

RIA MALHOTRA

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Location: India

SUMMARY

Enthusiastic recent graduate seeking an entry-level Public Relations position. Strong foundation in communication, content writing, social media handling, and event coordination. Eager to contribute to PR campaigns, assist with media outreach, and develop skills in brand communication.

EDUCATION

Bachelor of Arts (Mass Communication), 2025

Indira Media College

INTERNSHIP**Public Relations Intern – VisionWave Communications**

- Assisted in drafting press releases and media notes.
- Researched journalists and updated media lists.
- Helped manage Instagram & Facebook promotional posts.
- Supported event planning and audience coordination.

SKILLS

Content Writing, Social Media, Basic PR Tools, Communication, Research, MS Office

DECLARATION

I hereby declare that the above information is accurate.