

# Tri Nguyen

UX, Visual & Product Designer

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## WORK EXPERIENCE

### IT Help Desk MUFG Bank

08/2017 - 08/2017

*Ropemaker Place, 25 Ropemaker  
Street, London EC2Y 9AN*

*2 weeks work experience*

#### *Achievements/Tasks*

- Get training on the ServiceNow Developer program.
- Using JavaScript building certain functionality according to the business needs.
- Customize application in the platform to ensure the system run smoothly.
- Administer the system and create custom applications.
- Worked with design team to create a new Unified Modelling Language (UML) to improve the current workflow.

### Junior Administrator/ Receptionist Bestgrade Tuition Centre

03/2015 - 01/2018

*437 Cranbrook Rd, Ilford IG1 4UW*

#### *Achievements/Tasks*

- Accounting work dealing with payments and bookings.
- Manage the tuition website.
- Manage stationary and orders.
- Printing and binding of reports.
- Meet and greet visitors, students and parents.
- Assisting admissions team and teachers, ensures all print outs and paperwork are up to date.
- Administration of student files.
- Answering, managing and directing calls/ emails in a high professional manner.

## EDUCATION

### Bachelor of Science in Computer Science and Multimedia

Queen Mary University of London

09/2017 - 07/2020

*Second class (Upper division)*

### BTEC Level 3 National Diploma in IT Westminster Kingsway College

09/2015 - 07/2017

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## SKILLS

Teamwork

User experience design

Interaction design

Web design

Mobile design

Prototyping

Testing

Spreadsheets

## TECHNICAL SKILLS

### UML diagram

- Class diagram, sequence diagram, state diagram and use case diagram

### Databases

- MySQL

### Programming languages

- Java

### Scripting languages

- HTML, CSS, JavaScript, Ajax

### Operating system

- Linux, Window, MacOS

### Others

- Figma, App Inventor 2, Visual Paradigm

## ACHIEVEMENTS

Been selected to visit Microsoft workshop, Royal Academy of Engineering and Google Coding Day event.

Represented at Business Breakfast for entrepreneur.

## LANGUAGES

English

*Full Professional Proficiency*

Vietnamese

*Native or Bilingual Proficiency*