-built drawing | LD | 10/28 | |
| | 7.5 逃生疏散指示图 Evacuation map | LD | 9/17 | |
| | 7.6 消防竣工图 Fire As-built drawing | LD | 10/28 | |
| | 7.7 幕墙竣工图 Façade As-built drawing | SHANGYANG 上扬 | 10/28 | |
| 8. 竣工资料最终汇总并装订成册 Documents bind together | | CJ2/GC | 10/28 | |