

**RIA MALHOTRA**

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Location: India

**SUMMARY**

Enthusiastic recent graduate seeking an entry-level Public Relations position. Strong foundation in communication, content writing, social media handling, and event coordination. Eager to contribute to PR campaigns, assist with media outreach, and develop skills in brand communication.

**EDUCATION**

Bachelor of Arts (Mass Communication), 2025

Indira Media College

**INTERNSHIP****Public Relations Intern – VisionWave Communications**

- Assisted in drafting press releases and media notes.
- Researched journalists and updated media lists.
- Helped manage Instagram & Facebook promotional posts.
- Supported event planning and audience coordination.

**SKILLS**

Content Writing, Social Media, Basic PR Tools, Communication, Research, MS Office

**DECLARATION**

I hereby declare that the above information is accurate.