# **CHECKLIST**

**Tense & Voice** 

Linker Words & Phrases

Run-on & Others

Overuse of Weak & Hedging Expressions

Informal Expressions versus
Formal Expressions

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# Linking Words & Phrases

Linker words and	Linker words and phrases	English sample sentences (informal	English sample sentences (formal
phrases (to avoid)	verb forms (to be used)	statements)	statements)
Actually,	mid-verb position/ delete?	Actually, formaldehyde is present in all	Formaldehyde is actually present in all
		vertebrate cells.	vertebrate cells.
All in all	In summary/In conclusion	All in all, our analysis shows that our	In conclusion, our analysis shows that our
		system is asymmetrical.	system behaves in an asymmetrical manner.
And	In addition/Furthermore/	Though the unemployment levels	Even though the unemployment levels
	delete?	remained high. And the illiteracy levels	remained high. In addition, the illiteracy
		also.	levels also remained at high levels.
As we all know	It is well established	As we all know, the moon moves around	It is well established that the moon rotates
	that/delete?	the earth.	around the earth.
Because	As	Because they exhibit high temporal	As they exhibit high temporal resolution,
		resolution, two typical ERP components	two typical ERP components have been
		have been frequently analyzed.	frequently analyzed.

Linking words and	Linking words and phrases	English sample sentences (informal	English sample sentences(formal
phrases forms (to avoid)	verb forms (to be used)	statements)	statements)
Besides	In addition/Furthermore	The unemployment levels remained high.	The unemployment levels remained high. In
		Besides, the illiteracy levels were also	addition, the illiteracy levels also remained
		high.	at high level.
But	However	The unemployment levels remained high.	The unemployment levels remained high. In
		In addition, the illiteracy levels were also	addition, the illiteracy levels also remained
		high. <b>But</b> no changes in income	at high level. <b>However</b> , no changes in
		distribution were observed during the	income distribution were observed during
		time of this study.	the time of this study.
Conclusively	In conclusion	This investigation indicates that	In conclusion, this paper indicates that
		conclusively.	
In a nutshell	In summary/In brief/Briefly	In a nutshell, we performed this method	<b>Briefly,</b> we performed this method using X,
		using X, Y, and Z.	Y, and Z.
In a word	In summary? In	In a word, our investigation clearly	In summary, our investigation clearly
	conclusion?	demonstrated that	demonstrated that
In fact	delete?	In fact, we already have the technology	We already possess the technology to
		to do so.	perform XYZ.

Linking words and	Linking words and phrases	English sample sentences (informal	English sample sentences(formal
phrases forms (to avoid)	verb forms (to be used)	statements)	statements)
In my opinion	delete?	This definition is simple and describes, in	This definition is simple, and describes the
		my opinion, the essence of the process.	essence of the process.
In the end	Lastly Finally	In the end, the purified virus strains were	Lastly/Finally, the purified virus strains were
		combined to create the vaccine, blended	combined to create the vaccine, blended
		with a carrier fluid, and last but not least,	with a carrier fluid and finally dispensed
		dispensed into vials.	into vials.
Last but not least	Lastly/Finally	In the end, the purified virus strains were	Lastly, the purified virus strains were
		combined to create the vaccine, blended	combined to create the vaccine, blended
		with a carrier fluid, and last but not least,	with a carrier fluid and <b>finally</b> dispensed
		dispensed into vials.	into vials.
Meanwhile	Simultaneously? In	Introduction of Highland rice can bring a	Introduction of Highland rice can bring a
	addition?	dramatic improvement to farmers' food	dramatic improvement to farmers' food
		security. Meanwhile, land use	security. In addition, (furthermore/ in
		intensification could lead to an	contrast) intensification in land use might
		improvement in access to new markets.	result in improved access to new markets.
		Solution X was heated up. Meanwhile,	Solution X was heated up. Simultaneously,
		Solution Y was mixed with agent Z.	Solution Y was mixed with agent Z.

