

Offer of Employment

Date: **09-08-2018**

Dear **Cheetan Sisodiya**

It is our pleasure to extend the offer of employment to you on behalf of Makerites InfoTech Pvt. Ltd, as a sequel to the interview and discussions you have had with us.

The Offer of Employment is strictly on the basis of your declaration in the application/CV as to your purported proficiency of the Technical/ Professional skills that you possess.

You are considered for appointment to the position of **Web-Developer** and in this capacity.

As a **Web-Developer**, your starting remuneration will be **Rs. 72000 LPA/-**.

You will be on a probation period of **three months**. At the end of first 3 months your performance will be reviewed and if suitable you will be continuing your probation for the remaining 3 months. Your performance during the Probation period will be reviewed. After successful completion of the probation and review thereof, you will be entitled to be confirmed in the regular employment as per policies of the Company. Regular performance reviews will be done to assess your suitability. For this period of probation (3 months) and three months after confirmation you will be on a bond with the company wherein you cannot resign until projects or tasks assigned to you are fulfilled.

You are expected to join duty on **01/08/2018**.

You are requested to submit the following the Original documents and One (1) copy of:

- Proof of age;
- Address proof
- Proof of educational qualification;
- Copy of last drawn pay slip (if applicable);
- Proof of incentives drawn (if applicable);
- ☐ 2 passport size photographs;
- ☐ Pan Card 2 copy

You shall be issued Appointment Letter only on submission of the documents listed herein above and completion of all the joining formalities. You are required to sign and acknowledge a copy of this letter.

As per policies of the Company you shall to enter into and abide by the prescribed Confidentiality, Non-Disclosure, Non-Compete, Non-Solicitation Agreement and the Code of Conduct.

This Offer of Employment stands canceled in case of any deviations in information or if you fail to report on or before pre-decided date.

We look forward to an enduring relationship with your self.

Yours sincerely,

Maynak Neema
HRD
Makerites InfoTech Pvt. Ltd