Software Engineering Meeting Minutes for 15th September 2017

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| Date: | 15th September 2017 |
| Start Time: | 0900 |
| End Time: | 1250 |
| Venue: | SIS GSR 3-3 |
| Attendees: | \* CZR, \*\*TMS, DL, CBH, GMSB |
| Agenda: | 1. Create repository(non-scratch) 2. Transfer document files into new repository 3. Update Schedule |

\* Project Manager  
\*\* Minutes Taker

**Agenda:**

1. Create repository(non-scratch)
   1. Created directory for folder structure
   2. SHA1: 7ec7202f8506c3fe2f1fb5dab781e8ec269aebb3

The sha1 hash is the final commit id, use this for all previous pair programming tasks

1. Transfer document files into new repository
   1. Pushed previous meeting minutes into GIT
2. Update Schedule
   1. Recap and update on team individual’s work
   2. Plan according to work done and work not done
   3. Discussion on how debugging should be planned. Conclusion:
      1. Test data + cases creation: Pair
      2. Debugging single function: Pair
      3. Debugging after integration with app: Pair
      4. Consolidation of debug metrics Single/Pair
      5. Debugging for Deployment to AWS: Pair
   4. Schedule to be updated to include additional debugging activities during next group meeting (17 Sep 2017)

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| TO DO |
| 1. Pushing of meeting minutes by Tan Ming Sheng by 16th Sep 2017 09:00 |

Meeting adjourned at 1200hrs. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Tan Ming Sheng

Vetted and edited by,

Chng Zheng Ren