

Meeting minutes

Project title: Tube Twin (passenger count forecasting/general tube analysis).

Meeting information

Date 12-09-2022

Meeting purpose Daily Scrum

Location [Link](#)

Participants

Michael Mamah

Kelvin Mwaniki

Harmony Odumuko

Endurance Arienkhe

AGENDA TOPICS

Agenda topic1: Objectives for the week. | Presenter: Michael, All members.

Discussions

Michael gave feedback on what was discussed during the meeting with Elizabeth. Team members are to make sure the week's objectives are taken seriously as the week is more like a warning period.

Below are the week's objectives as suggested by Elizabeth:

Data Science Team:

- Complete the feature engineering/preprocessing of the data set from TFL.
- Processing of EDA of data should be 80% complete.
- Dashboard layout, thought process of how to use the dataset to answer the deliverables, and what insights need to be displayed on the dashboard.
- Forecasting model training and testing 50% done.

Data Engineering Team:

- Results from simulation of network based on the dataset.
- Finalization on a method to create the graphical network.
- Finalization of the dataset and how it needs to be handled or transformed to be used for the graphical network.

Action items

Action items	Person responsible	Deadline
Continue with EDA, model forecasting, and complete feature engineering on data.	Emmanuel, Michael.	15-09-2022
Start the process of creating a dashboard layout for insights.	Kelvin, Endurance.	15-09-2022
Complete the data transformation, finalize a method to create a graphical network, and generate results from network simulation.	Hakim	15-09-2022
Create cards for each task and upload minutes on Trello.	Hakim	13-09-2022