Linking words and	Linking words and phrases	English sample sentences (informal	English sample sentences(formal
phrases forms (to avoid)	verb forms (to be used)	statements)	statements)
Nowadays	At present/Currently	Nowadays it's acceptable for women to	At present, it is acceptable for women to be
		be ambitious.	ambitious.
		Nowadays, for every person there are 3	Currently, every person possesses an
		mobile phones.	average of 3 mobile phones.
On the contrast	In contrast? On the	Object A is not black, on the contrast,	Object A is not black, on the contrary,
	contrary?	object A is white.	object A is white.
So	As a result/As a	The magma flows into the pores of the	The magma flows into the pores of the
	consequence/Therefore	rocks; <b>so</b> the rocks rupture.	rocks; as a result, the rocks rupture.
That is	In other words	That is the baseline, which selects one	The baseline, <b>in other words</b> , selects one
		version of each file in the component	version of each file in the component
The first thing	First/Firstly	The first thing, the virus strains most	First, the virus strains most likely to cause
		likely to cause disease were identified	disease were identified and three were
		and three were selected for vaccine	selected for vaccine development.
		development.	
There is/are/were	delete and restructure	There are some materials of inorganic	Certain inorganic materials have shown
	sentence	origin that have been shown	

To sum up	In summary	To sum up, neither approach is the best	In summary, neither approach is the most
		for all applications.	suitable for all applications.
What's more	In addition	The unemployment levels remained at	The unemployment levels remained at high
		high levels. What' more, the illiteracy	levels. In addition, the illiteracy levels were
		levels were also high.	also high.

### Tense

### 一. 前言 Introduction

- 1. 使用一般现在时叙述:
- [1] 你进行研究的目的;
- [2] 该主题中已经为人熟知的文献;
- [3] 普遍已知且不太可能改变的事实;(案例:The <mark>Earth *revolves* around the sun.</mark>
- [4] 过去研究中你相信是对的的结果,而且跟你要报告的研究相关。
- 2. 使用一般过去时叙述:
- [1] 过去人们所认为时真的但已经被推翻的事实。(案例:Bats were thought to be blind.)
- [2] 先前研究中使用的方法
- [3] 描述他人的研究工作。

### 二. 文献综述 Literature review

使用一般过去时谈论主题中已有的研究,但有时候你可能需要混用时态。

- [1] 使用过去时, 当聚焦在研究本身或研究的作者上时;
- [2] 使用现在时,分享你个人对有问题对研究的观点;
- [3] 使用**现在完成时**,引用最近刚完成的既有研究,(案<mark>例:Recent stud</mark>ies *have shown* that…);或将领域内过去的研究普遍化(案例:Several researchers *have studied* these stimuli …)。

### 三. 材料和方法 Method

- [1] 使用**一般过去时**来描述你的行动,例如你做了什么,你怎么做的,因为这些行动在你写作的时候都已经完成了;
- [2] 只在必要时使用**过去完成时**,叙述比较早期阶段的<mark>实验程序。(</mark>案例:Subjects who *had been* assigned to the control group were given a placebo instead of Drug A )
- [3] 一般过去时一般和被动语态同时使用,描述实验进程。

### 四. 结果与发现 Results

- [1] 使用过去时来叙述在写作当下已经完成的实验;
- [2] 使用**现在时**来参照你用来呈现结果的图表;(案例:Fig. 3 *shows* that...)
- [3] 也可以将**现在时**用在指称整篇论文时;(案例:Section 4.1 *discusses*...)
- [4] 使用现在时,描述结果评估的总结。

### 五. 结论与讨论 Conclusion and Discussion

- [1] 使用过去时还是现在时,要考虑描述的内容;
- [2] 使用过去时总结研究发现;
- [3] 使用**现在时**来阐释研究结果,讨论发现的重要性,或是呈现你的结论;
- [4] 使用未来时来建议未来的研究,或是指出根据你论文中的结果,未来可以采取的措施或行动。

### Voice

### 一. 前言 Introduction

[1] 一般使用主动语态。

案例 1: Kipf et al.(2017) propose the Graph Convolutional Networks (GCNs) to define convolutions on the non-grid structures.

### 二. 材料和方法 Method

**ACTIVE** 

[1] 一般使用**被动语态**描述实验进程。 案例:Solution B was heated for 30 mins.

#### 三. 结论与讨论 Conclusion and Discussion

[1] 一般使用主动语态进行讨论。 案例:In conclusion, we *conclude* that XYZ represents a simple biomarker for RA diagnosis.

**PASSIVE** 

#### 四. 其他

[1] 也可以混用时态和语态。案例: The 2004 Surgeon General's Report, The Health Consequence of Smoking, *concluded* that active smoking during pregnancy *is causally linked* to premature rupture of membranes, ..., and low birth weight.

