

# Meeting minutes

Project title: Tube Twin (passenger count forecasting/general tube analysis).

## Meeting information

Date 09-09-2022

Meeting purpose Daily Scrum

Location [Link](#)

## Participants

Emmanuel David

Kelvin Mwaniki

Hakim Balogun

Endurance Arienkhe

## AGENDA TOPICS

Agenda topic1: A way forward. | Presenter: Emmanuel, All members.

### Discussions

The team discussed the way forward and concluded to meet more frequently. Scrum meetings will now hold daily on weekdays and, if there is a need for it, at weekends too.

Also, team members should put in more effort and contribute more towards the project goals.

### Action items

	Person responsible	Deadline
Get the general structure for the white paper in preparation for the composition.	Endurance	10-09-2022
Meet tomorrow and go through the datasets collected to determine the required feature engineering for modelling and EDA development.	Emmanuel, Kelvin, and Hakim.	10-09-2022