Meeting minutes

Project title: Tube Twin (passenger count forecasting/general tube analysis).

Meeting information

Date	29-09-2022
Meeting purpose	Daily Scrum
Location	Link

Participants

Kelvin Mwaniki

Hakim Balogun

Harmony Odumuko

AGENDA TOPICS

Agenda topic1: *What next.* | Presenter: *All members.*

Discussions

Seeing that we now have very little time left to complete this project, we want to make sure that everyone takes the whole thing more seriously.

So, we've decided to start using our meeting sessions for brainstorming and task solving where we'd share our screens and tackle each of the objectives we have, one after the other until we achieve them all.

We think it will be better to join forces to tackle one problem at a time than individually as we've been doing it.

Also, to make sure everyone attends the meeting or let us know before the time that they won't, we will now put the following up on the discord channel after every meeting:

- Attendees - Those that attended.
- Absentees - Those that didn't attend and didn't let us know ahead of time.
- Apologies - Those that let us know that they won't be able to attend.

Action items	Person responsible	Deadline
Study the data to gain more insight	All members	02-10-2022
Analyze each station and other data from the tube files	All members	02-10-2022
Outline steps to do more/new EDA	All members	02-10-2022