资料参考:www.editage.cn

## Informal versus Formal Expressions

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to end sth	abolish	The end of law is not to <b>end</b> , but to	The end of law is not <b>abolish</b> , but to
		preserve and enlarge freedom.	preserve and enlarge freedom.
to get sth done	accomplish	This analysis did not <b>get</b> us any new	This analysis did not <b>accomplish</b> any new
		results.	results.
to reach sth	achieve	It is possible to <b>reach</b> the goal of	It is possible to <b>achieve</b> the goal of
to cause sth to start	activate	It uses a flashlight-like device to cause	It uses a flashlight-like device to <b>activate</b>
		the photo cells to start on the	photo cells on the television to alter
		television to change channels.	channels.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to change sth (to suit sth	adapt	Cyber threats change on a daily basis,	Cyber threats change on a daily basis, and
else)		and security programs have to <b>change</b>	security programs have to adapt to counter
		themselves to counter them.	them.
to deal with sth	address	This simple transition would go a long	This simple transition would go a long way
		way to <b>deal with</b> many of the	to address many of the problems described
		problems described here.	here.
to tackle	address	This simple transition would go a long	This simple transition would go a long way
		way to <b>tackle</b> many of the problems	to address many of the problems described
		described here.	here.
to start to use	adopt	Citizens <b>start to use</b> social networks to	Citizens <b>adopt</b> social networks to drive
		drive political understanding and	political understanding and engagement,
		engagement, and to re-energize	and to re-energize citizenship.
		citizenship.	
to bring forward, make	advance	Too much protein in the diet may	Too much protein in the diet may <b>advance</b>
better, enrich		bring forward the ageing process.	the ageing process.
	affect	Music makes an individual to	Music <b>affects</b> an individual's ability to
		concentrate <b>better</b> .	concentrate.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to make worse	aggravate	Military action may only make the	Military action may only aggravate the
		current situation worse.	current situation.
look into sth	analyze	The samples were <b>looked at</b> using a	The samples were <b>analyzed</b> using a
		scanning electron microscope.	scanning electron microscope.
to make known sth	announce	Australia's largest listed companies are	Australia's largest listed companies are
		expected to make known the huge	expected to <b>announce</b> their large interim
		interim earnings this week.	earnings this week.
to look like	appear	It looked like as if the leadership was	It appeared as if the leadership was going
		going to take a more aggressive stance.	to take a more aggressive stance.
to get somewhere	arrive	Males of migratory birds tend to <b>get</b> to	Males of migratory birds tend to <b>arrive</b> first
		the breeding grounds firstly.	on breeding ground.
to have a look	assess	In our study we had a look at the	In our study we assessed the prevalence of
		prevalence of chronic testicular pain	chronic testicular pain in post-vasectomy
		in post-vasectomy men compared to	men compared to non-vasectomised men.
		non-vasectomised men.	

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to be together	associate	Genome-wide association yields new	Genome-wide association yields new
		sequence variants at seven loci, which	sequence variants at seven loci that
		are together with measures of obesity.	<b>associate</b> with measures of obesity.
to have a guess	assume	They <b>guessed</b> the foreign agents had	They assumed the foreign agents had
		already entered the country.	already entered the country.
to try sth	attempt	Here, we <b>tried</b> to repeat their method,	Here, we <b>attempted</b> to repeat their
		but failed.	method; however, we failed.
to catch	capture	Integrons are mobile DNA units to	Integrons are mobile DNA units to capture
		catch and incorporate gene cassettes	and incorporate gene cassettes by site-
		by site-specific recombination.	specific recombination.
to have a look	check	Companies and recruiters routinely	Companies and recruiters routinely <b>check</b>
		have a look at engine results to learn	engine results to learn more about
		more about potential employees.	potential employees.
to shut down	close	The Utopian government jams satellite	The Utopian government jams satellite
		signals to <b>shut down</b> television and	signals to <b>close</b> television and radio
		radio broadcasts.	broadcasts.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to work together	collaborate	Chinese info-tech researchers often	Chinese info-tech researchers often
		work together with scientists outside	collaborate with foreign scientists.
		their own country.	
to make up	compensate	These payments were made to farmers	These payments were made to farmers to
		to make up for cuts in subsidies.	compensate for cuts in subsidies.
to become (clear about)	comprehend	A doctor may not need to physically	A doctor may not need to physically
		examine a patient to <b>become</b> clear	examine a patient to <b>comprehend</b> her
		about her condition.	condition.
to be made up of	comprise	The country is made up of 50 states.	The country comprises 50 states.
to do	conduct	There is only a little research on the	Little research has been <b>conduct</b> ed on the
		use of oil palm shell a coarse	use of oil palm shell a coarse aggregated in
		aggregated in the production of	the production of concrete.
		concrete.	
to think about sth	consider	Next, we <b>thought about</b> whether our	Next, we <b>considered</b> whether our results
		results fitted into a previously	fitted into a previously proposed model.
		proposed model.	. ,

