

Written Assignments

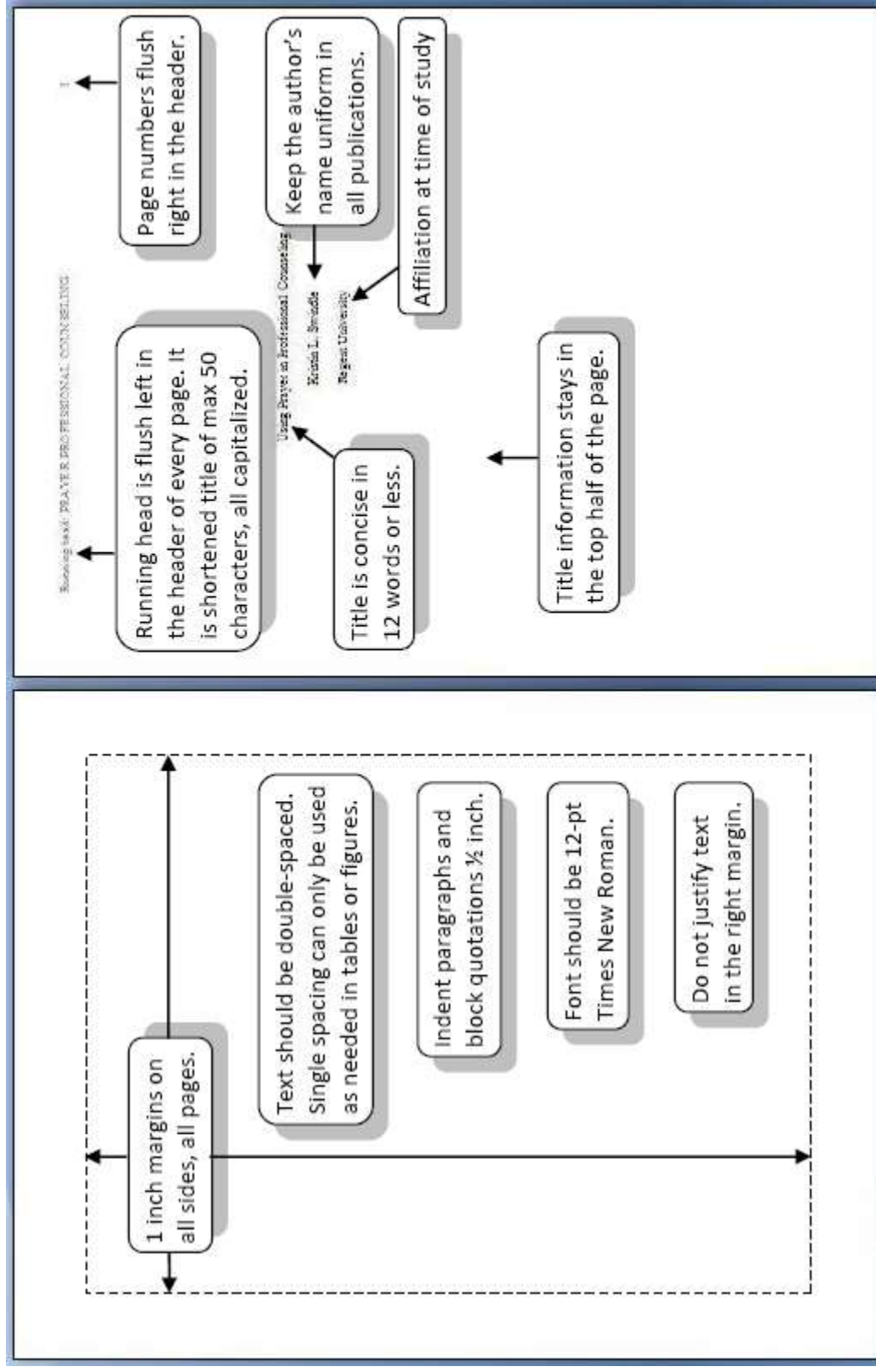
- ❑ Logically & Systematically
 - Sentences should be clear and understandable
 - *Check spelling, grammar errors, and punctuation* before submitting your work
 - Pay attention to the standard formatting: **cover sheets, double-spaced, 12-point Times New Roman, page numbered, and 1-inch margins on all sides**
- ❑ Honestly
 - Avoid plagiarism
 - Use appropriate tools (**exact citation/source**)

