

[Fall 2017] Course Syllabus

Part 1: Course Information

Instructor Information

- **Instructor:** Name
- **Office:** Location
- **Office Hours:** Times & Days *(Note: if online, explain how to access)*
- **Office Telephone:** Phone Number
- **E-mail:** E-mail address *(Note: specify your preferred contact)*

Course Description

- Enter catalog description.

Prerequisite/Corequisites

- Enter prerequisite information.

GE Area if Applicable

- Enter if applicable or remove this heading. Note: General Education courses must display the area they fulfill.

Textbook & Course Materials

- **Required Text(s):**
 - List required course textbooks. Include detail such as full name of textbook, author, edition, ISBN, description (if desired), and where it can be purchased. If a required text is available online, indicate where it can be accessed.
- **Recommended Texts & Other Readings:**
 - List other readings available and how/where to access them.
 - Include a general statement such as Other readings will be made available through Canvas.

Course Requirements

- Internet connection (DSL, LAN, or cable connection desirable)
- Access to Lobo Apps and Canvas
- List other tools, resources, and materials needed by the student for success in the course.

Online Course Structure

[EXAMPLE] This is a fully-online course. All course activities and resources can be found through our course website on Canvas (through Lobo Apps). At designated times throughout the semester, we will participate in a blend of self-paced and group-paced activities using Canvas such as discussion forums, email, journaling, blogging, wikis, and web posting (*Add and remove listed activities as appropriate to your course.*). All of the learning activities will be completed in your own time so long as they are completed by the dates and times shown in the course schedule.

Important Note: This syllabus, along with course assignments and due dates, are subject to change. It is the student's responsibility to check our course Canvas site for corrections or updates to the syllabus. Any changes will be clearly noted in course announcements.

Canvas Access & Technical Assistance

Visit the MPC Lobo Apps portal (click on Lobo Apps from the main MPC Website www.mpc.edu). To access this course on Canvas you will need access to the Internet and a supported Web browser (Chrome, Firefox, and Safari are recommended). Visit the [MPC Online Education Help Desk](#) for information about accessing Canvas, tips to help you get started, and information about how to [Contact the MPC Online Education Help Desk](#) for support.

Part 2: Student Learning Outcomes & Objectives

Student Learning Outcomes

List the student learning outcomes for this course. *Make sure to list the SLOs from the official course outline of record.* A bulleted list is a good way to display these objectives as shown below:

- SLO
- SLO
- SLO

General Education Outcome(s)

If appropriate, list the general education outcomes for this course. *Make sure to list the GEOs from the official course outline of record.*

- GEO

Course Objectives

List objectives for this course.

- Objective
- Objective

You will meet the outcomes listed above through a combination of the following activities in this course:

Provide instructions to students on how they are expected to meet the learning objectives for the course. For example: Will most objectives be met through examination? Or through participation? Or through projects?

- Attend ...
- Complete ...
- Participate ...

Part 3: Topic Outline/Schedule

Important Note: Refer to the course calendar for specific meeting dates and times. Activity and assignment details will be explained in detail within each week's corresponding learning module. If you have any questions, please contact your instructor.

- **Week 01: Topic**
 - Details ...
- **Week 02: Topic**
 - Details ...
- **Week 03: Topic**
 - Details ...
- **Week 04: Topic**
 - Details ...
- **Week 05: Topic**
 - Details ...