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to keep a lid on sth	constrain	The heavier burden of debt-servicing	The heavier burden of debt-servicing costs
		costs will keep a lid on consumer	will constrain consumer budgets over the
		budgets over the next year or so.	coming years.
to have sth	consume	Developing countries have far fewer	Developing countries <b>consume</b> far fewer
		natural resources on a per capita basis	natural resources on a per capita basis
		than developed countries.	than developed countries.
to have sth	contain	The cerebellum has no more	The cerebellum contains a similar number
		methylated RNAs than the cortex.	of methylated RNAs than the cortex.
To keep thinking about	contemplate	These scholars kept thinking about	These scholars were <b>contemplating to</b>
sth		rewriting history.	rewrite history.
to keep going	continue	The GOLD initiative will <b>keep</b>	The GOLD initiative will <b>continue</b> to bring
		bringing COPD to the attention of	COPD to the attention of governments.
		governments.	
to give to	contribute	Taxpayers have given 200 million	Taxpayers have <b>provided</b> 200 million
		towards the cost of local child care.	towards the cost of local child care.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to have a handle on sth	control	This method has a handle on the	This method <b>controls</b> the evaporation from
		evaporation from a carburetor float	a carburetor float bowl.
		bowl.	
	cooperate	States should have a handle on	States should <b>cooperate</b> with each other in
		eliminating obstacles to development	eliminating obstacles to development.
		with each other.	
to get/make less	decline	The birth rate continued to <b>get lower</b> .	The birth rate continued to <b>decline</b> .
to get/go lower	decrease	The number of penguins on the island	The number of penguins on the island has
		has <b>gotten lower</b> over the last decade.	decreased over the last decade.
to come from	derive	The name Anastasia comes from a	The name Anastasia is derived from a
		Greek word meaning "of the	Greek word meaning "of the resurrection."
		resurrection."	
to find out	determine	Here we <b>found out</b> the precise	Here we <b>determined</b> the precise
		mechanisms behind this phenomenon.	mechanisms behind this phenomenon.
to get lost	disappear	After two wash steps, the signal <b>got</b>	After two wash steps, the signal
		lost.	disappeared.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to find out sth (for the	discover	Another group <b>found out</b> the precise	Another group <b>discovered</b> the precise
first time)		mechanism for this interaction.	mechanism for this interaction.
to cut down/off/up	dissect	Here, we <b>teased out</b> the main players	Here, we <b>dissected</b> the main players in this
tease out		in this pathway.	pathway.
to get rid of	Eliminate/erase	This organization got rid of all	This organization <b>eliminated</b> all subsidies
		subsidies for food and fuel.	for food and fuel.
to lie inside	to be embedded	The operation removed a nail lying	The operation removed a nail <b>embedded</b>
		inside the tissue.	in the tissue.
to run into sth	Encounter/ engage	In business or in personal life, we <b>run</b>	In business as in personal life, we
		into problems almost on a daily basis.	encounter challenges almost on a daily
			basis.
to have a (rough/wild)	estimate	Heath officials have a guess that	Heath officials <b>estimate</b> that smoking
guess		smoking causes 1 Million premature	causes 1 Million premature death every
		death every year.	year.
to have a look (at)	examine	Here, we <b>had a look</b> at the precise	Here, we <b>examined</b> the precise nature of
		nature of the interaction between X	the interaction between X and Y.
		and Y.	

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to be bigger/longer than	exceed	In order to exclude temporary	In order to exclude temporary furloughs,
		furloughs, separation has to be longer	separation has to <b>exceed</b> 30 days to
		than 30 days to qualify.	qualify.
to be good (at)	excel	This opinion is supported by the fact	This opinion is supported by the fact that
		that significant athlete product	significant athlete product endorsers excel
		endorsers are good at their sport.	within their sport.
to take out	exclude	To adjust for these differences, we	To adjust for these differences, we
		took out all values above this	<b>excluded</b> all values above this threshold.
		threshold.	
to leave, to go/get/keep	exit	In our protein structure, the associated	In our protein structure, the associated
out		RNA molecule goes out near the N-	RNA molecule exits near the N-terminus.
		terminus.	
to get bigger	expand	Several recent studies have revealed	Several recent studies have revealed why
		why ozone hole has gotten bigger	the ozone hole has expanded despite a
		despite a ban on CFCs.	ban on CFCs.
to find sth	Identify/ illustrate/ impact/	Our analysis couldn't <b>find</b> any	Our analysis failed to <b>identify</b> any
	implement/ imply/ include	differences between group 1 and	differences between group 1 and group 2.
		group 2.	

