Freshman Design Proposal Grading Information

Folder contents:

- fdProp_G*xxx*.pdf – freshman design proposal for Group *xxx*
- fdProp_G*xxx*_eval.pdf – evaluation form for Group xxx's proposal
- fdProp_template.pdf – the template that design groups were to follow
- README.pdf – this file

Each freshman design proposal contained in this folder has an accompanying proposal evaluation form. Use the evaluation form as a guide for grading the proposals for groups you are advising. The form lists five grading components based on requirements listed in the proposal template, along with suggested weights for each component. There is also space for you to add two more grading components if you like and a text box for providing additional feedback to the group.

These are <u>draft</u> submissions and groups will be allowed to resubmit, so don't hesitate to give a low grade if it is deserved. Groups will be given the opportunity to resubmit their proposal, so a poor grade here will be incentive for them to improve their proposals.

When you have completed the form, click *Submit* to upload your feedback to the Freshman Design website. The *username* and *password* are the same that were used to download this file.

The evaluation form also lets you to optionally attach a marked up copy of the design proposal. Adobe Acrobat has built in annotation features for this. Hovering over the top toolbar, right-click and select "Comments & Markup" to bring up the tools.

Examples of PDF annotations: