

# Christopher Keyser

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## EDUCATION

**Emmanuel College** | Boston, MA

Expected May 2022

Bachelor of Arts in Economics with Concentration in Finance

Business Management Minor | GPA: 3.83

**North Seattle College** | Seattle, WA

Graduated Jun 2019

Associates of General Science (AS) | GPA: 3.75

### Relevant Coursework

Money & the Financial Markets | The International Economy | Macro + Microeconomics | Statistics | Calculus  
Intro to Programming | Web Design | Graphic Design

## SKILLS

- Microsoft Office (Proficient): One Note | PowerPoint | Word | Excel | SharePoint
- Computer: Python (Beginner) | HTML (Beginner) | CSS(Beginner) | Adobe (Beginner)

## EXPERIENCE

**Emmanuel College** | Boston, MA

Sep 2019 - Present

Academic Technology Assistant

- Teach 50+ faculty on the learning management system through eLearning
- Solve daily system management, technology, and software issues through a ticketing system
- Research computer and tech software to teach the 2500+ students at the school
- Manage & update Adobe, CAD, and OS software licenses for computers and laptops
- Train 100+ students & professors on the Adobe Suite, 3D printing, and CAD programs
- Conduct general administrative duties both in person and remote for 20+ people a day

**The Spur Group** | Redmond, WA

Jul 2020 – Aug 2020

Sales Intern | Learning & Development Team

- Designed & developed a companywide sales training plan for VP of Sales to present to the board of directors
- Presented proposal of new training from sales survey data to sales and delivery managers
- Managed 6-week training project with the lead L&D specialist
- Worked on the Learning & Development team to create 5+ sales training plans for current consultants
- Researched sales strategies for the L&D team to teach more effective sales skills
- Analyzed sales data and analytics to help provide insight on sales effectiveness (Sales Velocity)
- Responsible for starting a companywide 250+ employee sales case study

**Queen Bee Café**, Seattle, WA

Jan 2019 – Aug 2019

Barista

- Marketed a variety of products and promotions in order to meet monthly sales goals
- Served 30+ costumers every hour food & coffee

**HOPE Worldwide Service Trip** | Chicago, IL

Jun 2018

Volunteer

- Participated in a day camp for inner-city youth and low-income households