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to lay open	expose	Complement proteins C5b-C9 induce	The complement proteins C5b-C9 <b>expose</b>
		vesiculation of the endothelial plasma	the catalytic surface of the
		membrane and lay open catalytic	
		surface for assembly of the	
to get/go/make	increase/ incubate	Several studies have investigated why	Several studies have investigated why
bigger/stronger		antibiotic resistance has gotten	antibiotic resistance has increased in the
		stronger in the past decade.	past decade.
to give a hint	indicate	Many scientific observations give a	A considerable number of scientific studies
to hint at		hint that Earth' magnetic field is	indicate that the Earth' magnetic field is
to militut		undergoing a slow reversal.	undergoing a slow reversal.
to tell/ be told	inform/ be-ed	Patients were <b>told</b> about the risks in	Patients were <b>informed</b> about the risks in
		participating in these clinical trials.	participating in these clinical trials.
to start up/to switch	initiate	The simultaneous generation of	The simultaneous generation of superoxide
on/to turn on		superoxide and nitric oxide turns on	and nitric oxide initiates lipid peroxidation
		lipid peroxidation in human low	in human low density lipoprotein.
		density lipoprotein.	

Informal verb forms (to avoid)	Formal verb forms (to be used)	English sample sentences (informal statements)	English sample sentences(formal statements)
to (try and) find out	inquire	The 60-min disclosure interview <b>tried to find out</b> about attitudes, experiences, and conflicts.	The 60-min disclosure interview <b>inquired</b> about attitudes, experiences, and conflicts.
to look at	inspect	To better understand the history of this painting, the researcher <b>looked at</b> the layers using UV light.	To better understand the history of this painting, the researcher <b>inspected</b> the layers using UV light.
to look into	investigate	Scientists are <b>looking into</b> innovative ways to combat COVID-19.	Scientists are currently investigating innovative ways to combat COVID-19.
Broken	interrupted (is~)	The trithorax-like gene is <b>broken</b> by chromosome 11q23 translocations in patients with acute leukaemias.	The trithorax-like gene is <b>interrupted</b> by chromosome 11q23 translocations in patients with acute leukaemias.
take part (in)	involved/be –ed	Most miRNAs are 22-nucleotide RNA molecules <b>take part</b> in gene regulation.	Most miRNAs are 22-nucleotide RNA molecules <b>involved</b> in gene regulation.
to not have, to not show	lack	All previously reported structures don't have these important details.	All previously reported structures lack these important details.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to kick off	launch	The European Space Agency's manned	The European Space Agency's manned
		space travel campaign kicked off in	space travel campaign was launched in
		2009.	2009.
to give	lend	The painting were given to the	The painting were lent to the museum for
		museum for 3 months.	3 months.
to put together	link	T-02D enables REGZA devices to <b>put</b>	T-02D enables REGZA devices to be
		together with REGZA Blu-ray players.	linked with REGZA Blu-ray players.
Is/ gather around/ fall	located (is ~)	Of 832 stores, 203 were in enclosed	Of 832 stores, 203 were located in
into		malls.	enclosed malls.
to keep constant	maintain	The moon is (known to be) critical for	The moon is (known to be) critical for
		<b>keeping</b> the rotational speed of Earth.	maintaining the rotational speed of Earth.
to get the hang of sth	master	We tried to figure out how participants	We investigated how people mastered the
		got the hang of using the complex	complex software package in such a short
		software package so quickly.	time.
to point out	mention	That review article failed to point out	That review article failed to mention the
		the original description of this method.	original description of this method.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to make sth less harmful/to lessen the effects	mitigate	Afforestation is one option to lessen the effects of climate change.	Afforestation is one option to mitigate the effects of climate change.
to curb	mitigate	The latest ads revolved around the claim that milk can <b>curb</b> symptoms of premenstrual syndrome.	The latest ads revolved around the claim that milk can <b>mitigate</b> symptoms of premenstrual syndrome.
to watch carefully	monitor	Cities from New York to San Diego to San Francisco now <b>watch</b> public spaces.	Cities from New York to San Diego to San Francisco now <b>monitor</b> public spaces.
to look at	observe	This activity can be <b>looked at</b> and analyzed in the Simulator Client.	This activity can be <b>observed</b> and analyzed in the Simulator Client.
to get hold of sth	obtain	This law will enable criminals to <b>get hold of</b> firearms more easily.	This law will enable criminals to more easily <b>obtain</b> firearms.
