

Meeting minutes

Project title: Tube Twin (passenger count forecasting/general tube analysis).

Meeting information

Date 14-09-2022

Meeting purpose Daily Scrum

Location [Link](#)

Participants

Emmanuel David

Michael Mamah

Kelvin Mwaniki

Harmony Odumuko

Hakim Balogun

Endurance Arienkhe

AGENDA TOPICS

Agenda topic 1: Progress on the week's objectives. | Presenter: All members.

Discussions

The team agreed to keep on working on their assigned tasks. Everyone must achieve progress in any possible way and give feedback at tomorrow's meeting. Also, team members should ask for help if they need it.

Action items

Action items	Person responsible	Deadline
Continue with EDA, model forecasting, and complete feature engineering on data.	Emmanuel, Michael.	15-09-2022
Start the process of creating a dashboard layout for insights.	Kelvin, Endurance.	15-09-2022
Meet with team 19 to discuss processes on simulation.	Harmony	15-09-2022
Finalize a method to create a graphical network.	Hakim	15-09-2022
Upload meeting minutes on Trello.	Hakim	15-09-2022
Meet again tomorrow to share feedback and prepare against meeting Elizabeth on Friday.	All members	15-09-2022