

<b>Greeting</b>	
\$11.00	20 forever stamps
\$20.00	stationery: envelopes, paper, craft supplies
\$10.42	48 assorted tea bags
\$90.00	8 pounds coffee
\$24.00	15 pints half and half @ \$1.59
\$15.00	1 lb whole milk powder (for when no fresh half and half)
\$2.09	2 lbs granulated sugar
\$172.51	<b>Subtotal</b>
<b>Meeting</b>	
\$13.79	25 plastic name tag holders with clip
\$6.99	50 name badge inserts for plastic holders with clip
\$3.93	100 peel-and-stick nametags for visitors
\$11.99	10 additional lanyards
\$36.70	<b>Subtotal:</b>
<b>Potluck</b>	
\$110.00	1000 compostable 10" plates (12 potlucks x 65 plates=780, plus extra)
\$10.00	1000 paper napkins
\$4.69	12 non-compostable 30 gal trash bags for school
\$5.00	2 bottles liquid dish detergent 12oz
\$20.00	unanticipated, e.g., dish tub, ladles, etc.
\$149.69	<b>Subtotal</b>
<b>Xmas</b>	
\$25.00	small paper plates and napkins, enough for 80
\$18.00	6 half gallon (64oz) Trader Joe's spiced cider @2.99/bottle
\$13.20	4 quarts Maple View eggnog @ \$3.30/quart
\$56.20	<b>Subtotal</b>
<b>\$415.10</b>	<b>Grand total</b>
	Our current yearly budget is \$400