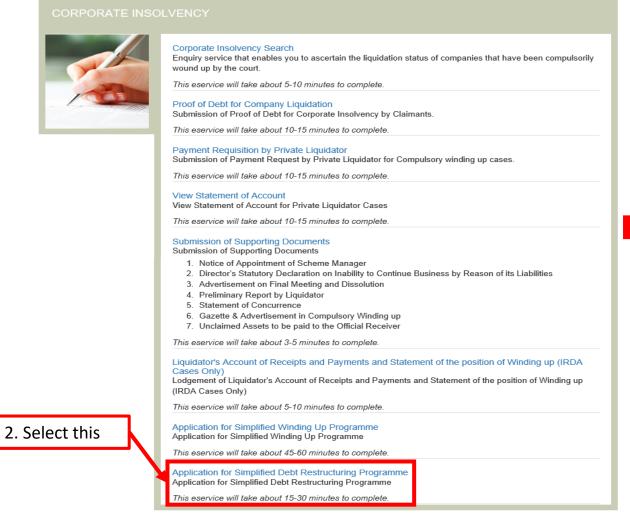
GUIDE TO SUBMIT AN APPLICATION FOR SIMPLIFIED DEBT RESTRUCTURING **PROGRAMME**



- 1. Applicants may submit their applications for the simplified debt restructuring programme via our online e-services at https://eservices.mlaw.gov.sg/io/.
- 2. Select "Application for Simplified Debt Restructuring Programme" under Corporate Insolvency.
- Please read through the Important Notes. To proceed, please click "I Agree".



Application for Simplified Debt Restructuring Programme under section 72E IRDA

This e-Service allows the company's officers to submit an application for the Simplified Debt Restructuring Programme.

Please have the following information ready when submitting the application:

- 1. Unique Entity Number (UEN)
- 2. A copy of the Special Resolution passed by the company in general meeting authorising an application to be accepted into the simplified restructuring
- 3. A copy of the latest audited / unaudited financial statements prepared in accordance with the Accounting Standards
- 4. A copy of unaudited balance sheet, profit and loss statement and cash flow statement of the company for period(s) subsequent to the financial statements in item 3, if available

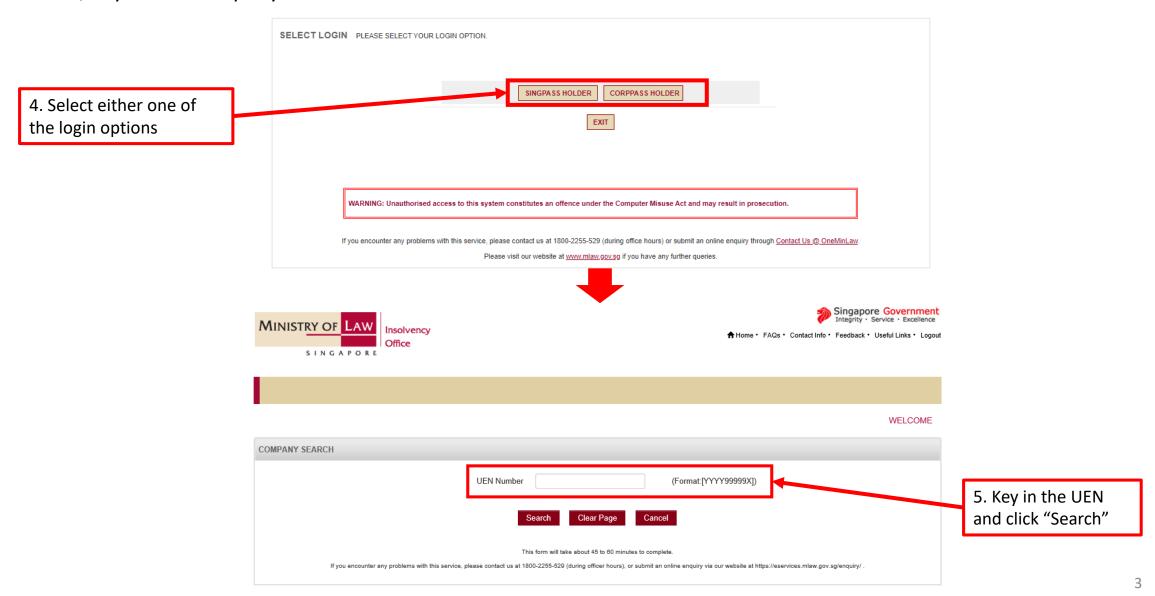
5. A copy of business plan and list of the name and address of each creditor of the company and the amounts owed to each creditor (please complete and

Important Notes

- An application fee of \$450.00 is payable for each simplified debt restructuring application submitted and is not refundable.
- · Payment is to be made by Credit Card or Direct Debit only.
- · Please read the Terms and Conditions before proceeding further.
- . The maximum file size is 5MB and the acceptable file types are PDF,XLS where file submissions are required.

