



# TRESNA MUTIARA

SUKASARI, KOTA BANDUNG

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## KARAKTER

- Cepat Belajar & Teliti
- Mudah Beradaptasi
- Sopan & Rapi
- Suka Tantangan & Hal Baru
- Administrasi Expert

## PRESTASI & KEMAMPUAN

- Administrasi & Office Advance
- Toefl 467
- Meneliti, Mengolah & Menganalisis Data
- Peserta Terbaik Program Pendampingan UMKM Syariah (Business Development)
- Group Terbaik ke 3 Pendampingan UMKM Syariah Bank Indonesia
- Presenter Jurnal Internasional Ekonomi, Bisnis dan Philantrophy
- Membangun Rumah Baca di Braga & Tasikmalaya.

## PENGALAMAN KERJA & ORGANISASI

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| <ul style="list-style-type: none"><li>• <b>MARET 2014 – DESEMBER 2017</b><br/>Marketing &amp; Administrasi<br/><b>TrackIT Service Center Bandung.</b></li><li>• <b>FEBRUARI – DESEMBER 2017</b><br/>Pengajar Privat di Hamasah Privat, Ahsan Privat &amp; TrackIT Privat.</li><li>• <b>JUNI – AGUSTUS 2016</b><br/>Internship di Program Pendampingan UMKM Syariah BI Regional Jabar (Nilai 97 dan menjadi Peserta Terbaik)</li></ul> | <ul style="list-style-type: none"><li>• <b>2014 BEM HIMA-IEKI UPI</b><br/>Sekretaris Umum</li><li>• <b>2015 DPM HIMA-IEKI UPI</b><br/>Sekretaris</li><li>• <b>2015 DPM REMA UPI</b><br/>Anggota Badan Legislasi</li><li>• <b>2017 BEM REMA UPI</b><br/>Anggota Kementerian Luar Negeri</li><li>• <b>2017 IKA IEKI</b><br/>Sekretaris</li><li>• <b>2018 CREATIVE VILLAGE BANDUNG</b><br/>Bendahara</li><li>• <b>2018 CREATIVE VILLAGE TASIKMALAYA</b><br/>Ketua</li></ul> |
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## PENDIDIKAN

- 2013 – 2017**  
**UNIVERSITAS PENDIDIKAN INDONESIA – S1 EKONOMI**  
Program Studi Ilmu Ekonomi dan Keuangan Islam, IPK 3,73
- 2010 – 2013**  
**SMAN 1 SINGAPARNA**  
RSBI Jurusan IPA
- 2007 – 2010**  
**SMPN 1 SINGAPARNA**  
Kelas Bilingual
- 2001 – 2007**  
**SDN CIPAKAT 2**
- 2000 – 2001**  
**TK/ TPA NU SITI FATIMAH**