to give	offer	How we solved this problem should give valuable lessons for all environmental policymaking.	How we solved this problem should <b>offer</b> valuable lessons for all environmental policymaking.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to stop (temporarily)	pause	We reveal that this enzyme stops for a	We reveal that this enzyme <b>pauses</b> half-
		while, before proceeding to the end of	way, before proceeding to the end of the
		the transcription process.	transcription process.
to do sth	perform	No further post-processing was done	No further post-processing was performed
to undertake		on these images.	on these images.
to put into	place	Water separation reached x% if the	Water separation reached x% if the same
		same emulsion was <b>put into</b> an acidic	emulsion was <b>placed</b> into an acidic
		environment.	environment.
to make dirty	pollute	However, environmental groups claim	However, environmental groups claim that
		that regulations remain insufficiently	regulations remain insufficiently stringent,
		stringent, and that this practice still	and that this practice still <b>pollutes</b> ground
		makes the ground water dirty.	water.
to have sth	possess	Human fat cells <b>own</b> a plasma	Human fat cells <b>possess</b> a plasma
to own		membrane-bound H2O2-generating	membrane-bound H2O2-generating
to own		system that is activated by insulin.	system that is activated by insulin.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to have a guess	predict	We guess that our newly developed	We predict that our newly developed
		method will reduce costs of treating	method will reduce costs of treating hip
		hip fractures by 50%.	fractures by 50%.
to get ready	prepare	First, we <b>got</b> a mouse full-length	First, a mouse full-length cDNA
		cDNA encyclopedia <b>ready</b> .	encyclopedia was prepared.
to give	present	Here, we give evidence that our	Here, we present evidence that our
		method increases computing speed by	method increases computing speed by
		about 200%.	approx. 200%.
to stop sth from	prevent	Peroxisome-proliferator-activated	Peroxisome-proliferator-activated receptor
happening		receptor delta activates fat metabolism	delta activates fat metabolism, thus
		thus stopping obesity from happening.	preventing obesity.
to go forward	progress	Doctors visit patients once a day to	Doctors visit patients once a day to check
		check how their patients are going.	how their patients are <b>progressing</b> .
to give (to)	provide	All previously reported structures	All previously reported structures failed to
		didn't give further details.	provide further details.
to ask (about sth)	question	To ask about a doctor's decision is	To question a doctor's decision is rarely
		rarely observed across cultures.	observed across cultures.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to bring up, to take up,	raise	Here, we investigated whether	Here, we investigated whether
to bring out		mammography brings up anxiety in	mammography raises anxiety in women,
to bring out		women, fearing to receive a positive	fearing to receive a positive test result.
		test result.	
to be	range	The double average hop delay is	The double average hop delay <b>ranges</b>
		between 3-7.	between 3-7.
To get (to)	reach	Water separation <b>got to</b> x% if the same	Water separation reached x% if the same
		emulsion was tested in an acidic	emulsion was tested in an acidic
		environment.	environment.
to figure (out)	realize	Sellers must <b>figure out</b> that shill	Sellers must <b>realize</b> that shill bidding is
		bidding is immoral.	immoral.
to make sth (less)	reduce	A method is presented for generating	A method is presented for generating
		shaped command inputs that	shaped command inputs that significantly
		significantly <b>make</b> endpoint vibration	reduce endpoint vibration.
		less.	
To not want	reject	We <b>don't want</b> drug manufacturers to	Drug manufacturers attempts to advertise
		advertise directly to consumers.	directly to consumers have been <b>rejecte</b> d.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to let go sth	release	Toxic gases were <b>let out</b> during the	Toxic gases were <b>released</b> during the
to let out		purification process.	purification process.
to stay (somewhere)	remain	It is left unclear why antibiotic	It remains unclear why antibiotic
to be left		resistance has increased in the past	resistance has increased in the past
to be left		decade.	decade.
to get rid of sth	remove	Customs officials got rid off the	Customs officials removed the evidence
to take out		evidence before the inspection.	before the inspection.
to tell (about)	report	A number of studies <b>told us</b> about	A number of studies <b>reported</b> on these
		these phenomena.	phenomena.
to keep down	repress	Initially, miRNAs were thought to keep	Initially, miRNAs were thought to repress
		down protein output with little	protein output with little influence on
		influence on mRNA levels.	mRNA levels.
to need sth	require	In this experiment, rats <b>needed</b> to	This experiment <b>required</b> rats to approach
		approach the platform from a novel	the platform from a novel starting position.
		starting position.	
to look like/to be like	resemble	Fictional aliens look like little green	Fictional aliens <b>resemble</b> little green men.
		men.	

