



CITY OF MUTARE



BUDGET PERFORMANCE REVIEW: 15 OCTOBER 2021

2021 YEAR BUDGET PERFORMANCE REPORT

INTRODUCTION

The year 2021 remains one in which COVID took a huge toll on national operations and our council was equally affected. Several lockdown restrictions were imposed by government in a bid to control infections. Operations were reduced to low levels and at the peak we operated at 10% of capacity. These restrictions meant reciprocal reduction of service delivery since critical human resources were not available to discharge some of the duties. Some of our staff members were infected by the deadly virus and the effects of this pandemic are too broad to quantify for now. This took a huge knock on our revenues but at the same time we had escapable fixed overheads which we still had to pay irrespective of economic slow down and reduced inflows. In such a pandemic residents became incapacitated to fully pay for their services due to job layoffs but at the same water, sewer and refuse collection services were in higher demand as a direct result of COVID 19. Council found itself in a dilemma in which residents were demanding more and better services which they could not afford but at the same time council had no alternative source of funding to provide the demanded services. We ended up rationalizing our operations to strike a balance and we hope for a better future as COVID statistics slow down.

Whilst the government has relaxed restrictions we remain alert to the effects of the pandemic and we call upon all to remain practicing safety measures as advised by our medical doctors such as social distancing, sanitizing, wearing face masks and getting vaccinated. Although it was such a tough year we managed to stabilize revenue inflows courtesy of several revenue enforcement initiatives that complimented each other leading to a relatively stable council.

REVENUE COLLECTION

A total of \$1,230,785,171.58 was billed to June 2021 against a budget of \$ 1 896 477 105.77 which is a 64,90% budget performance. New budget incomelines could not be realised as initially planned due to slowdown in economic activity in the generality of the economy. Economic slow down has spiral effects on every sector and as a result this impacts on council collections and performance. We collected \$ 701 110 735 for the same period against billing of **\$1,230,785,171.58** reflecting a collection efficiency of 57%. The daily average collections were \$5.4 million per day. This collection includes US\$ which were collected courtesy of our "**MAINTAIN UP TO DATE ACCOUNT**" promotion. Residents were enjoying the promotion but the coming in of SI-127 disrupted the momentum that we had gained with this promotion. We suspended the promotion for close to two months from 28 May 2021 to 23 July 2021 and only resumed after clarification with RBZ wherein it was clarified that this SI was targeting those who were abusing the forex allocated from the RBZ auction system. The table below shows monthly USD collections from January to June:

MONTHLY USD COLLECTION

MONTH	TOTAL
January	95,239.16
February	94,651.57
March	212,927.33
April	214,679.34
May	254,362.67
June	106,494.94
TOTAL	978,355.01

Out of the \$978,355.01, \$258 824.98 is attributable to land sales.

The promotion continues to be affected by widening parallel market rates which erodes the benefit of the discount and in turn makes our promotion unattractive.

FIRST HALF REVENUE PERFORMANCE ANALYSIS				
REVENUE STREAM	BILLING & ACCRUAL JAN-JUNE	RECEIPTS JAN - JUNE	VARIANCE	VARIANCE %
WATER	361,723,454.40	131,662,598.00	230,060,856.40	36.40
SEWERAGE	109,174,806.05	58,671,482.00	50,503,324.05	53.74
RATES	175,240,070.83	102,696,461.00	72,543,609.83	58.60
SUPPLEMENTARY CHARGES	106,885,501.12	55,026,256.00	51,859,245.12	51.48
RENTS	21,730,433.32	17,985,723.00	3,744,710.32	82.77
REFUSE	113,330,410.40	55,583,870.00	57,746,540.40	49.05
FIRE	34,765,403.89	14,086,753.00	20,678,650.89	40.52
EDUCATION LEVY	17,331,839.57	3,229,980.00	14,101,859.57	18.64
ST LIGHTING	17,325,531.86	7,186,498.00	10,139,033.86	41.48
ROADS CHARGE	29,624,325.14	11,327,719.00	18,296,606.14	38.24
NON BILLABLE	243,653,395.00	243,653,395.00		
TOTAL	1,230,785,171.58	701,110,735.00	529,674,436.58	56.96

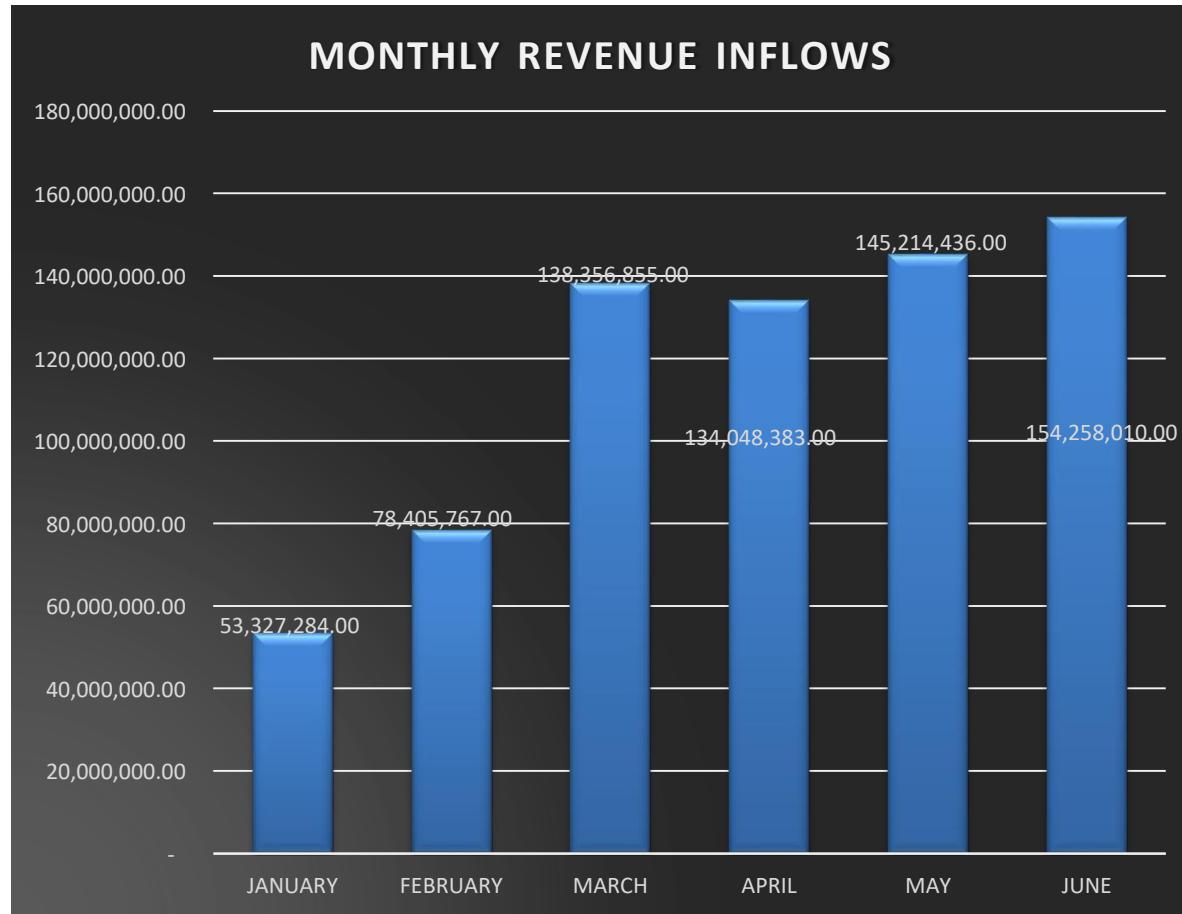
Out of the \$701,110,735.00 collected \$457,457,340.00 was collected from billable lines and \$243,653,395.00 from non-billable.

BUDGET PERFORMANCE

	Budget	Billing	Budget Performance %	Collection	Collection Efficiency %
Jan	316,079,517	203,796,972.37	64	50,827,283	25
Feb	316,079,517	228,599,079.57	72	78,405,767	34
March	316,079,517	190,543,837.29	60	138,356,855	72
April	316,079,517	190,514,065.24	60	134,048,383	70
May	316,079,517	206,661,363.94	65	145,214,436	70
June	316,079,517	210,669,853.17	67	154,258,010	73
Total	1,896,477,105	1,230,785,171.58	64	701,110,734	57

Our collection efficiency is greatly improving every month and we look forward to maintain that trend and surely our future is indicating right signals. We should all drive in the same direction and we will make great impact , not only in Zimbabwe but in the region and beyond.

Monthly revenue collections month by month as at 30 June 2021:



REVENUE STREAM	RECEIPTS JAN-JUNE 2021	PROPORTIONATE BUDGET	VARIANCE	% VAR
WATER	131,662,598.00	316,388,413.56	(184,725,815.56)	41.61
SEWER	58,671,482.00	71,936,009.03	(13,264,527.03)	81.56
RATES	102,696,461.00	384,159,069.18	(281,462,608.18)	26.73
SUPPLEMENTARY CHARGES	55,026,256.00	107,069,683.90	(52,043,427.90)	51.39
REFUSE	11,521,696.21	115,499,473.00	(59,915,603.00)	48.12
BUILDING PLAN FEES	22,549,445.37	17,656,907.42	4,892,537.95	127.71
LICENCES	95,036,626.68	68,274,383.34	26,762,243.34	139.20
EMMERGENCY SERVICES	31,897,903.00	65,133,256.00	(33,235,352.69)	48.97
HEALTH FEES	6,503,512.84	42,717,584.00	(36,214,071.16)	15.22
PARKING	31,374,423.68	24,580,780.00	6,793,643.68	127.64
MARKET FEES	18,075,803.40	32,104,435.52	(14,028,632.20)	56.30
ZINARA GRANT	10,536,086.40	62,000,000.00	(51,463,913.60)	16.99
LAND SALES	4,684,753.00	222,050,000.00	(217,365,247.00)	2.11
FISCAL TRANSFERS	7,346,637.00	96,023,950.00	(88,677,313.00)	7.65
NON BILLABLES	85,866,556.94	264,050,595.61	(203,378,252.51)	22.98

ENDOWMENT	698,443.71	1,200,000.00	(501,556.29)	58.20
HEALTH GRANTS	5,133,750.00	-	5,133,750.00	
BEER LEVY	2,960,339.59	5,632,565.21	(2,672,225.62)	52.56
TOTAL	701,110,735.00	1,896,477,105.77		

DEVOLUTION FUNDED PROJECTS

When we submitted our 2021 budget City of Mutare was set to get \$192,047,900 million from the central government which was planned to fund the following projects:

- | | |
|-----------------------------|----------------|
| 1. Dangamvura Water Project | -\$120,507,900 |
| 2. Roads | -\$30,000,000 |
| 3. MIDH | -\$10,000,000 |
| 4. Sakubva Stadium | -\$10,000,000 |
| 5. Yellow Equipment (Roads) | -\$21,540,000 |

Up until June 2021 Mutare City Council had not received any devolution (\$192 million) grants for 2021. As a result no planned projects were done in the first half of 2021. We however received \$7.3 million under special road funding for year 2021 and an additional \$\$5,133,750 was received for COVID 19 allowances for health department staff. However we received \$20 million in the third quarter of 2021 which was channelled to Dangamvura water (\$9,369,098) and the balance \$10,630,902 was channelled to roads.

