[CREDITOR’S NAME]

**REGISTERED MAIL**

[CREDITOR’S ADDRESS]

**Form 37 THE BANKRUPTCY ACT (CAP 20)**

**(DDF-NPD) THE BANKRUPTCY RULES**

**IN THE HIGH COURT OF THE REPUBLIC OF SINGAPORE**

IN BANKRUPTCY NO. \_\_\_\_\_\_ OF \_\_\_\_\_\_

**RE: [BANKRUPT’S NAME] (NRIC NO. SXXXXNNNA)**

**(ADMINISTRATION DATE: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

NOTICE TO CREDITORS OF INTENTION

TO DECLARE DIVIDEND

Pursuant to section 117[[1]](#footnote-1) of the Bankruptcy Act read with rule 229[[2]](#footnote-2) of the Bankruptcy Rules, you are notified that a dividend shall be declared in this matter.

Our records show that you have yet to file your claim against this bankruptcy estate. If you have a valid claim against this bankruptcy estate, please file your claim by **[14 days from date of notice]**. Your claim has to be filed electronically via the Creditor’s Portal at <http://eservices.mlaw.gov.sg/io/> at a prescribed fee.

If you fail to do so, you will be excluded from this dividend and the Official Assignee shall proceed to make the dividend without regard to your claim.

Dated this \_\_\_\_\_\_\_\_\_\_\_\_\_

[Officer’s name]

for Official Assignee

**The URA Centre (East Wing)**

**45 Maxwell Road #07-11**

**Singapore 069118**

1. *Bankruptcy Act*

   s117.—(1) Whenever the Official Assignee has sufficient funds in hand for the purpose, he shall, subject to the retention of such sums as may be necessary for the expenses of the bankruptcy, declare and distribute dividends among the creditors in respect of the debts which the creditors have respectively proved.

   (2) The Official Assignee shall give notice of his intention to declare and distribute a dividend. [↑](#footnote-ref-1)
2. *Bankruptcy Rules*

   r229.—(2) The notice shall be in Form 37 and shall specify the latest date up to which proofs may be filed, which shall not be less than 14 days from the date of the notice. [↑](#footnote-ref-2)