Software Engineering Meeting Minutes for 8th October 2017

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| Date: | 8th October 2017 |
| Start Time: | 1015 |
| End Time: |  |
| Venue: | SIS GSR 2-2 |
| Attendees: | CZR, TMS, \*\*DL, CBH, \*GMSB |
| Agenda: | 1. Review Iteration 3 2. Update schedule for Iteration 4 3. Discuss and plan Automatic Group Detection logic and design 4. Collaborative review and submission of Technical Documents |

\* Project Manager  
\*\* Minutes Taker

**Agenda**

1. Review Iteration 3
   1. Schedule metric score = 90%
      1. Estimated to increase further, due to tasks scheduled that have yet to start
      2. Any new uncompleted tasks will be rescheduled as per mitigation plan
   2. Bug metric score = 32

* Further development stopped, debugging scheduled as follows
  + 1. Debugging function Top-K Companion for bugs 3.6 and 3.7

Time: 08-10-2017 1700-1900

Pair: Zheng Ren and Colin

* + 1. Debugging function Top-K Next Places for bugs 3.1 – 3.5

Time: 09-10-2017 1330-1530

Pair: Brittany and Colin

* + 1. Debugging function Bootstrap for bug 3.8 on

Time: 09-10-2017 1600-1800

Pair: Ming Sheng and Zheng Ren

* + 1. Debugging function Top-K Popular Place for bugs 3.9 and 3.10

Time: 09-10-2017 1830-2030

Pair: Brittany and Colin

1. Update schedule for Iteration 4
   1. Tasks to be completed:

\* Standard iteration tasks such as Deployment to AWS omitted for brevity

* + 1. JSON authentication
    2. Heatmap
    3. Bootstrap Update
    4. AutomaticGroupDetectionView.jsp

* 1. Schedule to be updated by 08-10-2017 23:59 by Brittany

1. Design logic function and diagrams
   1. Discuss and plan Automatic Group Detection logic
2. Collaborative review and submission of Technical Documents
   1. Diagrams to be converted to PDF and submitted to GIT by 08-10-2017 23:59

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| TO DO | | |
| Brittany | 08-10-2017 23:59 | Schedule to be updated as per discussion in today’s meeting |
| Brittany | 08-10-2017 23:59 | Diagrams to be concerted to PDF and submitted to GIT by 08-10-2017 23:59 |

Meeting adjourned at 1600 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Liu Wenrong David

Vetted and edited by,

Brittany Goh