DEVOLUTION PROJECTS IMPLEMENTED

Dangamvura water project

DANGAMVURA WATER PROJECT	USD	ZWL
2021 BUDGET		120,507,900.00
Expenditure Incurred to date	366,236.92	32,430,279.27
Council contribution		23,061,180.80
Devolution Funds contribution		9,369,098.47
Remaining works to completion	190,255.44	16,847,119.21
TOTAL PROJECT COST	556,492.36	
% of completion	93%	

Causes for delay

Materials on Orders/tender but not yet delivered

Materials we are seeking permission to procure

Requisitions are already raised and procurement is working on orders

ZINARA GRANTS

We had received \$10,536,086.40 against an expected amount of \$124,000,000.00. We look forward to receive the balance in the last quarter of the year. The received amount is expended under emergency works.

Reconstituted ERRP2 Budget allocation for City of Mutare is **ZWL 81 799 533.22**. Amount disbursed so far is **ZWL30 845 046.08**.

Internal funds utilized so far **ZWL 22 116 180.38**

Road project and scope	Approved Budget (ZWL)	Committed Amount (ZWL)	Actual Expenditure	Comments	Project Status
1.3km Kumbirai Kangai road reseal (Lot 3)	\$37 122 465.40	\$22 694 940.71	\$20 308 956.68	ZINARA/ ERRP2 paid	100 % complete

0.9km Kumbirai Kangai road reseal (Lot 1)	\$9 282 783.02		\$7 293 908.70	MCC own funds	100 % complete
1.1km Kumbirai Kangai road reseal (Lot 2)	\$10 685 234.33		\$7 647 470.86	Devolution	100 % complete
1km Kumbirai Kangai road reseal (Lot 4)	\$22 107 809.43		\$14 822 271.68	MCC own funds	100 % complete
31.9km Tar pothole patching of various CBD and main roads (Herbert Chitepo st, 2nd street, Leopold Takawira rd, Feruka rd, St Joseph rd, Simon Mazorodze)	\$18 935 952	\$21 576 681.81	\$2 034 788.05	ERRP2 funded	66% completion
Gimboki Shelvert Repair	USD 30 000	USD30 000	USD13 868	ERRP2 funded	88% gravel backfill done
4 th street road repair and reseal (0.65km)	USD123 061.42			MCC own funds	40% Works in progress. Contracted to CMED
0.75km Bonda road, road repair and reseal	USD96 542.94			ERRP2 funded	Contractor on site (CMED)

1km Merewe street gravelling	USD64 808.72			ERRP2 funded	Contractor handed site (CMED)
8.4km Magamba drive road reseal/ reconstruction/upg rading	USD 1 094 800.30			Roads handed over to PRE	Contractor on site
2km Musikavanhu drive road reseal	USD221 315.09			Roads handed over to PRE	Contractor on site
2km Jelf to Hobhouse road	USD 497 580.36			Roads handed over to PRE	Contractor on site

1. Progress as at October 2021

(a) **4.3km** Kumbirai Kangai road resealed...100%

21.02km out of 31.9km various roads tar pothole patched ...66%

St Joseph road 1.6km gravelling out of planned target of 3.1km....52%

- ❖ Feruka road (10.6km): 8km Feruka road, Tar patched. The works being funded under ERRP2...95%

ZINARA & ERRP PROJECTS- (in pictorial view)

CITY OF MUTARE

Kumbirai Kangai road (Aerodrome Road)

- The road is one of the major commuter routes in the City of Mutare and is 4.3km long from the CBD.
- It services one of the biggest townships of Chikanga and is a through road to other townships west of Chikanga.
- The road was in a very poor state with multiple potholes and crocodile cracks on most sections which rendered the road surface untrafficable.
- Pothole patching, slurry sealing, opening of side drains and resealing was done and completed on the entire stretch and the road is now open to traffic.
- The works are a long-term solution as continuous pothole patching was no longer sustainable in terms of cost – benefit due to continuous eruption of potholes shortly after patching.
- The works have greatly improved the riding surface and the motorists are forever grateful for the intervention.
- The quality of work is good, and works are to standard. This will see the Council focusing on other roads in the coming years.
- The application rates used are 1.3litres/m² for bitumen and 0.013m³/m² for 13mm precoated surfacing stone and the rates are acceptable.
- The project cost is USD237,504.71 for Lot 3 which is 1km being paid for using the road fund. The other Lots are being funded from the City internal resources.
- The project was fully implemented



Crack sealing and slurry sealing



Potholes before patching



Road condition After





Kumbirai Kangai



Kumbirai Kangai road, Chikanga 2 view after works.



St Joseph road

- The road is one of the commuter routes in the City of Mutare and is 1.6 km long from Sakubva to Chikanga St Joseph area
- The road has gravel road section and a surfaced section both which are in a very poor state with galleys potholes most sections which rendered the road untrafficable.
- 2250m³ of Gravel dumping has been completed in preparation for gravelling i.e spreading and compacting
- V drains will be opened using a grader
- Project was allocated RTGS\$ 3, 179,232.00 ERRP2 phase 1



St Joseph Before



St Joseph Before



St Joseph Before

Work in progress



St Joseph Work in progress

Feruka road

- **Feruka road** runs for 12km linking Feruka Oil Refinery to Chimanimani road which is one of the regional truck routes. The Feruka Oil Refinery is of National strategic importance. National fuel coming from Beira via the pipeline passes through this depot with an option of fuel being transported via road dispatched from this depot to Harare and other towns. The road is a national lifeline and allowing this road to deteriorate will starve the Nation of the much needed fuel for industry and business apart from the commuting public. The road also links Dangamvura, Weirmouth and Hobhouse suburbs serving a population in excess of 100 000.
- 10.6 km of the road was in a bad state
- Cement stabilized gravel patching and tar patching has been done on 9.15km of the road and 120m³ of hot premix was used
- The project was allocated RTGS\$ 11, 155, 200.00 under ERRP2 Phase 1



Feruka Road Before



Feruka Road Before



Feruka road after



Feruka Road After



Feruka Road after

Gimboki Shelvert

- Dangamvura area 3 Shelvert bridge
- The shelvert bridge suffered erosion on the downstream side which affected the road carriage way. There has been massive undercutting and looming danger of total bridge collapse. The intended intervention works include backfilling and slope protection.

- The bridge is on a main road linking Dangamvura area 3 and Dangamvura Greenmarket and it is a vital link.
- Work is in progress and 70% embankment backfill complete



Gimboki shelvert before..



Gimboki shelvert work in Progress



Gimboki shelvert work in Progress



Gimboki shelvert work in Progress

REVENUE COMPOSITION

HEALTH GRANTS, 5,133,750.00

BEER LEVY, 2,960,339.59

NON BILLABLES, 60,672,343.10

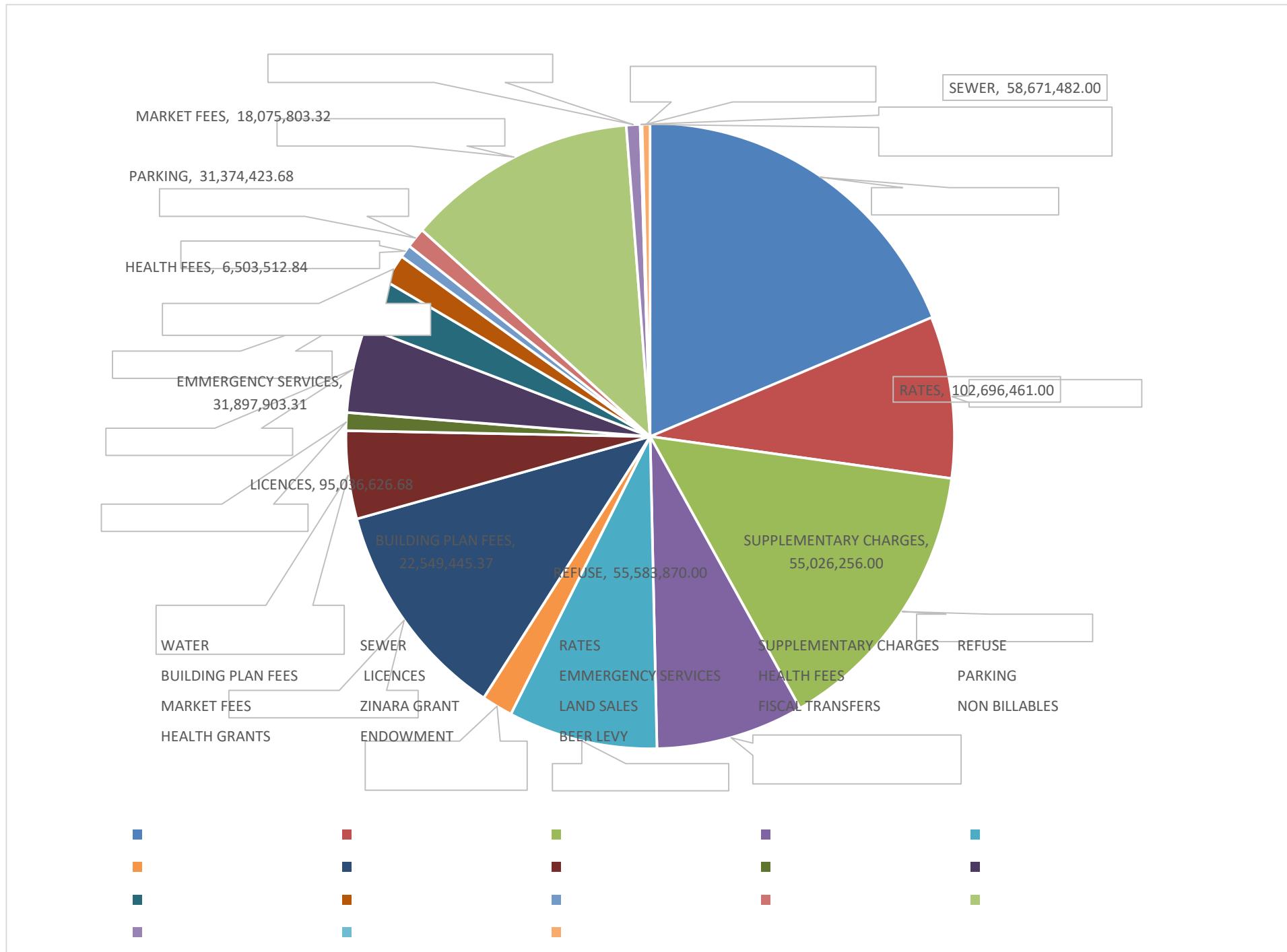
ENDOWMENT, 698,443.71

FISCAL TRANSFERS , 7,346,637.00

WATER , 131,662,598.00

LAND SALES, 4,684,753.00

ZINARA GRANT, 10,536,086.40

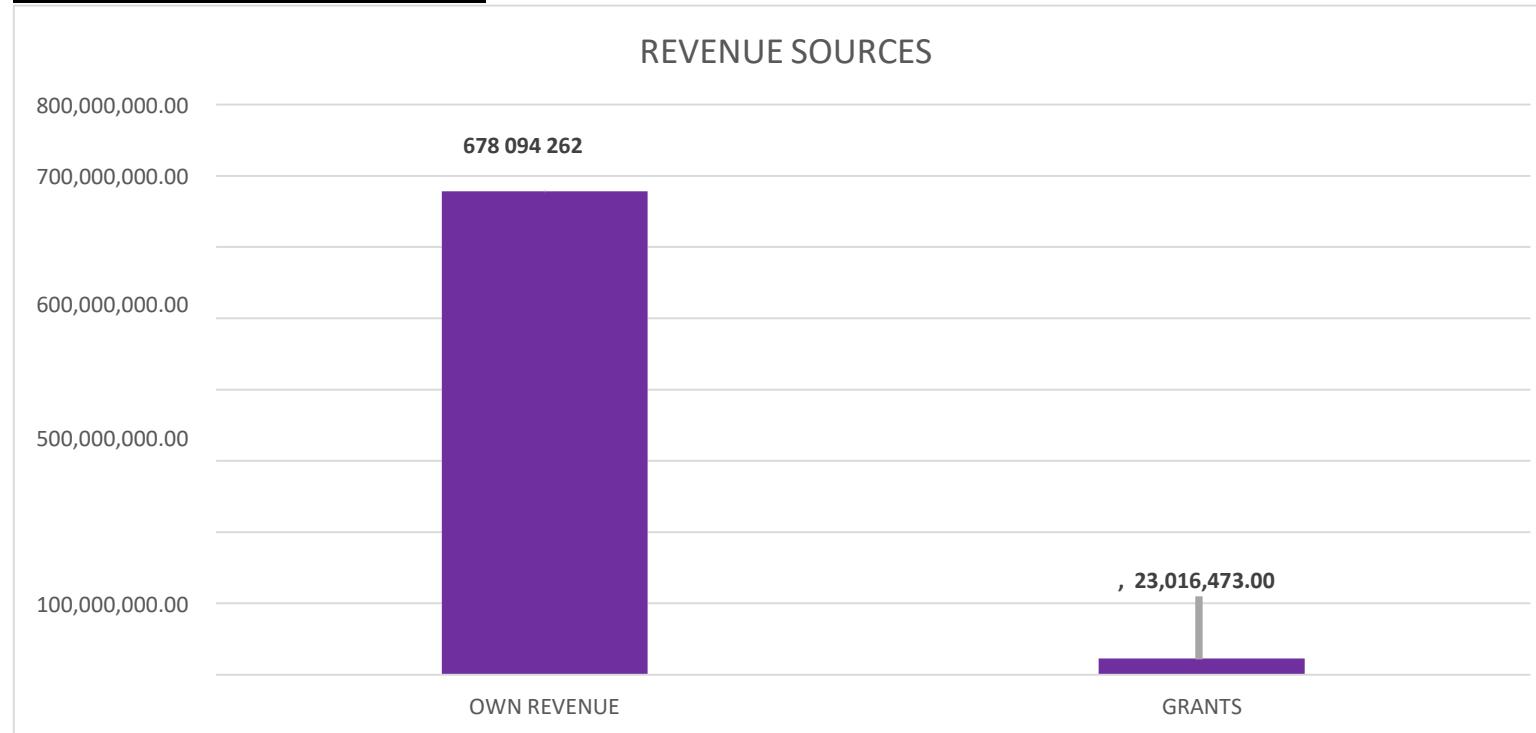


Consolidated Revenue by Programme

	Budget Estimates	Projected Billings (Jan to June)	ACTUAL (Own Revenue)	ACTUAL (GRANTS & OTHERS)	TOTAL REVENUE
PROGRAMMES	amount	Amount	amount	Amount	Amount
Governance and Administration	161,355,693	63,104,253	42,012,173		42,012,173
Water, Sanitation and Hygiene	991,358,205	576,543,505	246,875,057		246,875,057
Social Services	1,011,072,019	245,593,175	176,895,170	5,133,750	182,028,920
Roads	489,338,698	29,771,682	26,920,909	17,882,723	44,803,633
Public Safety and Security Services	1,134,434,996	309,472,641	184,562,226		184,562,226
Natural Resources Conservation and Management	5,394,600	828,725	828,725		828,725
TOTALS	3,792,954,212	1,230,785,171	678,094,262	23,016,473	701,110,735

We should invest more in improving our natural resources monitoring in order to protect our future and to harness more revenue from our natural resources. The performance of this program is very poor hence we should take action.

REVENUE FUNDING SOURCES



Revenue from own funds contributed 97%, grants contributed 3% of the total revenue.

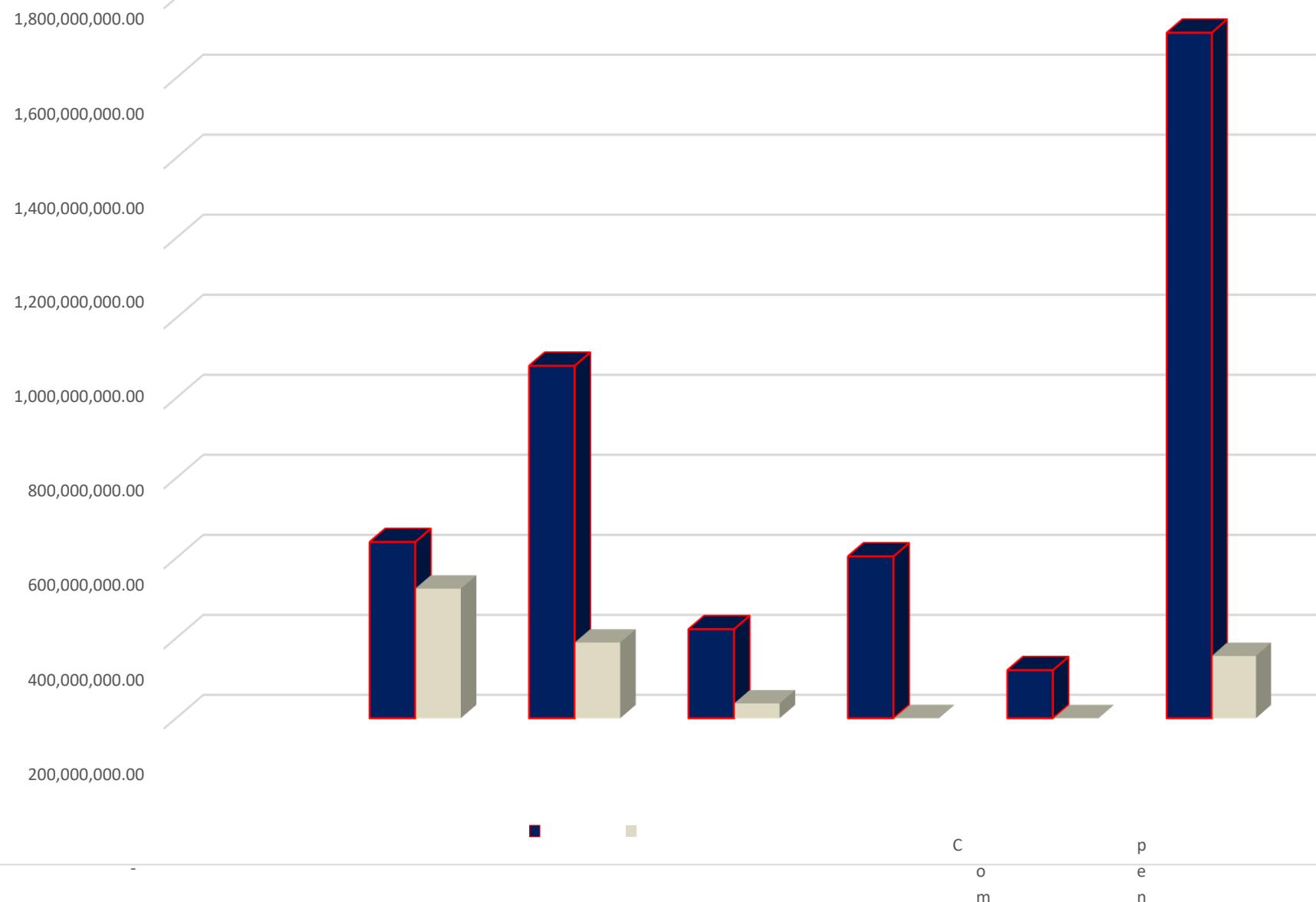
REVENUE DISTRIBUTION BY PROGRAMM

EXPENDITURE SUMMARIES

Expenditure	Budget	ACTUAL PERFOMANCE	VARIANCE	VARIANCE %
Compensation of Employees	440,427,023.52	323,792,611.74	116,634,411.78	45.89
Use of Goods and Services	880,689,960.96	189,069,117.30	691,620,843.66	26.79
Repairs & Maintenance	626,797,159.19	37,217,472.38	589,579,686.81	0.05
Assets Acquisitions	1,713,188,456.44	155,539,466.92	1,557,648,989.52	27.27
TOTALS	3,661,102,600.11	705,618,668.34	2,955,483,774.92	100.00

We need to review our figures to make them realistic. Variations noted above are an indication of over budgeting as a result of incorrect statistics. However our GIS is assisting us clean up our database and come up with correct statistics and we will refine the budget as we go. Our target is to have completed the GIS data capture by end of year 2023. We are proposing in the next budget a fully fledged GIS section independent from departments in order for us to improve its efficiency.

PERFORMANCE ACCRUED EXPENDITURE JAN - JUNE 2021



ion of Employees	Use of Goods and Services	Maintenance	Repairs	Consumption of fixed capital	Assets Acquisitions
Budget	ACTUAL PERFORMANCE				

SALARIES

Expenditure for salaries was \$323 792 612 which consumed 45.88% of the total expenditure. We submitted a salaries budget of \$440 427 034 and had budgeted for a 20% salary increase. When we submitted our budget salary for the lowest paid workers was pegged at around \$5000 which is no longer sustainable. Due to inflation and the economic instability in the country, we had to increase salaries for workers. By the end of the first half of the year salaries expenditure consumed 71.51% of the total salaries budget.

We managed to clear off the debt of \$21m that we had with LAPF and we are committed to paying off our monthly bills as they fall due. Our net salaries are up to date.

We have managed to provide our junior staff members a competitive salary in relation to our sector, however the salary has remained low as compared to the inflation levels. Without a budget tariff increase it has become impossible to give our employees a meaningful salary increase but we have kept engagements between the employees and employer very active in order to facilitate dialogue for mutually agreed position on way forward. As a result a supplementary tariff adjustment is the only way out and proposals are coming in for adjustment of non billables effective 1 November 2021. The adjustment can also include industry and commerce billables and will be implemented by way of a resolution after consultations.

OPERATIONAL COSTS

Operational costs were \$189,069 117.30 and took 26, 79% of the total expenses. The economic instability in the country remains a challenge and is impacting on service delivery. All our suppliers are rating on the basis of parallel US\$ value every time there is movement in the parallel forex market. Our inputs costs have increased in worst cases by 3 times due to unstable forex market. Service delivery is no longer sustainable.

The main cost drivers for Council in the period ending 30 June 2021 were:

- Fuels
- Electricity
- Water Chemicals
- Water Extraction Charges

CAPITAL EXPENDITURE

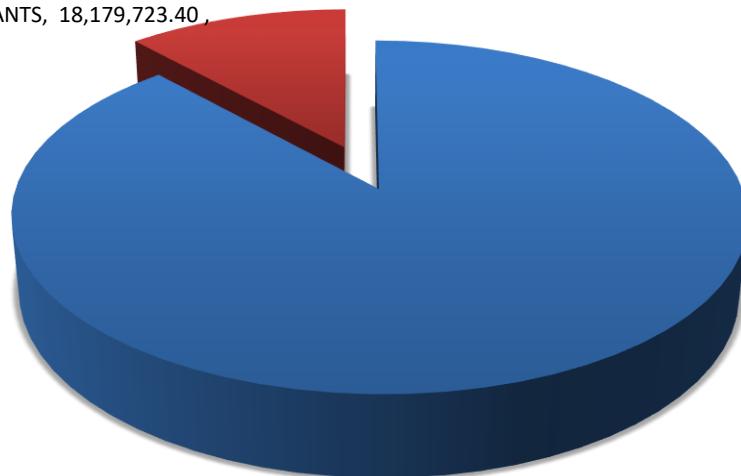
Capital expenditure took 22.04% of the total expenditure which was \$705,753,668.34 as at 30 June 2021. We however registered positive strides in the following selected projects:

- 1- Procurement of tippers*2 and expect delivery of a motorized Grader & an iron roller before end of August
- 2- Fencing of Aerodrome
- 3- GIS Mapping
- 4- Industrial drain rods
- 5- Procurement of 10 utility Vehicles
- 6- Procurement of ICT Servers & computers
- 7- Maonde electrification
- 8- In-line chlorinators for T section
- 9- Construction of new public toilet Dangamvura cemetery
- 10- Procurement of new movable goal Sakubva Stadium
- 11- Sakubva stadium tunnel and changing rooms
- 12- 2 *Rottery mowers for parks and gardens
- 13- 3.7km Magamba drive road reseal/ reconstruction
- 14- 31.9km Tar pothole patching of various CBD and main roads (Herbet Chitepo, 2nd St, Leopold Takawira, Feruka rd, St Joseph rd)
- 15- 4.3km Kumbirai Kangai (Aerodrome rd) road reseal.
- 16- 2km Musikavanhu Drive (Dangamvura rd) reseal
- 17- 1.6km gravelling Chikanga St Joseph road
- 18- An ambulance and we still expect one more before year end
- 19- 2 Equipment for Gimboki Clinic
- 20- 10*Colour droppler fetal monitor
- 21- Fire Engine
- 22- Command Vehicle
- 23- Equipment for City & Sakubva Health Care Clinic
- 24- Sakubva & Chidzere flea market fencing.
- 25- We have running tender for 2 new refuse trucks, 2 water bowsers and a an excavator
- 26- We also procured 2, 4 tonne trucks for parks and engineering.

CAPITAL EXPENDITURE FUNDING STRUCTURE

FUNDING SOURCES

GRANTS, 18,179,723.40 ,



DONATIONS

We received the following items through donations. Most donations came in for Covid -19

DONOR	ITEMS	VALUE	RECEIVING DEPARTMENT
Common Wealth	4 DESKTOP COMPUTERS & 1 LAPTOP	926,900.61	Housing & Community Services
Mutare District Pharmacy	COVID -19 TEST KITS	1,962.88	Pharmacy
MPH	COVID -19 TEST KITS	47,779.59	Pharmacy
PMD	PCR Test kit	26,456.19	Rapid response team
MPH	MEDICAL DRUGS	4,652.05	Pharmacy
Every Life matters Funds	Brush cutter twine	9,921.07	Health Depot
MPH	Covid-19 antigen test kit B/25	4,652.05	Pharmacy
Tanganda Tea	PROTECTIVE CLOTHING	30,813.55	Grave Diggers(Housing)
Global Hope Mobilization	medical equipment	208,508.37	MIDH
MPH	Medical drugs and test kits	243,235.59	Pharmacy
GGZT	Dish washer (5l)	5,000.47	City Health Department
WLSA	sanitizes, soaps sanitary pads	19,574.71	City Health Department
Sakubva Helper UK	650 Fiction and non fiction books	58,799.52	Library

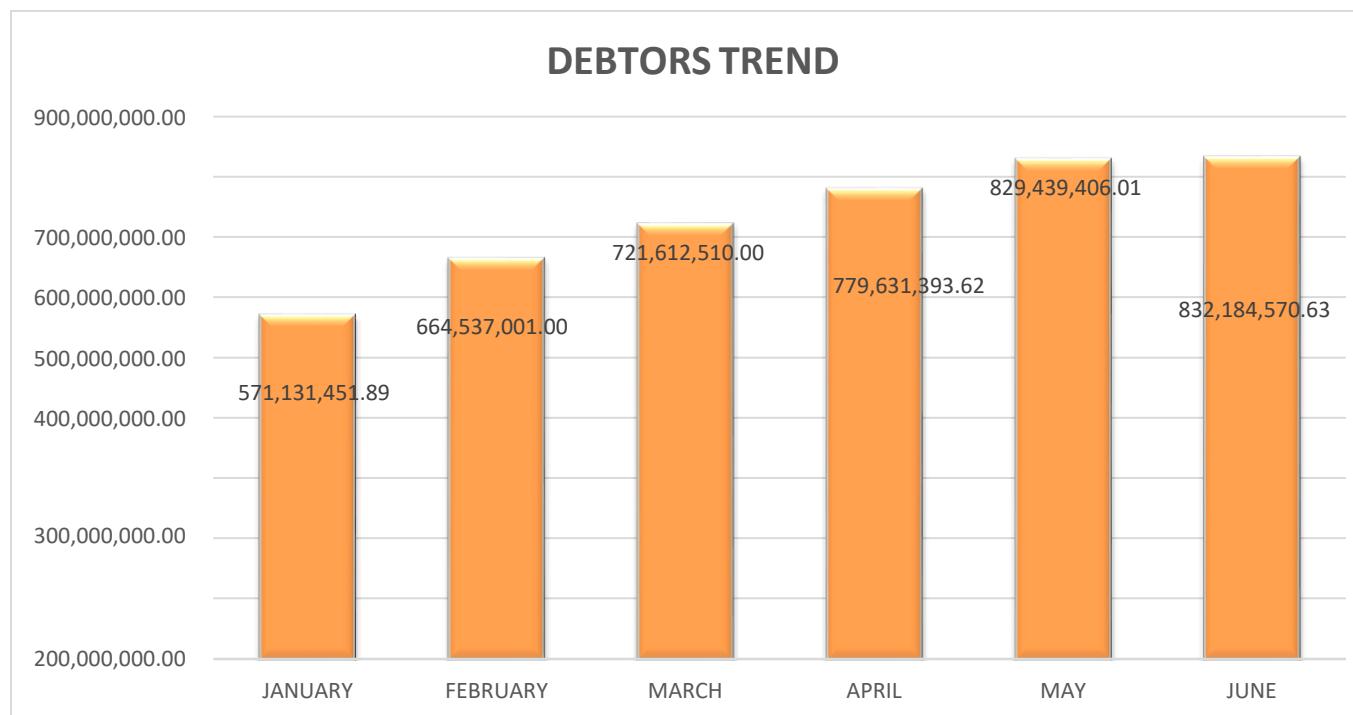
Every Life matters Funds	brush cutters, stretcher beds mattresses	289,223.28	MIDH
WHO	SKM Motor cycle with accessories	329,176.80	City Health Department
AHF	desks, chairs, printer, projector, iter 56, benches cabinet	649,915.12	SOPD
Every Life matters Funds	Standard Bedside lockers	125,835.00	MIDH
MOHCC/ICAAP	samsung galaxy tablets A65*9	2,003,293.20	Clinics
Mutare District Pharmacy	disposable gowns, sanitizers	43,287.24	Pharmacy
Idai Recovery Project	medical equipment	48,991.76	Pharmacy
Comhold	scour blowers and airconditioner	7,907,925.24	Odzani and Gimboki
Common wealth local Government Forum	hp desktop and hp laptop	926,900.61	Housing LADS implementation
Natpharm	Acyclovir 200mg	12,751.28	Pharmacy
UNICEF	Hand sanitizer 500mls	251,670.00	MIDH
MoHCC	Penguins	80,620.80	Civic center Health Department
CeSHHAR	face masks, sanitizers,rescue blankets	289,563.04	Sakubva Clinic
MSF-Belgium Project	medical equipment	2,228,017.95	Pharmacy
Nathaniel Machini	100 Fiction Books	16,823.94	Library
Care International	3 Tippy tappy buckets	21,955.24	Housing

MPH	Covid-19 antigen test kit B/25	9,452.46	Pharmacy
MoHCC	Solar flood lights	2,196.55	Dangamvura Clinic
Mr Fon and Seven sisters	Royal Cuban Palm trees	13,517.22	Dangamvura Clinic
Dangamvura East UMC RRW	pine gels . Dish washing liquid	1,605.17	Dangamvura Clinic
Life international Zimbabwe	Office Chairs	76,920.66	Dangamvura Clinic
Mohcc through UNDP	15 Panel solar	7,352.26	Sakubva Health Center
PMD	20l diesel	2,231.54	Civic center Health Department
WHO ZIRP Project	Surgical face masks B/50	825,840.51	Pharmacy
MPH	Covid-19 antigen test kit B/25	4,399.93	Pharmacy
Mercy Corps	Surgical face masks B/50	13,967.15	City Health Department
Care International	Covid 19 sensitisation billboard	17,482.50	Housing Sensitisation
DA's Office	Tippy tap bucket	7,329.75	Housing
Kufema Zimbabwe	Oxygen respirators	31,968.75	MIDH
PMD	Diesel coupons	87,978.00	City Health Department
Mutare Bottling Company	Sprite cans 330mls	4,140.00	Chamber Secretary
Kufema Zimbabwe	Oxera Kit	19,239.68	Housing Sensitisation

Corpaid	Corpaid	4,446.50	Housing
NAC	Water based lubricants	487,405.29	MIDH
Total		18,431,681.11	

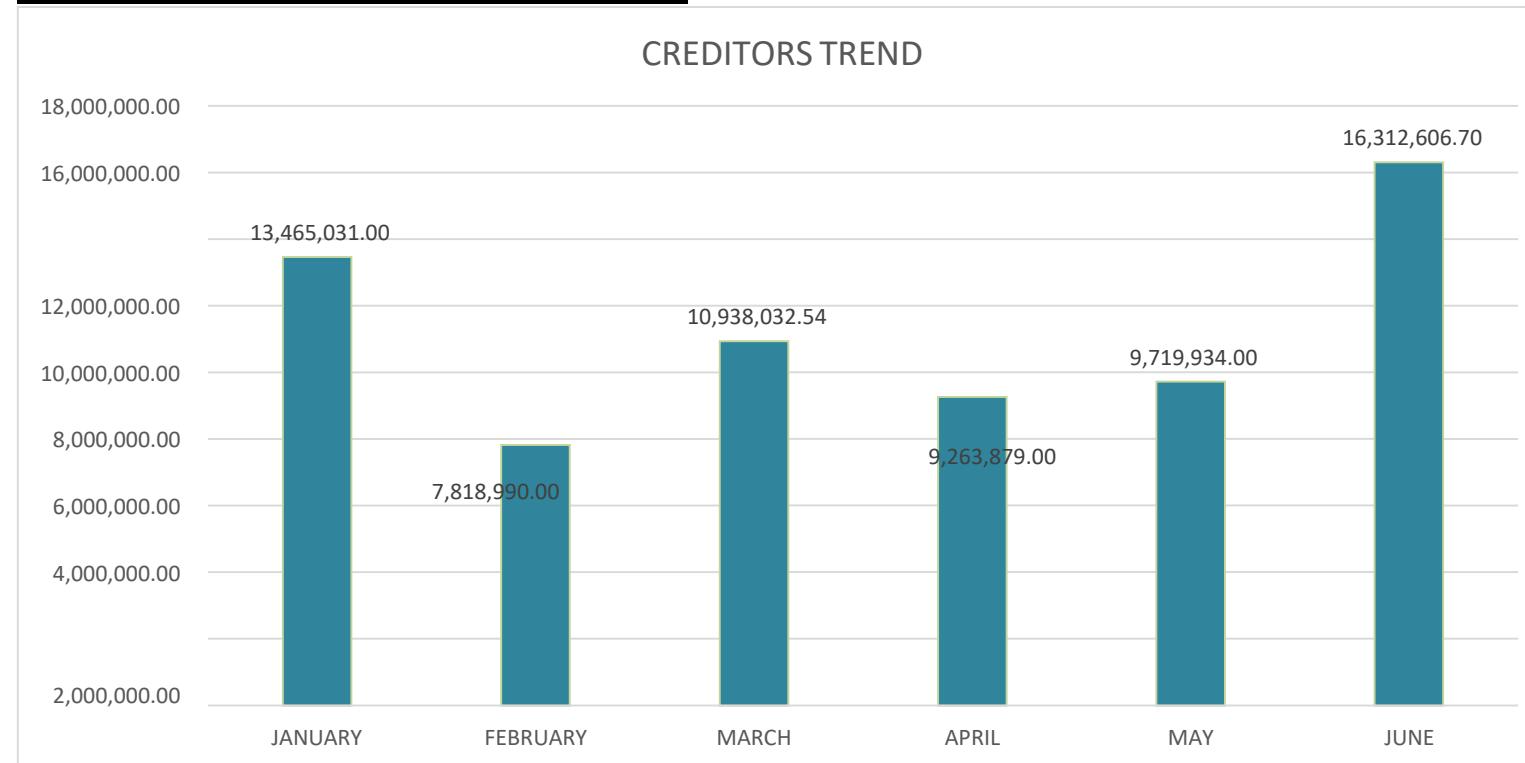
ACCOUNTS RECEIVABLES

Below is our Debtor's analysis as at 30 June 2021. The level of debtors confirms that there is growing need for Council to intensify debt collection in order to reduce these debtors. We also have dormant debtors whose accounts are not serviced which the legal section should pursue and finalize. We are working with our credit control team to separate problem clients from the rest so that these are pursued separately and require different approach from the rest. Our major Debtor is Mutasa RDC who only paid \$3 million in the current year out of a total billing of \$69 million on the date of this report. We have instructed our new lawyers to demand payment and this has already been done and we await to see how they will defend. Their failure to pay for water supplied compromised our capacity to provide water on a daily basis hence we have started to ration Mutasa RDC and other selected areas within our city.



The increase in tariffs in January 2021 compounded by poor macro-economic performance induced by Covid-19 prevailing in the country resulted in poor budget performance. Debtor's figures are on the rise. In the first quarter the closing figure for debtors was well over \$721 million. By close of June the figure rose by an estimated 15 % to close the quarter at over \$832 million. Although debtors have been increasing , we however managed to reduce the rate of increase. From our billing we are collecting an average of 70% and this means the 30% uncollected increases our debtors' balance. We are employing more strategies to enforce for collection and our first batch of summons were served and the messenger of court is busy executing for recovery. This is sending signals to residents that council dues should be paid and we have seen some coming in for payment plan arrangements with our debt collection team. We hope our collection efficiency continues to improve every month as shown in the upward collection trend from 25% in January to June 70%. This is very impressive performance especially when you consider the tough COVID environment. We should continuously capacitate our revenue team to continue in this trajectory.

CREDITORS AGE ANALYSIS AS AT 30 JUNE



Our creditors increased by from \$10 ,9million in first quarter to \$16,3 million by end of the second quarter which is a 67% increase, with major creditors being:

- Pungwe subcatment
- Zimbabwe insurance brokers(ZIB)
- ZINWA

However these creditors' (ZIB and ZINWA) balance are in current in terms of aging and are not overdue since the current charges are paid off before end of the following month of receiving bills. We however have not paid Pungwe for 2021 invoice mainly because of sticky issues around water that is consumed through Tsonzo & Sakupwanya Offtakes in Mutasa district for rural communities. We have engaged Pungwe sub catchment to revise our bill to remove that which relates to raw water consumed in Mutasa by rural consumers. We have not reached an agreement yet but as soon as this is finalised we will pay off.

We have a very positive current ratio due to very low liabilities which give confidence and confirms our going concern status as very healthy. More still needs to be done to reduce debtor's levels.

BUDGET PERFORMANCE BY DEPT

FINANCE

PROJECTS	Section	Progress
Motor Vehicles- 1 New vehicle	Stores Section	1 vehicle was delivered for stores section and one more new vehicle & 15 motor bikes are expected by year end
Furniture & Fittings	Several sections	Procured for several offices and Dangamvura new offices
Meter reading & Receipting Gadgets	Revenue Section	On Tender
Computer Equipment	All Finance Sub-sections	Procured
Self Service Smart Gadgets	Meter readers	Deferred to next year
Banking Hall Renovations	Revenue	Tender failed. Retendered targeting first quarter 2022
Systems Integration (Promun, LADS etc)	All Sections	Partially done. Axis not opening up promun

LADS new modules	All Sections	New Lads lab to be opened
NEW ERP	All Sections	New ERP to be developed with partial funding from CLGF

HOUSING & COMMUNITY SERVICES DEPARTMENTAL PERFORMANCE REPORT 2021

KEY PROJECTS AND ITEMS PROCURED

NO	ITEM	SECTION	STATUS
1	Executive Vehicle	Admin	Procured
2	Heavy duty Printers * 2	Admin	Procured
3	Construction of public toilet – D/Mvura cemetery	Parks	Work in progress
4	Stadium	Com services	+90% Completion
5	Bush Mower	Parks	Procured
6	Rotary Mower	Parks	Procured
7	3 Desk Computers & 1 Laptop	Housing	Donated
8	3 Ton lorry	Parks	Procured
9	Chain Saw*2	Parks	Procured

10	TV	Stadium	Procured
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The above items have been procured to date, with some of items being received end of December/Early January. Key milestones include;

- ❖ The 3 ton truck was recently procured will go a long way in addressing perennial transport challenges for the Parks section, which is charged with greening of the city parks and gardens, grass and tree cutting and cemetery management. Most of the tasks include ferrying goods and personnel to various workstations across the city. A reflection of the dire situation include the front page picture when our staff were pictured being transported sitting on a loan mower.
- ❖ The procurement of a bush mower has enabled the Parks section to attend to overgrown grass within a reduced period, while the Rotary mower is enabling the timeous mowing of lawn at the stadium.
- ❖ The Department had no printer and had to rely on 1 printer stationed at the LGA Accountant's office. This was untenable given the volumes of printing the department undertakes on day to day basis.
- ❖ The Department also received 4 high specs computers from CLGF for the implementation of LADS.
- ❖ The Stadium was re-opened following an assessment by PSL and few matches were also hosted owing to major investments towards the refurbishment of the stadium.
- ❖ The Department also managed to repair a number of houses in Sakubva which had been damaged by rain.
- ❖ Markets have also been constructed and rehabilitated using Council resources as well as support from partner.

2021 FAILED PROJECTS	SECTION	ACTION

Servicing Of Stands	Servicing of stands		DEFERRED TO 2022
Jojo tank and borehole sinking			DEFERRED TO 2022
Motor Vehicle		Vehicle for District Officer	DEFERRED TO 2022
Executive desks		Director/DD/Secretary	DEFERRED TO 2022
Executive chair swivel -Director			DEFERRED TO 2022
Filing Cabinets		Registry	DEFERRED TO 2022
Office Desk		For District Officer	DEFERRED TO 2022
Office chairs			DEFERRED TO 2022
Tea urn			DEFERRED TO 2022
Visitors chairs(Director's office)			DEFERRED TO 2022
Visitors Chairs		For District Officer	DEFERRED TO 2022
Visitors Chairs		For District Officer	DEFERRED TO 2022
Laptops for DO/Budget/CSO/AD		District Officer	DEFERRED TO 2022
Printer Laser Jet M277N		District Officer	DEFERRED TO 2022
Reconstruct public toilet and kitchen			DEFERRED TO 2022

Sliding Gate		Sliding Gate For Main Entrance	DEFERRED TO 2022
Chikanga office renovations			DEFERRED TO 2022
Boundary Wall	Boundary wall for Csd Admin		DEFERRED TO 2022
Construction Of Toilet And Kitchen	Construction of toilet and kitchen		DEFERRED TO 2022
chairs		450 chairs	DEFERRED TO 2022
chairs		4 visitors	DEFERRED TO 2022
desks		6 desks	DEFERRED TO 2022
pa system		sakubva stadium	DEFERRED TO 2022
computer		Office	DEFERRED TO 2022
football pich		rehabillitation to turf	DEFERRED TO 2022
goal post		Movable	DEFERRED TO 2022
BOOK SHELVES		LOCKABLE	DEFERRED TO 2022
CHAIRS		SWIVEL, JUNIOUR CHAIRS, VISITORS CAHIRS	DEFERRED TO 2022
DESKS		LOCKABLE	DEFERRED TO 2022
TABLES		FOR JUNIORS	DEFERRED TO 2022
COMPUTERS		COMPUTER EQUIPMENT	DEFERRED TO 2022

AREA016	SERVICING	DEFERRED TO 2022
AREA 3	SERVICING	DEFERRED TO 2022
MARKETS CONSTRUCTION	NEW MARKET	DEFERRED TO 2022
SAKUBVA STADIUM	CONSTRUCTION	DEFERRED TO 2022
BOUNDARY WALL	CHISAMBA GROUNDS	DEFERRED TO 2022
CHIKANGA MULTI PURPOSE CENTRE	MULTIPURPOSE CENTRE	DEFERRED TO 2022
FACTORY SHELL	COSTRUCTION	DEFERRED TO 2022
NEW FLEA MARKET	CHIKANGA FLEA MKT BRICK BOUNDARY WALL	DEFERRED TO 2022
STANDS SERVICING	BOTS AND BLOCK YARD	DEFERRED TO 2022
GIMBOKI PRI	CONSTRUCTION OF PRIMARY SCH	DEFERRED TO 2022
tables and chairs	meikels park	DEFERRED TO 2022
tipping trailer	grass cutting	DEFERRED TO 2022
tractor	heavy duty with accesories	DEFERRED TO 2022
boom gate and guard room	lions view	DEFERRED TO 2022

borehole		meikels park	DEFERRED TO 2022
boundary wall		caravan park	DEFERRED TO 2022
gazebo		meikels park caravan park	DEFERRED TO 2022
jojo tank		meikels park	DEFERRED TO 2022

CHALLENGES

The major challenges facing the Department is shortage of tools of trade. The shortage of transport will remain a challenge for the Department which will impact negatively on service delivery. The Department is only serviced by two trucks where four should be the minimum. Council Cemeteries lack WASH facilities. The Toilet at Dangamvura cemetery is yet to be completed, and clients and citizens practicing open defecation. The Crematorium, at Yeovil cemetery is yet to be repaired as well.

While markets have been either constructed or rehabilitated, more resources are required as council pushes for decentralization in view of Covid-19.

Low and unsustainable tariffs on rented properties remains a big challenge. With most properties in Sakubva requiring major refurbishments due to decay over years, there is need to charge sustainable tariffs.

EXPECTATION BEFORE YEAR END

The following project are expected to be implemented before year end;

- ❖ Renovations/Repair of Housing Admin Offices
- ❖ Completion of the Public Toilet at Dangamvura Cemetery
- ❖ Digitization of Housing files in the registry
- ❖ Procure of Water pump for cemetery
- ❖ Roof construction at Hobhouse Primary School
- ❖ Turf upgrading (Sakubva Stadium)

HEALTH DEPARTMENT

HEALTH SERVICE DEPARTMENT CAPITAL EXPENDITURE BUDGET:2021			
ITEM	QUANTITY	STATUS	COMMENT
FIRE AND EMERGENCIES DIVISION			
Fire engine	1	Procurement processes ongoing	Tender for two fire tenders was re-advertised
Utility vehicle	1	FAILED IN 2021	deferred to 2022
Command vehicle	1	PROCURED	
Desktops with printers	3	PROCURED	
ADSL internet connectivity	1	Procurement processes ongoing	Tender was advertised to include private sector service providers
Laptop	1	PROCURED	
Phased Construction Dangamvura Sub-Station	1	FAILED IN 2021	deferred to 2022
SUB TOTAL			
<u>CLINICAL SERVICES</u>			
CHIKANGA CLINIC			
Desktop computer+ printer	1	PENDING	requisitions raised for procurement
internet connectivity	1	FAILED IN 2021	deferred to 2022

drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
upright fridge	1	PENDING	requisitions to be raised for 2021 procurement
SUB TOTAL			
<u>CITY CLINIC</u>			
Desk top computer + printer	1	FAILED IN 2021	deferred to 2022
internet connectivity	1	FAILED IN 2021	deferred to 2022
examination couch	1	PENDING	requisitions to be raised for 2021 procurement
stretcher bed	1	PENDING	requisitions to be raised for 2021 procurement
wheelchairs	1	PROCURED	2 wheelchairs were procured
visitors chairs	5	PENDING	requisitions to be raised for 2021 procurement
drug trolley	1	FAILED IN 2021	deferred to 2022
office desks	2	FAILED IN 2021	deferred to 2022
SUB TOTAL			
<u>FLORIDA CLINIC</u>			
desk top computer + printer	1	FAILED IN 2021	deferred to 2022

internet connectivity	1	FAILED IN 2021	deferred to 2022
examination couch	1	PENDING	requisitions to be raised for 2021 procurement
stretcher bed	1	PENDING	requisitions to be raised for 2021 procurement
drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
wheelchairs	1	PENDING	requisitions to be raised for 2021 procurement
visitors chairs	5	FAILED IN 2021	deferred to 2022
office desks	3	FAILED IN 2021	deferred to 2022
<u>SHC</u>			
CSSD TABLE	1	FAILED IN 2021	deferred to 2022
desktop computer + printer	1	PENDING	requisitions raised for procurement
internet connectivity	1	FAILED IN 2021	deferred to 2022
visitors chairs	5	FAILED IN 2021	deferred to 2022
stretcher bed	1	PROCURED	requisitions to be raised for 2021 procurement

drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
upright fridge(290 L)	1	PENDING	requisitions to be raised for 2021 procurement
<u>DANGAMVURA POLYCLINIC</u>			
internet connectivity	1	FAILED IN 2021	deferred to 2022
examination couch	1	PENDING	requisitions to be raised for 2021 procurement
upright fridge(290 L)	1	DELIVERED	From MIDH
drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
examination couches	1	PENDING	requisitions to be raised for 2021 procurement
wheel chair	1	PENDING	requisitions to be raised for 2021 procurement
5 plate industrial stove	1	FAILED IN 2021	Deferred to 2022
SUB TOTAL			
<u>HOBHOUSE CLINIC</u>			
desk top computer + printer	1	FAILED IN 2021	deferred to 2022
examination couch	1	PENDING	requisitions to be raised for 2021 procurement

upright fridge(290 L)	1	PENDING	requisitions to be raised for 2021 procurement
wheel chair	1	PENDING	requisitions to be raised for 2021 procurement
visitors chairs	5	FAILED IN 2021	deferred to 2022
drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
office desks	5	FAILED IN 2021	deferred to 2022
<u>FERN VALLEY</u>			
drug trolley	1	PENDING	requisitions to be raised for 2021 procurement
desk top printer	1	FAILED IN 2021	deferred to 2022
internet connectivity	1	FAILED IN 2021	deferred to 2022
<u>MIDH</u>			
internet connectivity	1	FAILED IN 2021	deferred to 2022
construction of 2 guardrooms and fencing works	1	PENDING	project prioritised for 2021

construction of admin block	1	PENDING	project prioritised for 2021
construction of external laundry room	1	PENDING	project prioritised for 2021
lab expansion and equipment	1	FAILED IN 2021	deferred to 2022
office furniture	1	PENDING	requisitions to be raised for 2021 procurement
GIMBOKI CLINIC			
construction of perimeter wall	1	FAILED IN 2021	deferred to 2022
examination couches	2	PROCURED	
drug trolley	1	PROCURED	
filing cabinet(2x5)	2	PROCURED	
Wheelchair	1	PENDING	requisitions raised for 2021 procurement
stretcher bed	1	PENDING	requisitions raised for 2021 procurement
office desk	3	Procurement processes ongoing	requisitions raised for 2021 procurement
low back visitors chairs	15	Procurement processes ongoing	requisitions raised for 2021 procurement
swivel chairs	3	Procurement processes ongoing	requisitions raised for 2021 procurement

bathroom scales	4	PENDING	requisitions raised for 2021 procurement
height board	2	PENDING	requisitions raised for 2021 procurement
Benches	10	PENDING	requisitions raised for 2021 procurement
desk top +printer	1	PENDING	requisitions raised for 2021 procurement
upright fridge(290L)	1	Procurement processes ongoing	requisitions raised for 2021 procurement
<u>PHARMACY</u>			
internet connectivity	1	FAILED IN 2021	deferred to 2022
desktop printer	1	PENDING	requisitions raised for 2021 procurement
colour Doppler fatal monitor	10	Procured	
Fetoscopes	10	Procurement processes ongoing	requisitions raised for 2021 procurement
stethoscopes	10	Procurement processes ongoing	requisitions raised for 2021 procurement
BP heavy duty machines (Dynamap)	10	Procurement processes ongoing	requisitions raised for 2021 procurement
Digital BP machine	10	Procurement processes ongoing	requisitions raised for 2021 procurement

visitors chairs	2	Procurement processes ongoing	requisitions raised for 2021 procurement
office desk	1	FAILED IN 2021	deferred to 2022
<u>HEALTH PROMOTIONS</u>			
laptop	1	FAILED IN 2021	deferred to 2022
<u>COMMUNITY NURSING</u>			
desk top and printer	3	PENDING	requisitions to be raised for 2021 procurement
Laptop	1	PENDING	requisitions to be raised for 2021 procurement
double cab vehicle	1	Procurement processes ongoing	tender advertised
<u>HEALTH ADMIN</u>			
executive vehicle DHS	1	Procurement processes ongoing	tender advertised

administration utility vehicle	1	Procurement processes ongoing	tender advertised
visitors chairs	30	Procurement processes ongoing	tender advertised
swivel chairs	5	Procurement processes ongoing	
Laptops	6	Procurement processes ongoing	evaluation meeting for 3 laptops done
Desktops	5	Procurement processes ongoing	evaluation meeting for 3 desktops done
office fridges	3	Pending	
heavy duty copier and printer	1	Procurement processes ongoing	requisitions raised for 2021 procurement
8 seater boardroom table and chairs	1	FAILED IN 2021	deferred to 2022
INFRASTRUCTURAL RENOVATIONS			
Chikanga	1	Pending	requisitions to be raised for 2021 procurement
city clinic (perimeter wall)	1	Pending	requisitions to be raised for 2021 procurement

FLORIDA CLINIC	1	Pending	requisitions to be raised for 2021 procurement
SOPD(perimeter wall)	1	Pending	Specifications for tender yet to be provided
DANGAMVURA	1	FAILED IN 2021	deferred to 2022
SAKUBVA HEALTH CENTRE (perimeter wall)	1	Pending	Specifications for tender yet to be provided
HOBHOUSE	1	FAILED IN 2021	deferred to 2022
SAKUBVA PHARMACY RENOVATIONS	1	Pending	requisitions raised for 2021 procurement
FIRE AND EMERGENCY SERVICES	1	FAILED IN 2021	deferred to 2022
CHIKANGA YOUTH CENTRE RENOVATIONS	1	FAILED IN 2021	deferred to 2022
HEALTH DEPOT RENOVATIONS	1	FAILED IN 2021	deferred to 2022
ENVIRONMENTAL DIVISION			
ANTI-MALARIA			
Motor cycles	4	Procurement processes ongoing	tender advertised
Brush cutters	5	DELIVERED	2 were donated
Hudson pumps	20	Pending	10 prioritised for 2021

Anti-Malaria supervisory vehicle	1	Procurement processes ongoing	tender advertised
LICENSING			
Desktops	3	Procured	
Heavy duty copier and printer	1	Procurement processes ongoing	tender re advertised
Laptop	1	Procurement processes ongoing	evaluation meeting done
Filing Cabinets	2	Pending	requisitions to be raised for 2021 procurement
CLEANSING			
Skip Bins	30	Pending	15 to be prioritised for 2021
Motor cycles	4	Procurement processes ongoing	tender was advertised
Construction of a new compliant landfill(phase 1)	1	FAILED IN 2021	deferred to 2022
Tractor	1	Procurement processes ongoing	tender was advertised

Compactor trucks	3	Procurement processes ongoing	tender was advertised
Dump trailer	1	Procurement processes ongoing	tender was advertised
Household bins	20000	Procurement processes ongoing	tender documents went for SPOC review
drum bins	600	Pending	requisitions to be raised for 2021 procurement
Dozer	1	Pending	specifications were provided
canalisation of Nyamauru river	1	FAILED IN 2021	deferred to 2022
Waste management supervisory vehicle	1	Procurement processes ongoing	specifications were provided
INSPECTORATE			
Motor cycles (with trailers)	4	Procurement processes ongoing	tender was advertised
Desks	10	Pending	requisitions to be raised for 2021 procurement
Swivel chairs	10	Procurement processes ongoing	requisitions to be raised for 2021 procurement

Filing cabinet	7	Pending	requisitions to be raised for 2021 procurement
Heater	5	Pending	requisitions to be raised for 2021 procurement
Fans	5	Pending	requisitions to be raised for 2021 procurement

Challenges
Some tenders had to be re-advertised as suppliers failed to meet contract requirements
Funding was not readily available in the LADS system to ensure timeous generation of requisitions
Recommendations
framework agreements can be put in place for procurement of items that are required on a regular basis
Funding should be readily availed to departments in the LADS system.

CHAMBER SECRETARY DEPARTMENT

Section	Asset Classification	Asset Description	ACTUAL AMOUNT	Quantity	QTY PROCURED	STATUS
Chamber Secretary Admin	Motor Vehicles	Executive Vehicle		1	0	Tender process
Chamber Secretary Admin	Furniture & Fittings	Boardroom Desk		6	0	By year end
Chamber Secretary Admin	Furniture & Fittings	Queens Hall Chairs		15	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Chairs		200	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Counter		1	1	completed
Chamber Secretary Admin	Furniture & Fittings	Decoder		1	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Filing Cabinets		4	0	work in progress
Chamber Secretary Admin	Furniture & Fittings	Mirrors		1	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Office Furniture		5	0	year end
Chamber Secretary Admin	Furniture & Fittings	Pegion Box		1	0	year end
Chamber Secretary Admin	Furniture & Fittings	Printer		1	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Refridgerator		1	1	Procurement process
Chamber Secretary Admin	Furniture & Fittings	Regestry Office Desk		1	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Shelves		1	0	2022 budget
Chamber Secretary Admin	Furniture & Fittings	Tender Box		1	1	completed

Chamber Secretary Admin	Computer Equipment	Laptops	2	2	to be delivered
Chamber Secretary Admin	Land Buildings	Ceiling	1	0	delivered
Chamber Secretary Admin	Land Buildings	Stove	1	0	
Chamber Secretary Admin	Other Assets		1	0	
TOTAL					
Council	Motor Vehicles	Executive Vihicle	1	0	by year end
Council	Computer Equipment	Laptops	8	2	delivered
Council	Computer Equipment	Printer	1	0	2022 budget
Council	Office Equipment	Chairs	56	15	to be delivered
Council	Office Equipment	Visitors Chairs	1	0	work in progress
Council	Other Assets		1	0	2022 budget
Council	Other Assets		25	0	2022 budget
TOTAL					
Security	Motor Vehicles	Motor Bikes	6	0	2022
Security	Motor Vehicles	T -35	1	0	By year end
Security	Motor Vehicles	Mini Bus For Admin Office	1	0	2022
Security	Furniture & Fittings	Chairs	20	0	By year end
Security	Furniture & Fittings	Desks	7	0	2022 budget
Security	Computer Equipment	Priters	6	0	2022 budget
Security	Land Buildings	Guard Extension 240	2	0	2022 budget
Security	Other Assets		1	0	2022 budget
Security	Other Assets	Firearms	20	0	2022 budget

KEY



*items procured to date
procurement still work in progress
to be received by year end
carried over to 2022 budget*

ACHIEVEMENTS

- An order was awarded to a contractor to renovate Civic Centre roof which had numerous leaks and damages and the job has since been completed giving leeway for painting Civic Centre interior to commence.
- Procurement of paints and tools for the same is underway so as to give the building a new look.
- A number of chairs where upholstered to have a new look and will be used in the Committee Room.
- Renovations and building maintenance is underway with the Town Clerk's enquiries has a new look of partitioned cubicles. This development will go a long way in curbing the risk of Covid -19 transmissions between visitors and employees.
- The department also procured 4 laptops for the legal and committee section.

CHALLENGES

- The department is facing acute shortages of vehicles and is also in need of motor bikes for the security and admin section. Currently the department has 1 admin vehicle which mostly caters for the admin duties of other departments. The security section also need a truck for off road daily duties for MMP rangers.
- Renovation of Mutare Hall remains a huge challenge as the facility continues to dilapidate. The state of the hall is shunning away clients and Council is losing revenue as they opt for other better options.
- There is also shortage of manpower and office equipment i.e computers and printers.
- A guard room is required for security.

FUTURISTIC PLANS

- Building revamping i.e rates hall renovations, Queens hall, Archives

- Vehicles,
- Digitalizing registry system and equipping with new computers
- To acquire a heavy duty centralized printer
- Procurement of water pump for Civic Centre grounds
- Construction of guard room and security offices
- Procurement of staff uniforms

TOWN CLERK'S DEPARTMENT

Section	Asset Classification	Asset or Project Description	Additional Notes	Status	Comments
Town Clerk	Motor Vehicles	MOTOR VEHICLE	ict /hr/audit	Outstanding	
Town Clerk	Motor Vehicles	Vehicle single cab	Pm	Outstanding	
Town Clerk	Motor Vehicles	Vehicle (executive)	120000US\$@85plus10%	TO 2022	
Town Clerk	Furniture & Fittings	1500 va apps sysytem ups	Ict	Outstanding	In Procurement
Town Clerk	Furniture & Fittings	4 seat workstation	PM(buying office)	Done	
Town Clerk	Furniture & Fittings	6 drawer office desk	Pm officers	TO 2022	
Town Clerk	Furniture & Fittings	6 seat work station	Hr	TO 2022	
Town Clerk	Furniture & Fittings	biometric acces	Ict	Outstanding	In Procurement
Town Clerk	Furniture & Fittings	biometric register	human resources	TO 2022	
Town Clerk	Furniture & Fittings	Boardroom chairs/	tc office	TO2022	
Town Clerk	Furniture & Fittings	Executive office desks	TC's EA*1, PR*2, CIA*1,ICTM*1, PM*1,	Outstanding for ICTM, CIA (requisition approved by H.O.D)	
Town Clerk	Furniture & Fittings	Executive office swivel	cia/ictm/pm*3 /ea*4	Outstanding for ICTM, CIA (requisition approved by H.O.D)	

Town Clerk	Furniture & Fittings	fire ditection system	new server room cobondioxide fire suspension	Outstanding	In Procurement
Town Clerk	Furniture & Fittings	fridge town clerks office	Upright	TO 2022	
Town Clerk	Furniture & Fittings	GEYSER	tc washroom	TO 2022	
Town Clerk	Furniture & Fittings	hand wash basins	tc office	TO 2022	
Town Clerk	Furniture & Fittings	Steel Filing Cabinet	ictm*1/pr*2pm*3/audit*2/ea*1hr*5	Outstanding for ICTM, Audit	
Town Clerk	Furniture & Fittings	Visitors chairs	PM*2,PR*2	Outstanding for for PR	
Town Clerk	Computer Equipment	Desktop	audit*3/pr*1/pm*1ictm*2/hr*3	Outstanding for ICTM, Audit	
Town Clerk	Computer Equipment	Highspec laptop	TC & ICTM	Done	
Town Clerk	Computer Equipment	Laptops	M&E/HR/EA/ICT*4/HR/PM /AUDIT *2/BI*2	Outstanding for IT, Audit (procured)	2 in Procurement
Town Clerk	Computer Equipment	Binding machine	PR	Outstanding for PR	
Town Clerk	Computer Equipment	CIVIC Centre - LAN Re-Build	ICTM	Outstanding	In Procurement
Town Clerk	Computer Equipment	dstv decoder tc & installation	dstv decoder tc & installation	TO 2022	
Town Clerk	Computer Equipment	Halogen light set for video and photo shoot lighting	Halogen light set for video and photo shoot lighting	TO 2022	
Town Clerk	Computer Equipment	Heavy Duty Printer(Department)	Heavy Duty Printer(Department)	Outstanding	
Town Clerk	Computer Equipment	printers for hrm/ict/epa/pr	Heavy Duty Line Printer(For Statements + Payslips)	Done	
Town Clerk	Computer Equipment	Networking tools(Drill, cable tester,	ICTM	Outstanding	In Procurement
Town Clerk	Computer Equipment	Networking tools(Drill, cable tester, crimping tools)	Networking tools(Drill, cable tester, crimping tools)	Outstanding	In Procurement
Town Clerk	Computer Equipment	Overhead Projector & Screen(CT)	HR /ICT/PR	Outstanding for PR	In Procurement
Town Clerk	Computer Equipment	Printer (3 in 1)	CIA	Outstanding for CIA(Audit)	
Town Clerk	Computer Equipment	Recorders for Internal Auditors/phone for	us\$300@85PLUS10%	Outstanding	
Town Clerk	Computer Equipment	Server Room Entrance CCTV	ICTM	Outstanding	

Town Clerk	Computer Equipment	Server Room Relocation	Server Room Relocation	Outstanding	In Procurement
Town Clerk	Computer Equipment	Video camera, camera and accessories	Video camera, camera and accessories	Outstanding accessories	
Town Clerk	Office Equipment	Airconditioner	new sever room. ea	Done	
Town Clerk	Office Equipment	shredder	TC's EA	To 2022	
Town Clerk	Computer Software	Audit software	Audit	Outstanding	
Town Clerk	Computer Software	Software: Microsoft Office	us\$8000FOR ALL LICENCES	Outstanding	
Town Clerk	Other Assets	Cellphone	m&e	TO 2022	

2021 BUDGETS PERFORMANCE REVIEW ENINGINEERING

Section	Asset Classification	Asset or Project Description	Quantity		Performance 2021
City Engineer Admin	Motor Vehicles	Executive vehicle for Director	1		1 vehicle procured
City Engineer Admin	Motor Vehicles	utility vehicles	2		1x 5tonne truck , 2x 1 tonne truck
City Engineer Admin	Computer Equipment	10 Desktop computers	10		NIL
City Engineer Admin	Computer Equipment	2 laptops	2		NIL
City Engineer Admin	Computer Equipment	A0 printer	1		NIL

City Engineer Admin	Computer Equipment	A3 colour printer	1		NIL
City Engineer Admin	Computer Equipment	Desktop Computer	3		2 desktops procured
City Engineer Admin	Computer Equipment	GIS projects	1		10% procurement stage
City Engineer Admin	Computer Equipment	IT Equipment	3		NIL
City Engineer Admin	Computer Equipment	Laptops	3		NIL
City Engineer Admin	Computer Equipment	Printer	1		NIL
City Engineer Admin	Plant And Machinery	Grader Exchange	1		NIL
City Engineer Admin	Plant And Machinery	hydralic tower wagon	1		NIL
City Engineer Admin	Plant And Machinery	procurement of tippers	2		2 Tippers procured
City Engineer Admin	Plant And Machinery	Procure 2000L mobile fuel bowser	1		NIL
City Engineer Admin	Investment Property	fern hill & beira corridor	1		site offices established

