UNIVERSITI PUTRA MALAYSIA

FACULTY OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

FINAL YEAR BACHELOR PROJECT
CSC / SSE / CNS 4949A, SKM 4950A
PROPOSAL EVALUATION FORM
SEMESTER: _____ SESSION: _____

Matric No.　　　:　_____　　Student's Name　:　_____

Project Title　　:　_____

Supervisor　　　:　_____

Assessor　　　　:　_____

No	Evaluation Criteria	Marks
	The student's proposal presentation contains the following elements: • Objectives, problem statements, scope, requirements and methodologies are identified and demonstrated evidence of extensive research effort and a depth thinking about the topic; • Critically synthesizing the review of literatures by discussing alternative solutions; • Demonstrate excellent fundamental understanding of procedure, methodology and theory chosen; • Provide complete and realistic project planning/timeline (to be completed within the period of two semesters)	[__/5]
	The student is able to present and answering questions during proposal session with clarity and confidence: ● Verbal expression is loud and clear ● Confident gestures and sustained eye contact engage with the audience ● Provide clear, well organize and creative presentation aid	[__/5]
	TOTAL	**[_/10]**

Correction / improvements required:

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Signature :　　　　　　　　　　　　　　　　　　　　　**Date:**

Name:

RUBRIC GUIDELINE FOR PROJECT PROPOSAL EVALUATION – ASSESSOR (10%)

No	Evaluation Criteria
1.	**Seminar Proposals Evaluation (CPS4 (CS), 5%)** It should have the following elements: • Objectives, problem statements, scope, requirements and methodologies are identified and demonstrated evidence of extensive research effort and a depth thinking about the topic; • Critically synthesising the review of literatures by discussing alternative solutions; • Demonstrate excellent fundamental understanding of procedure, methodology and theory chosen; • Provide complete and realistic project planning/timeline (to be completed within the period of two semesters)

0	Did not perform the presentation. Proposal was not presented
1	Able to identify project problem but the problem and solution idea are **irrelevant** with **unclear** and **unsatisfactory arguments**.
2	Able to identify a satisfactory project problem but proposed **inappropriate** solution with some **satisfactory arguments**..
3	Able to identify a good project problem and proposed **appropriate** solution with **good arguments**.
4	Able to identify a good project problem and proposed a **complete** solution with **good arguments**.
5	Able to identify a good project problem and proposed solution which is **complete** and **justified.**

No	Evaluation Criteria
2.	Presentation Skills (CPS4 (CS), 5%)

0	Did not attend the presentation
1	Student is **not confident** during presentation/Q&A session and with **unorganized** presentation aid.
2	Student **lacks of** confident during presentation/Q&A session and with **organized** presentation aid.
3	Student is confident during presentation/Q&A session , well prepared and with clear, organized and easy to read presentation aid.
4	Student is **confident** with good intonation during presentation/Q&A session, well prepared, good eye contact and with effectively organized presentation aid.
5	Student is **very** confident, verbal expression is clear, correct intonation, sustained eye contact engaged with the audience during presentation/Q&A session and with effectively and creatively presentation aid (use of fonts, colour, diagrams, figures, charts, reltated information, etc.).

Note:

With confidence means the ability to illustrate the whole content of the project proposal and explain ideas fluently.