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to keep	retain	Workers who <b>keep</b> their jobs over	Workers who <b>retain</b> their jobs over several
		several years will be higher	years will become higher productivity
		productivity workers.	workers.
to go back	return	Rats were made to go back to the	Rats were <b>returned</b> into their cages before
		starting points, before a new round of	a new round of experiments was initiated.
		experiments started.	
to point out, to make	reveal	Recent energy-balance studies <b>point</b>	Recent energy-balance studies revealed
known		out that gut microbes, caloric load,	that gut microbes, caloric load, and
		and nutrient absorption are intimately	nutrient absorption are intimately
		associated in humans.	associated in humans.
to go up	rise	Prices will go up unless innovative	Prices will <b>rise</b> unless innovative fiscal
		fiscal measures are introduced.	measures are introduced.
to look for	search	To this end, we <b>looked for</b> data	To this end, we <b>searched</b> for data
		encrypted using a public key system.	encrypted using a public key system.
to take (some)	select	Here, we <b>took</b> ten data sets to test our	Here, we <b>selected</b> ten data sets to test our
		model.	model.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to make easier	simplify	We <b>made</b> the procedure <b>easier</b> by	We <b>simplified</b> the procedure by reducing
		reducing the number of steps by half.	the number of steps by half.
to say	state	The report said that year-on-year	The report <b>state</b> d that year-on-year profits
		profits were reduced by around 80%.	were reduced by around 80%.
to stop (sth)	suspend	To break the cycle of transmission, all	To break the cycle of transmission, all
		traffic was <b>stopped</b> .	traffic was <b>suspended</b> .
to switch off	terminate	The response was switched off by	The response was terminated by knocking
		knocking out P2X3 expressed by DRG	out P2X3 expressed by DRG neurons.
		neurons.	
to put up with sth	tolerate	Rhiospahre bacteria help plants put up	Rhiospahre bacteria assist plants in
		with abiotic stress.	tolerating abiotic stress.
to put into	transfer	To this end, we <b>put</b> solution A into	To this end, we <b>transferred</b> solution A into
		solution B and mixed for 30 min.	solution B and mixed for 30 min.
to become (clear about)	understand	GCM land surface schemes help to	GCM land surface schemes assist in better
		become clearer about the responses to	understanding the responses to climate
		climate change.	change.

Informal verb forms (to	Formal verb forms (to be	English sample sentences (informal	English sample sentences(formal
avoid)	used)	statements)	statements)
to open (up)	unlock	These measures should assist in	These measures should assist in unlocking
		opening up the rich reserves of talents.	the rich reserves of talents.
to double-check sth	verify	To double-check our findings, we	To <b>verify</b> our findings, we applied a
		applied a second method.	second method.
to get	yield	Genome-wide association gets new	Genome-wide association <b>yields</b> new
		sequence variants at seven loci that	sequence variants at seven loci that
		associate with measures of obesity.	associate with measures of obesity.

## Run-on, There be & Others

Category	Check	English sample sentences	English sample sentences
		(informal statements)	(formal statements)
错误的称谓	You/Your	You can see the results in Table 1.	The results can be seen in Table 1.
	I/My	In this paper I argue that	This paper argues that
	They	For red apples, <b>they</b> are sweeter that green apples.	Red apples are sweeter that green apples.
	We (other than authors)	As we all know,	It is well established that
尽量避免的副 词、形容词等	Always	<b>Always,</b> detection of BCR-ABL mutations in patients with CML treated with imatinib is accompanied by clinical resistance.	Detection of BCR-ABL mutations in patients with CML treated with imatinib is virtually <b>always</b> accompanied by clinical resistance.
	Actually	<b>Actually,</b> formaldehyde is present in all vertebrate cells.	Formaldehyde is <b>actually</b> present in all vertebrate cells.
	Huge	The Osceola Mudflow from Mount Rainier: Sedimentology and hazard implications of a <b>huge</b> clay-rich debris flow.	The Osceola Mudflow from Mount Rainier: Sedimentology and hazard implications of an enormous/considerable clay-rich debris flow.
-	Obviously Tougher	Changes were <b>obviousl</b> y larger.  The diagnosis and management of asthma is much <b>tougher</b> in older patients.	Changes we <b>visibl</b> y increased.  The diagnosis and management of asthma is <b>more difficult</b> in older patients.
	Wholesome	The contents of <b>wholesome</b> elements and heavy metals in ten soybean species were studied by	The contents of healthy elements and heavy metals in soybean species were studied by

