

# Meeting minutes

Project title: Tube Twin (passenger count forecasting/general tube analysis).

## Meeting information

Date 06-09-2022

Meeting purpose Daily Scrum

Location [Link](#)

## Participants

Emmanuel David

Kelvin Mwaniki

Hakim Balogun

Harmony Odumuko

Michael Mamah

Endurance Arienkhe

## AGENDA TOPICS

Agenda topic1: Data preps for analyses. | Presenter: All members.

### Discussions

The team discussed how to prepare the available historical data for analysis. Everyone will study the data further and Hakim will continue research on how to plot some simple graphs using the data.

### Action items

| Action items   | Person responsible | Deadline   |
|--|--------------------|------------|
| Get a better understanding of the data.                  | All members        | 08-09-2022 |
| Research further on ways to analyze the data.            | All members        | 08-09-2022 |
| Reach out to team 19 for help in understanding the data. | Hakim              | 07-09-2022 |

Agenda topic2: Deliverables for the week. | Presenter: All members.

### Discussions

The team discussed the week's objectives. These include but are not limited to the following:

- Carry out EDA on the historical tube data
- Reach out to team 19 for help
- Update the project workbook and plot some simple graphs using the data

| Action items  | Person responsible | Deadline   |
|---|--------------------|------------|
| Research how to plot some simple graphs using the data. | Hakim              | 08-09-2022 |
| N/A   | N/A                | N/A        |