American Psychological Association (APA) Citation Style

<https://ntulearn.ntu.edu.sg>

- **Assignments** (Guidelines of written assignments)
 - APA Sample & Citation Guide
 - (1) APA SAMPLE PAPER
 - (2) APA CITATION GUIDE 6TH EDITION
 - (3) APA 6TH EDITION QUICKVIEW

APA 6th Edition Quickview



APA 6th Edition Quickview

Running head: PRAYER AND PROFESSIONAL COUNSELING

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Note: The prefix "Running head:" before the shortened title is only used on the title page.

Using Prayer in Professional Counseling

Kenneth L. Swanda
Regent University

Author's Note is only used for publication.

Author Note

Research conducted by Kenneth L. Swanda, School of Psychology and Counseling, Regent University.
Kenneth L. Swanda is now at The University Writing Center, Regent University.
This paper is referenced as a sample paper for use by the University Writing Center.
Special thanks to Martin L. Dignan for reformulating this paper in the New Sixth Edition of The Publication Manual of the American Psychological Association.
Correspondence concerning this paper should be addressed to The Regent University Writing Center, Student Center #11, 1000 Regent University Drive, Virginia Beach, VA 23464.
Email: writing@regent.edu

PRAYER, PROFESSIONAL COUNSELING

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Using Prayer in Professional Counseling

Everyday, prayer is used in homes, workplaces, and schools across the world, but is it appropriate to use prayer in counseling? For many people, the answer is yes. People who simply claim to be spiritual, use prayer as a means to find purpose and meaning in their lives, and their anger (Gibbs, 2000, p. 15). Furthermore, two-thirds of Americans view religion as important in their lives, more so than any other factor (Gibbs, 2000, p. 15). For those who are not religious, the idea of using prayer in counseling is often met with skepticism. However, as a therapist who holds a Christian faith, I believe that using prayer in counseling is not only appropriate, but also a necessary part of the counseling process. This paper will explore the role of prayer in counseling, what ethical concerns there are regarding prayer, and how spiritual issues such as prayer can be incorporated into the professional development of counselors.

Christian Integration

Paraphrases and references should include full citation (with page number if possible).

Papers usually have only 1 space after punctuation at the end of a sentence, but 2 spaces may be preferred for drafts sent to an editor for publication.

APA 6th Edition Quickview

DELAVER, P. (2004) PERSONAL COUNSELLING

Center References
heading at top of
page; it is not bold.

References

McNair, J., & Dwyer, J. (2000). Using gender in
the differential to enhance cultural competence care.
Journal of Counseling Psychology, 47(1), 101-114. doi:10.1023/1009-0115-00000-000

Reference online articles using
their DOI numbers. Verify each
of them at [www.CrossRef.org](http://www.crossref.org).

415-427. Retrieved from [http://www.doi.org/10.1002/1097-4644\(200004\)41:5%3C415::AID-JCOP415%3E3.0.CO;2-0](http://www.doi.org/10.1002/1097-4644(200004)41:5%3C415::AID-JCOP415%3E3.0.CO;2-0)

If no DOI exists for an article,
give the journal's homepage.

Journal of Counseling Psychology, 47(1), 101-114. doi:10.1023/1009-0115-00000-000

The database name or date
accessed is not referenced.

Journal of Guidance and Counseling, 21(4), 421-434.

Author Name is provided for each
source even if multiple sources by
the same Author are listed.

PRAYER, PROFESSIONAL COUNSELING

10

Hays, S. (2006). A closer look at spiritualism in psychology training programs. *Professional Psychology: Research and Practice*, 41(2), 200-210. doi:10.1037/0735-7025.41.2.203

Levine-Dolan, M. E. J., & Roberts, R. (2006). The spiritual and religious problem with minority psychology. *APA*, 11(3), 200-210. doi:10.1037/0735-7025.41.2.203

McNelly, R., & Roberts, R. (2006). Training in religious/spirituality within APA-accredited psychology programs. *APA*, 11(3), 200-210. doi:10.1037/0735-7025.41.2.203

Smith, J. (2006). The spiritual and religious problem with minority psychology. *APA*, 11(3), 200-210. doi:10.1037/0735-7025.41.2.203

Use the ampersand "&" symbol for multiple authors listed in references and citations.

