



4 门独立课程

Write Professional Emails in English

Speak English Professionally: In Person, Online & On the Phone

Build Your Professional ePortfolio in English

Take Your English Communication Skills to the Next Level



2016-6-20

忠华 强

已经完成了网络非学分专项课程

英语沟通技巧

This Specialization helps you improve your professional communication in English for successful business interactions. Each course focuses on a particular area of communication in English: writing emails, speaking at meetings and interviews, giving presentations, and networking online. Whether you want to communicate to potential employers, employees, partners or clients, better English communication can help you achieve your language and professional goals. The Capstone will focus especially on making those important connections to take your career or business to the next level. Make yourself more competitive by improving your English through this Specialization: Improve Your English Communication Skills.

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

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