

PAUL CHENEGET NDEGE

P.O. Box 38670-00623, Nairobi, Kenya.

Gmail: paulndege359@gmail.com

Tel: +254769145462

PERSONAL PROFILE

Graduated from Dedan Kimathi University in 2024 with a BSc in Information Technology

I have excellent written and verbal communication skills with a good command of English and Kiswahili languages. I am adaptable, flexible, creative, and keen to detail. My people skills are apt. My background has equipped me to handle both technical and administrative tasks effectively. I am ambitious and not afraid to take initiative

CAREER GOALS

- To make an impact through exemplary performance of duties and responsibilities assigned to me.
- To work in an organization that provides an opportunity for me to utilize my skills and potential.
- To gather experience, expand my skills, and acquire new skills that will remain helpful throughout my career.

SKILLS

- Excellent oral communication and writing skills
- Confident public speaker with excellent presentation skills
- Teamwork and collaboration
- Critical thinking and problem-solving abilities
- Creativity
- OS installation
- System Setup & Event Support
- Network troubleshooting /Cybersecurity (Cisco)
- Software Development (Junior)

EDUCATION BACKGROUND

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2019 – 2024: DEDAN KIMATHI UNIVERSITY

BSc. Information Technology

2015 – 2018: ST. JOSEPH BOYS, RAPOGI

Kenya Certificate Of Secondary Education - KCSE

PROFESSIONAL EXPOSURE

1. Attachment at The University of Nairobi (July – October 2023)

Served in the ICT Department at the University of Nairobi's ADD, supporting daily IT operations and end-user support in an academic environment.

Key Achievements

- Provided technical support to staff and students, including software installation, printer setup, and troubleshooting network issues.
- Assisted in maintaining computer labs and ensuring system functionality for smooth academic operations.
- Supported inventory updates for ICT equipment, helping to track and label devices across departments.
- Collaborated with the ICT team in diagnosing hardware and software faults and recommending appropriate solutions.
- Gained practical experience with structured cabling, system backups, and antivirus updates.
- Strengthened communication and customer service skills through frequent interactions with users across all university levels.

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- Practiced confidentiality and professionalism in managing sensitive academic systems and user data.

PORTFOLIO

REFEREES

1. Dr. Patrick Gikunda

COD department of Information Technology

Email: cod-it@dkut.ac.ke

2. Jonathan Ndambuki

Lead Trainer Teach2Give

Email: Jonathan.ndambuki@teach2give.com

3. Mr. Isaac Wasonga Owino

ICT Senior ICT officer UON (ADD)

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