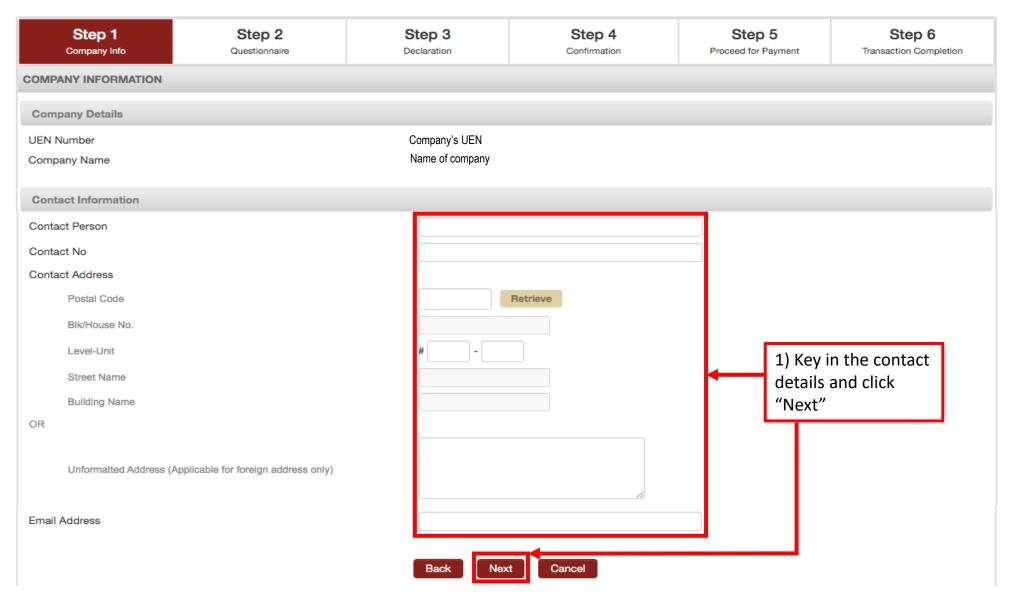
3. Click "I Agree" to proceed.

- 4. To log in, please use SingPass or CorpPass.
- 5. Next, key in the company's UEN and click "Search".