City Engineer Admin	Investment Property	Fernhill SEZ	1		MOA with IDB signed
City Engineer Admin	Infrastructure Assets	Capacitation and feasibility studies	1		NIL
City Engineer Admin	Infrastructure Assets	city centre local plan	1		NIL
City Engineer Admin	Infrastructure Assets	Climate resilience projects	1		NIL
City Engineer Admin	Infrastructure Assets	Completion and imlpememtatio n of master plan	1		masterplan approved and became operational from 16 August 2021
City Engineer Admin	Infrastructure Assets	In-line chlorinators for T section borehole	1		Chlorinators fitted
City Engineer Admin	Infrastructure Assets	NRW & study & pilot strategy implementation	1		30 % Procurement
City Engineer Admin	Infrastructure Assets	Provision for response to disaster	1		NIL
City Engineer Admin	Infrastructure Assets	capacitation abd feasibility study urban renewal	1		NIL
City Engineer Admin	Infrastructure Assets	stand servicing	1		NIL

City Engineer Admin	Land Buildings	Installation of roof-top mini-solar power plant at Civic centre	1		NIL
Electricity Jobbing	Motor Vehicles	Procurement of T-35	1		1 Truck procured
Electricity Jobbing	Infrastructure Assets	Installation of Solar & LED lights on regional & arterial routes	1		NIL
Electricity Jobbing	Infrastructure Assets	Maonde electrification	1		Works in progress: External reticulation done on 94 blocks out of 114 blocks (fitting of distribution boards, MCBs, connecting SWA cables on service lines). Internal reticulation outstanding.
Electricity Jobbing	Infrastructure Assets	Migration of Traffic lights to LED with UPSs	1		Procurement for one set traffic lights in progress
Electricity Jobbing	Infrastructure Assets	Migration to LED street lights	2200.00		NIL

Gimboki Sewerage Works	Infrastructure Assets	Preliminaries for Gimboki Phase3 STP construction	1		NIL
Gimboki Sewerage Works	Infrastructure Assets	Water& Wastewater masterplan updating- Consultant	1		NIL
Mechanical Workshops	Computer Equipment	Computer	1		90% 1 desktop procured
Mechanical Workshops	Computer Equipment	Laptop-Core I7	1		NIL
Odzani Water Works	Computer Equipment	Computers	2		NIL
Roads	Furniture & Fittings	computer equipment	1		1 laptop procured
Roads	Furniture & Fittings	office furniture	1		NIL
Roads	Plant And Machinery	Excavator	1		NIL
Roads	Plant And Machinery	grader	1		Contract awarded awaiting delivery of Grader
Roads	Plant And Machinery	procurement of tipper	1		2 tipperS procured

Roads	Plant And Machinery	Roller Compactor and 2 graders	1		Contract awarded awaiting delivery of Roller Compactor
Roads	Infrastructure Assets	3 Foot Bridges Constructoion	1		NIL
Roads	Infrastructure Assets	AERODROME	1		Works done and completed
Roads	Infrastructure Assets	Asphalt plant boiler replacement	1		NIL
*	Infrastructure Assets	Carriageway markings & road signs	1		NIL
Roads	Infrastructure Assets	CBD Old Rank Rehabilitation / Renewal	1		NIL
Roads	Infrastructure Assets	Fencing	1		Works done and completed as per order
Roads	Infrastructure Assets	FERUKA ROAD	1		90% complete

Roads	Infrastructure Assets	MAGAMBA	1		handed over to Department of roads Contractor on site, work in progress
Roads	Infrastructure Assets	Roads resealing	1		4.3km resealed, work in progress for 1.4km resealing od Bonda road
					and 4 th street
Roads	Infrastructure Assets	CITY WIDE ROAD MAINTANANCE	1		work in progress
Roads	Infrastructure Assets	Soil lab equipment	1		NIL
Roads	Plant and Equipment	Tractor	1		1 TRACTOR PROCURED
Roads	Infrastructure Assets	Guard rooms for Mutare Aerodrome	2		NIL

Roads	Infrastructure Assets	Waiting room for Arrivals and Departure for Mutare Aerodrome with ablution	1		NIL
Roads	Infrastructure Assets	Road signs	500		WORK IN PROGRESS ROAD NAME SIGNS INSTALLATION
Roads	Infrastructure Assets	water bowser	1		NIL
Sakubva Sewerage	Infrastructure Assets	400Mm Steel Pipes Replacement Trunk Main	6		NIL
Sakubva Sewerage	Infrastructure Assets	Replacement Of 375Mm Trunk Mains Close To Sakubva Works	100		NIL
Sakubva Sewerage	Infrastructure Assets	Upgrade Sakubva Sewer Mains And Manholes	1		40 % progress
Public Street Lighting	Infrastructure Assets	Erect towerlights	1		NIL
Town Sewerage	Infrastructure Assets	Upgrade 2.5Km Of Seweline Along Dawson	1		NIL

Water Account	Motor Vehicles	LAND CRUISER	1		NIL
Water Account	Motor Vehicles	utility vehicles	1		NIL
Water Account	Motor Vehicles	UTILITY VEHICLES	6		4 procured
Water Account	Furniture & Fittings	OFFICE FURNITURE	1		NIL
Water Account	Plant And Machinery	Procurement of water bowser	1		in progress 40%
Water Account	Infrastructure Assets	3 STP COSTRUCTIO N	1		NIL
Water Account	Infrastructure Assets	4 DEWATERING PUMPS/4 PRESSURE GAUGES	1		1 dewatering pump 40% procured
Water Account	Infrastructure Assets	Access Road Rehabilitation	1		NIL
Water Account	Infrastructure Assets	AUTOLEVEL	1		NIL
Water Account	Infrastructure Assets	BALL FLOAT VALVES	1		NIL

Water Account	Infrastructure Assets	BULK WATER METERS	1		NIL
Water Account	Infrastructure Assets	CCTV INSTALLATION	1		NIL
Water Account	Infrastructure Assets	CITYWIDE UPGRADE	1		NIL
Water Account	Infrastructure Assets	CITYWIDE REPAIR	1		NIL
Water Account	Infrastructure Assets	City wide Water network revamp	1		NIL
Water Account	Infrastructure Assets	Construct 1km extension of 200mm water mainline from Chaminuka to Greenside	1		NIL
Water Account	Infrastructure Assets	CONSTRUCTION OF PIPELINE SEWER	1		13 humpshire
Water Account	Infrastructure Assets	Dangamvura Pipeline	1		Works in progress 92%
Water Account	Infrastructure Assets	Dangamvura & Fern valley water project Augumentation	1		NIL

Water Account	Infrastructure Assets	Development of water demand-management strategy	1		Done for Mutasa District
Water Account	Infrastructure Assets	DMAS	1		3 DMAS done hobhouse area
Water Account	Infrastructure Assets	Enforcement of protected area law at Odzani water treatment plant,	1		NIL
		reservoirs (preliminary)			
Water Account	Infrastructure Assets	FENCING	1		fencing of aerodrome airstrip
Water Account	Infrastructure Assets	Generator Cum Welding Machine	1		REQUISITIONS IN PLACE
Water Account	Infrastructure Assets	GENERATOR -CUM WELDING MACHINE	1		NIL
Water Account	Infrastructure Assets	GIS MAPPING	1		Works in progress
Water Account	Infrastructure Assets	hand held meter reading APP	1		NIL
Water Account	Infrastructure Assets	INDUSRIAL MOWERS	1		NIL

Water Account	Infrastructure Assets	INDSTRIAL SEWER DRAIN RODS	1		2 sets drain rods procured 20%
Water Account	Infrastructure Assets	Install bulk water meters from Odzani to Christmas Pass	1		3 WATER METERS
Water Account	Infrastructure Assets	Installation of online water & wastewater quality monitoring probes	1		NIL
Water Account	Infrastructure Assets	Install ball valves and altitude meters at reservoirs	1		NIL
Water Account	Infrastructure Assets	LEAKING PIPELINE	1		NIL
Water Account	Infrastructure Assets	MINI HYDRO POWER PLANT	1		NIL
Water Account	Infrastructure Assets	NRW & PILOT STUDY	1		Partnering with UZ to do study 30%
Water Account	Infrastructure Assets	ODZI WATER SCHEME	1		NIL
Water Account	Infrastructure Assets	ONLINE WATER & WASTE WATER MONITORING PROBES	1		NIL
Water Account	Infrastructure Assets	OPTIMISATION OF CHEMICAL DOSING	1		NIL

Water Account	Infrastructure Assets	Optimization of chemical dosing at Odzani WTP	1		NIL
Water Account	Infrastructure Assets	Optimization of chemical dosing @ Odzani WTP	1		NIL
Water Account	Infrastructure Assets	PLUMBING SYSTEM	1		NIL
Water Account	Infrastructure Assets	Potable water testing equipment	1		NIL
Water Account	Infrastructure Assets	Procurement of Auto Level for Water dept	1		NIL
Water Account	Infrastructure Assets	PROVISION OF RESPONSE TO DISASTER	1		NIL
Water Account	Infrastructure Assets	procure dewatering pumps, 5 water gauges and pressure testing equip	1		IN PROGRESS
Water Account	Infrastructure Assets	REHABILITATION OF AGED SEWER PIPE	1		NIL
Water Account	Infrastructure Assets	Removal of sand at Odzani	1		in progress 10%

Water Account	Infrastructure Assets	Replacement of water meters to top 100 customers	100		70/100 installed
Water Account	Infrastructure Assets	Replacement of Filter bed blowers	1		10% procurement
Water Account	Infrastructure Assets	REPLACEMENT OF NON FUNCTIONAL METERS	200		NIL
Water Account	Infrastructure Assets	Replacement of water replacement of water and sewer connections	1		NIL
Water Account	Infrastructure Assets	Replacement of water meters Council rented houses	1		NIL
Water Account	Infrastructure Assets	REROUTE WATER LINE	1		NIL
Water Account	Infrastructure Assets	RESANDING FILTER BEDS	1		10% complete
Water Account	Infrastructure Assets	SAKUBVA COMMUNAL TOILETS	1		nil
Water Account	Infrastructure Assets	SAKUBVA RIVER QUALITY MONITORING	1		IN PROGRESS
Water Account	Infrastructure Assets	SAKUBVA WORKS	1		NIL
Water Account	Infrastructure Assets	SCADA Development	1		NIL
Water Account	Infrastructure Assets	SECOND GENERATOR	1		NIL
Water Account	Infrastructure Assets	SOLLAR LIGHTING SYSYSTEM	1		NIL

Water Account	Infrastructure Assets	TELEMETRY REPLACEMENT	1		NIL
Water Account	Infrastructure Assets	UPGARDING OF WATER AND SEWR CONNECTIONS	1		IN PROGRESS
Water Account	Infrastructure Assets	Water meter installation APP	1		NIL
Water Account	Infrastructure Assets	WATER METERS	1,000		NIL
Water Account	Infrastructure Assets	water meters	1,000		Procurement in process
Water Account	Infrastructure Assets	WATER METER POLICY	1		NIL
Water Account	Infrastructure Assets	WATER TRANSMISSION LINE	1		NIL
Water Account	Infrastructure Assets	WATER PIPELINE	1		NIL

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