	a lot of	There has been <b>a lot of</b> interest in how background sounds such as music affect an individual's ability to concentrate.	<b>Considerable</b> interest exists in how background sounds such as music affect an individual's ability to concentrate.
	lots of	We organized <b>lots of</b> gear for use in hospitals.	We organized <b>considerable</b> amounts gear for use in hospitals.
	amazing	Our approach produced amazing results.	Our approach produced unexpected/highly reproducible/consistent/surprising results.
	a little bit	There is only <b>a little bit</b> research on the use of oil palm shell a coarse aggregated in the production of concrete.	<b>Little</b> research has been conducted on the use of oil palm shell a coarse aggregated in the production of concrete.
	a big	There was one big problem.	This situation presented a considerable challenge.
	Some	Predicting content popularity in online manner has been studied in <b>some</b> literatures.	Predicting content popularity in online manner has been reported in <b>a number of</b> studies.
	A few	Predicting content popularity in online manner has been studied in <b>a few</b> literatures.	Predicting content popularity in online manner has been reported in <b>a small number of</b> studies.
	Quite	Predicting content popularity in online manner has been studied in <b>quite a lot of</b> literatures.	Predicting content popularity in online manner has been reported in a large number of studies.
	Bigger and bigger	getting bigger and bigger	is increasing
避免用直接问 句	Why?	Why has antibiotic resistance increased in the past decade?	Several studies have investigated why antibiotic resistance has increased in the past decade.
<u> </u>	What?	What can be done to lower the costs for patients?	It is necessary to consider how costs for patients may be lowered.
	When?	<b>When</b> is the channel characteristic not available at the transmitter?	This paper explores the restraint condition of the channel characteristic at the transmitter.
	Where?	Where did old and new media collide?	It is necessary to consider where the old and new media collide.
	How?	<b>How</b> does the background sounds such as music affect an individual's ability to concentrate?	Considerable interest exists in identifying how background sounds such as music affect an individual's ability to concentrate.
	Does?	<b>Does</b> this fit with a previously proposed model?	We wondered whether our results fit into a previously proposed model.

## Overuse of Weak & Hedging Expressions

Category	Weak and hedging	English sample sentences	English sample sentences
	expressions	(original statements)	(improved statements)
Introductory Verbs	to be, think, believe, doubt,	Many scientific observations <b>indicate</b> that the Earth <b>may</b> be undergoing a period of relatively rapid change.	Many scientific observations <b>indicate</b> that the Earth is undergoing a period of rapid change.
Certain modal verbs	can, could, may, might, will, must, would	An artificial cell or minimal cell is an engineered particle that <b>can</b> mimic one or many functions of a biological cell.	An artificial cell or minimal cell is an engineered particle that mimics one or many functions of a biological cell.
Certain lexical verbs		The intracellular distribution of X suggests that X crosses the BBB <b>most likely</b> via Y.	The intracellular distribution of X suggests that X crosses the BBB via Y.

Category	Weak and hedging expressions	English sample sentences (informal statements)	English sample sentences (formal statements)
Adjectives expressing quantity		Predicting content popularity in online manner has been studied <b>in some</b> literatures.	Predicting content popularity in online manner has been reported in <b>a number of</b> studies.
Adjectives expressing probability	likely, unlikely, probable,	For example, <b>it is possible</b> to see that in January this person weighed 60.8 kg for eight days.	For example, in January this person weighed 60.8 kg for eight days.
Adverbs expressing probability	pernaps, possibly, probably,	We hypothesized that there is a chance that X <b>possibly</b> recruits Y to Z in a x-dependent manner.	On the basis of these results, we hypothesized that X recruits Y to Z in a x-dependent manner.
Adverbs expressing frequency	generally, usually, often,	Yet often it <b>cannot have been</b> the case that a recalcitrant trustee remained in possession of the property entrusted to him.	