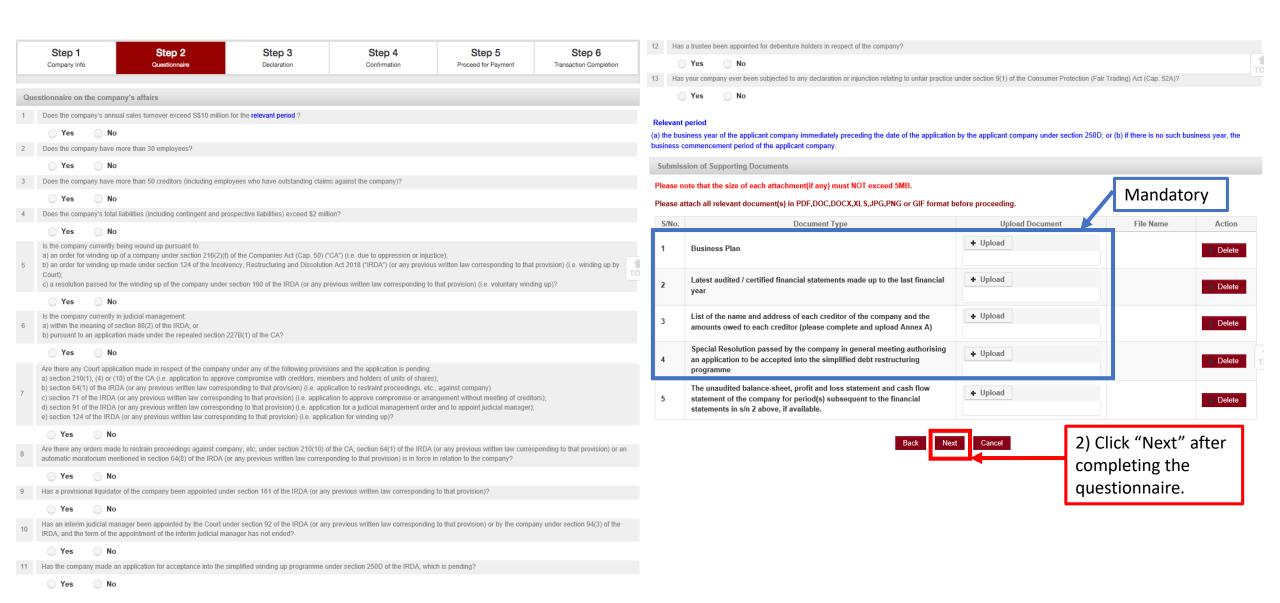


6. The online application has six steps, as detailed below:

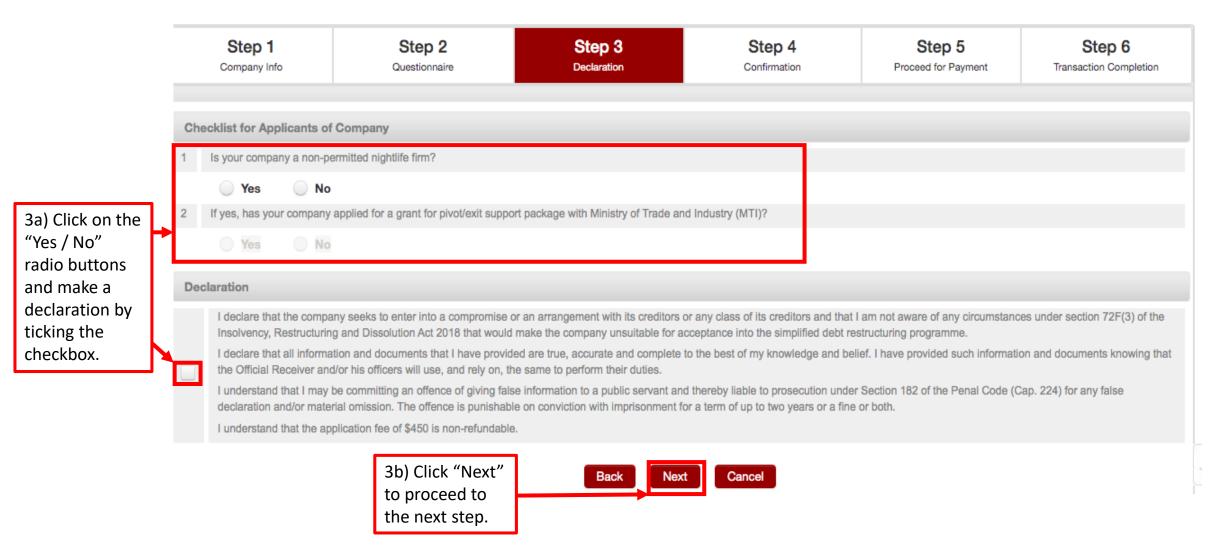
Step 1 – To begin, please key in the applicant's contact details.



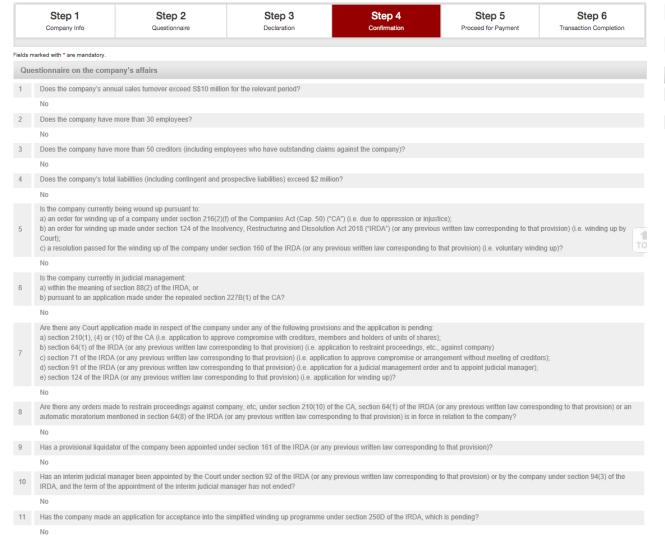
Step 2 – Please fill up the questionnaire by clicking on the "Yes / No" radio buttons. These 13 questions are compulsory. Thereafter, please upload the relevant supporting documents.

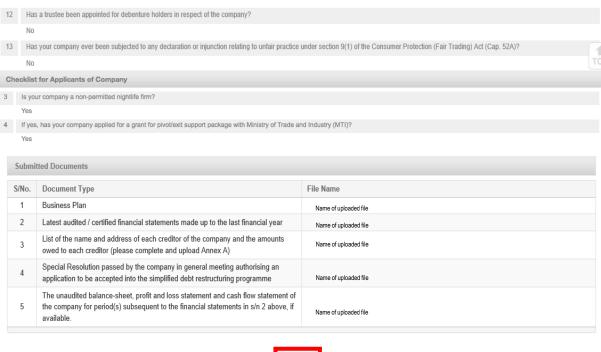


Step 3 – Please fill up the Checklist.A declaration is required by selecting the checkbox and click "Next".



Step 4 – Please check and confirm that the information are correct before proceeding. You may wish to print a copy for your records.