List references alphabetically by Author's Last Name, First Initial, and Year of Publication.

If different Authors have the same Last Name and First Initial, provide their First Names in brackets. E.g., Smith, J. [John] and Smith, J. [Jane].

APA citation style

Reference in the text

In the text, use the author-date method to cite references:

- In 1994, Lancaster evaluated ...
- Lancaster (1994) evaluated ...
- In a recent evaluation (Lancaster, 1994) ...
- Three studies (Bart, 1985; Frasier & Niles, 1996; Slocum, 1978) ...
- Past research (Christie & Marsh, 1924; James, 1991a, 1991b) ...

APA citation style

Citation format in the reference list

Journal article

- Gay, L.S., & Croft, W.B. (1990). Interpreting nominal compounds for information retrieval. *Information Processing & Management*, 26(1), 21-38.

Book

- Asher, R.E. (Ed.). (1994). *The encyclopedia of language and linguistics* (2nd ed.). Oxford: Pergamon Press.

Chapter in a book

- Fillmore, C.J. (1968). The case for case. In E. Bach & R.T. Harms (Eds.), *Universals in linguistic theory* (pp. 1-88). New York: Holt, Rinehart and Winston.

APA citation style

Citation format in the reference list

Paper in a conference

- Mauldin, M.L. (1991). Retrieval performance in FERRET: A conceptual information retrieval system. In *Proceedings of the 14th Annual International ACM/SIGIR Conference on Research and Development in Information Retrieval* (pp. 347-355). New York: ACM Press.

World Wide Web document

- Langston, L. (1996). *Scholarly communication and electronic publication: Implications for research, advancement and promotion*. Retrieved August 31, 2002, from <http://www.library.ucsb.edu/untangle/langston.html>

Dissertation

- Chan, Y.H.J. (2002). *A survey of Singapore family literacy*. Unpublished master's thesis, Nanyang Technological University, Singapore.

Figures

- Put figure caption below the figure



Figure 1. The Siberian Tiger

- Refer to the figure no. in the text.

The Siberian Tiger has black stripes (see Figure 1).

: The journal instructions to authors may require you to put all the tables and figures at the end of the manuscript.

Tables

- Don't use too much tables (combine small tables into 1 big table)
- Put table heading above the table
- Refer to the table no. in the text, and point out important information
- Use as few lines as possible in tables

Table 1. Example of *poor* table design

Table 2. Example of *good* table design

Table 1.(continued)

Variables	N	M	SD	Min.	Max.	t statistic
Teacher training	163	97.566	12.624	2.000	100	-1.852
	96	99.482	2.988	75.000	100	
Student-teacher ratio	163	9.564	2.574	2.000	15.000	-1.213
	96	9.971	2.627	4.000	15.000	
Contractor in rural area	163	0.172	0.378	0	1	0.103
	96	0.167	0.375	0	1	
% of White preschoolers	163	53.036	36.632	0	100	-0.081
	96	53.422	37.081	0	100	
Wave 2	163	0.288	0.454	0	1	-1.089
	96	0.354	0.481	0	1	
Wave 3	163	0.233	0.424	0	1	-0.483
	96	0.260	0.441	0	1	

Table 4
Lack of Motivation as a Barrier

Case Study	Total Number of Case Study Interviews	Total Number (%) of Interviews Citing Motivation as a Barrier
Community A: UPK	10	0 (0%)
Community A: DSS	6	0 (0%)
Community B: UPK	5	0 (0%)
Community B: DSS	6	0 (0%)
Community C: UPK	6	0 (0%)
Community C: DSS	6	1 (17%)
Head Start	6	0 (0%)
Total	45	1 (2%)

Note: UPK = universal prekindergarten; DSS = Department of Social Services.

Grading Principle

- **Basic Points:** 30
- **Deductions for Lateness:** 10
- **Format:** APA Style + Length + Spelling/Grammar + Use of References + Credibility of Sources/Citation: 25 (5 points of each)
- **Organization of the Content:** How the paper is organized or flows from Introduction to Conclusion. A beginning (introductory part) + a middle (body part) + an end (concluding remark): 10
- **Quality of Research** (How well you selected appropriate high-quality materials by others): 25
- **Total Points (Marks):** 100