

CENTRE FOR FOREIGN LANGUAGES

ATTENDANCE

A minimum of 67% attendance is compulsory to take the University Exam. The internal assessment exams will be conducted by the Department of East & Asian Studies, Delhi University, twice in a session.

DISCIPLINE

The college reserves the right to take disciplinary action against any student found violating college discipline. This includes expulsion from the course/college and rustication from the University.

EXAMINATION FORMS AND DEADLINES

The calendar for filling in examination forms and fees will be notified on the Notice Board.

CALENDER OF ADMISSION 2015-2016

Distribution of application form	01-06-2015 to 30-06-2015
Last date of submission of forms	02-07-2014
Final Admission List	18-07-2014
Orientation Programme	01-08-2015
Daulat Ram College, University of Delhi.	
Classes begin	01st Aug., 2015 at 4.00 pm

IDENTITY CARDS

Identity cards will issued to student enrolled in Certificate / Diploma / Advanced Diploma course in foreign languages to facilitate entry into college premises after 3:45 p.m. and not for any other purpose whatsoever. The students are expected to carry the Identity cards when coming for the class.

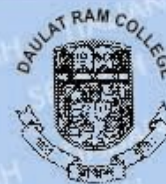
KEY INFO

Principal	: Dr. Savita Roy
Call us	: 27667863, 27666982
Fax us	: 27666990, 27666459
Visit us	: www.daulatramcollege.net
Contact us	: cfdaulatramcollegedu@gmail.com

Form No.

₹ 40/-

BULLETIN OF INFORMATION 2015-2016



DAULAT RAM COLLEGE
UNIVERSITY OF DELHI
4, Patel Marg, Delhi 110007

CENTRE FOR FOREIGN LANGUAGES

PART TIME FOREIGN LANGUAGE COURSES

Aims and Objective

International integration arising from interchange of world news, products, ideas and culture help in generating interdependence of economic and cultural activities. By offering courses in foreign languages the Centre at DRC aims to equip young women and men to be multi-lingual. Learning a foreign language sharpens the memory, enhances the alertness, and helps to develop one's cognitive skills. It aims not only to make the student more confident, the knowledge of the foreign language would definitely give them a more competitive edge over others and would enhance their intelligence, flexibility, concept formation, openness to diverse cultures and decision making skills. It also aims to develop their ability to communicate in several languages and overcome cultural barriers. In today's globally connected world, knowledge of a foreign language would open up a whole new world of ideas, culture, music, history, literature, culinary art of the concerned country. One could then connect through books, TV, internet, people and thus broaden his/her outlook. The aim is to make our multi-lingual students become better multitaskers.

Globalization has opened job opportunities for students with multilingual skills. Besides the possibilities of participation in International Student Exchange Programmes, with the knowledge of foreign languages the students would benefit from the employment opportunities in multi national companies, export houses, business process out sourcing (BPO), Information technology (IT) firms, teaching in schools and colleges. Daulat Ram College at University of Delhi offers part time Certificate / Diploma / Advance Diploma Courses in Foreign Language to women and men who wish to develop their skills and fluency in both speaking and writing in a language of their choice. The college offers Certificate/Diploma/Advance Diploma courses in French, German, Spanish, Italian, Chinese, Japanese and Korean languages.

Advance Diploma Courses are offered only to those who have qualified the Diploma Course in the relevant language and Diploma Courses are open to those who have qualified the Certificate Course in the concern language. Students who are seeking admissions in Advance Diploma in German/Spanish/French/Italian language and have passed the Certificate/Diploma Course from Institutions other than Delhi University/Gap year cases are required to clear the entrance test conducted by the Department of Germanic and Romance Studies, Delhi University.

COLLABORATION WITH THE UNIVERSITY OF DELHI

All these Certificate / Diploma & Advance Diploma Courses are conducted in collaboration with the Department of Germanic and Romance Studies, Department of South Asian Studies, University of Delhi. The College will follow the University Calender in all matters related to academics.

The annual examination is held according to the schedule announced by Delhi University and the students are required to fulfill all criteria laid down by the respective departments.

NUMBER OF SEATS

There are 40 seats in each course. A minimum of 15 students will be deemed to constitute a section to start a course. The college reserves the right to withdraw a course if sufficient number of students have not applied for it.

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ELIGIBILITY CRITERIA

Candidates who have passed the Senior Secondary School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply for admission.

- Certificate Course: (Same)
- Diploma Course: Those who passed the Certificate course conducted by the University of Delhi.
- Advance Diploma Courses: Those who passed the Diploma Course conducted by the University of Delhi.
- Those who passed in French / German / Italian the Certificate / Diploma Course from institutions other than Delhi University / gap year cases are required to clear the entrance test conducted by the respective Department of Delhi University. The Fee for the entrance exam will be charged later.

DOCUMENTS REQUIRED

All the documents should be self attested

- Class XII pass certificate (for certificate course)
- Pass certificate in the concerned language (for Diploma Course)
- Pass Certificate in Diploma Course
- Caste Certificate
- 2 Photographs
- Ant-ragging Undertaking by student.

ADMISSION PROCEDURE

Admission will be done on merit basis. There is no age bar. Admission will be offered on the sport subject to availability of seats. Students are given two days to pay their fees failing which their admission is cancelled.

ADMISSION

All admission will be completed by 20th July 2015. The date will be extended if there are seats available. Transfer from one certificate course to another is not permitted.

TIMINGS

All classes begin at 4.00 pm. The duration of the classes is 90 minutes.

ADMISSION

Certificate Course ₹15000/- per annum **Diploma Course ₹15000/-** per annum **Advance Diploma ₹15000/-** per annum. It does not include Examination Fees and cost of primary text books. Fees would be accepted through local bank draft, duly crossed and drawn in the favour of 'Principal, Daulat Ram College, Delhi 110007

There will be no refund of fees.