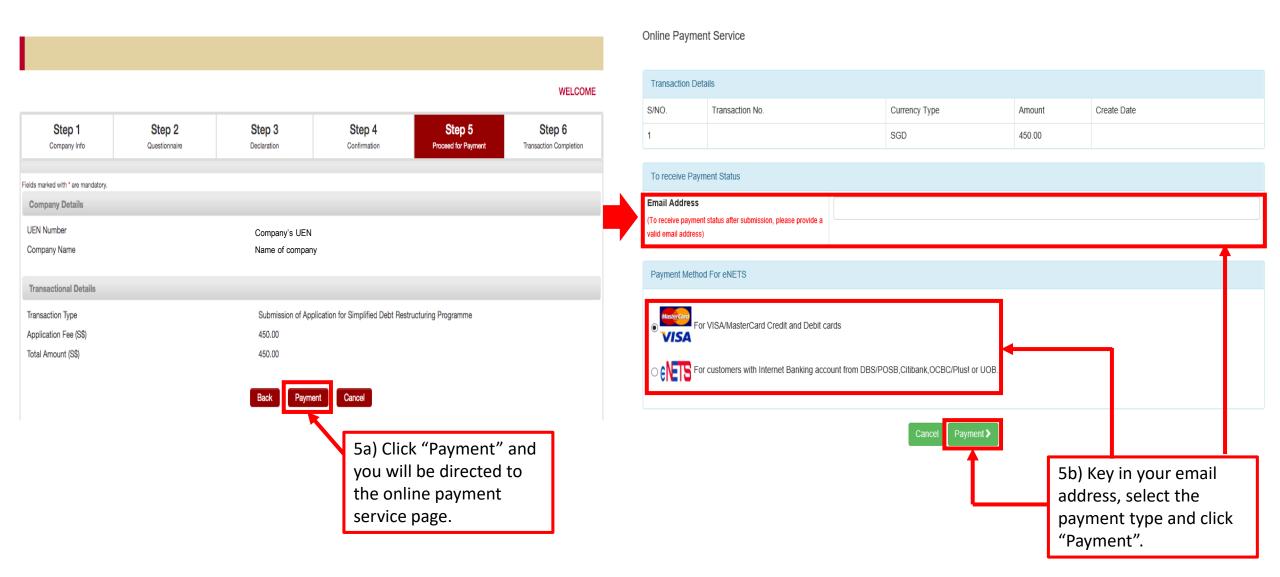




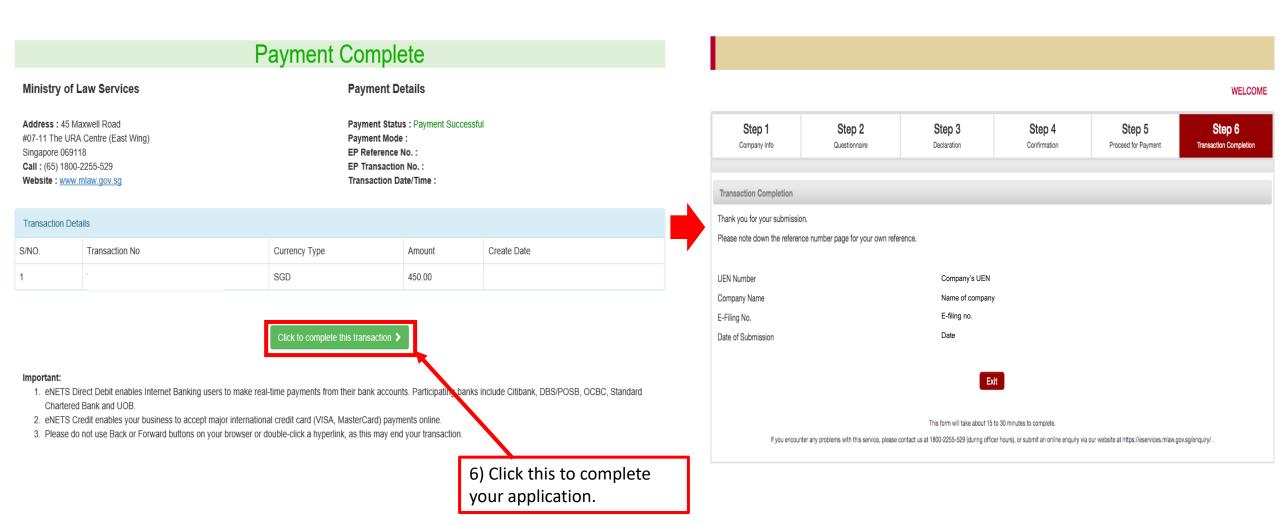
4) Click "Next" after confirming that the

details are correct.

Step 5 – An application fee of \$450.00 is required. To proceed, please click "Payment".



Step 6 – Click on "Click to complete this transaction" to complete your application.



The End

