

***Memorandum***

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| To: | Jake |
| CC: | Tyler and ROW |
| From: | Christopher, Meridian Engineering |
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| Date: | January 14, 2022 |
| Subject: | Wollam Construction Site |
| Project No. | #18103 |
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| **Memo** | |
| **GRADE CHECK**  On January 14, 2022I visited the Wollam Construction Sitesite to perform a random grade check of the future parking and sidewalk in preparation for asphalt next week. It should be noted that this was a random spot check performed manually with a smart level. The contractor is still responsible to verify that the grades on the plans are met.  It appeared as though all areas that had been placed fell within acceptable ranges for grading.  Thank you,  Christopher | |
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| **Observation Problem ID** | **Surface Type** | **Slope** |

